

**REQUEST FOR PROPOSAL
FAYETTE COUNTY EMPLOYEE'S PENSION FUND
RETIREMENT FUND LEGAL SERVICES
RFQ NUMBER 10-03**

The Fayette County Retirement Board ("Board") is requesting sealed qualifications to be received in the Office of the County Controller, Fayette County Courthouse, Uniontown, Pennsylvania, until 3:00 PM, Thursday, July 15, 2010 for the services of Retirement Fund Legal Services.

Specifications for RFQ 10-03 may be obtained from the County Commissioners office by calling the Chief Clerk's Office at 724-430-1200, extension 212 or by e-mailing Warren Hughes at whughes@fayettepa.org.

The RFQ will be publicly opened and read aloud in the Fayette County Commissioner's Office Conference Room, 1st Floor, Fayette County Courthouse, Uniontown, PA 15401 on Thursday, July 15, 2010 at 3:00 p.m.

Interested parties should submit **one** (1) original proposal (clearly marked) and **six** (6) copies of the proposal to the Office of the Controller, Fayette County Courthouse, 61 East Main Street, Uniontown, PA 15401. All qualifications submitted pursuant to this advertisement must be clearly marked on the outside of the envelope as **RFQ NO. 10-03** and **SEALED WITH CLEAR TAPE**.

The Board reserves the right to reject any part of or all proposals and make an award in the best interest of the County Retirement Fund. Any questions should be forwarded to Robert Bulas, Morrison Fiduciary Advisors, Retirement Fund Investment Consultant, at 412-344-6059 or Sean Lally, Retirement Board Secretary at 724-430-1217.

Sean Lally
Fayette County Controller

Fayette County Employee's Retirement System

Request for Qualifications No. 10-03

County Retirement Fund Solicitor

Responses due by 3 pm, Thursday, July 15, 2010

The Retirement Board of the Fayette County Employee's Retirement System is soliciting proposals for legal services to assist the County Retirement Board with their fiduciary duties in regards to the County Retirement Fund. The Retirement Board has engaged the investment consulting services of Morrison Fiduciary Advisors, Inc. to assist in this evaluation process.

The County Retirement Fund is a defined benefit plan with approximately 700 participating individuals. The Fund has approximately \$45mm in assets currently managed by six investment management firms. The County Retirement Board has not previously engaged a dedicated Retirement Fund Board Solicitor and instead has relied on the Commissioner's Solicitor to address legal issues for the County Retirement Board.

The County is seeking proposals from parties interested in serving as the Retirement Board Solicitor to address issues that arise during the Board's fiduciary oversight of the Fund. It is anticipated that the Fund will require between 20 and 40 hours of legal services annually for issues as authorized by the Board on an as needed basis. The responding parties must demonstrate the following qualifications to be considered:

1. Experience with the PA County Code and the PA County Pension Law (Pennsylvania Act 96).
2. Experience with PA county employee pension plans.
3. The geographical proximity and the professional capacity to properly serve the Retirement Board in a timely and responsive manner.

Please provide your qualifications, your proposed fee schedule and any additional information that you feel would be useful in the Board's evaluation by 3:00 PM, Thursday, July 15, 2010 by sending 1 original proposal and 6 proposal copies to Sean Lally, Fayette County Controller as follows:

Fayette County Retirement Board
c/o Sean Lally, Controller
Fayette County Courthouse
61 East Main Street
Uniontown, PA 15401
(724) 430-1217

All proposals submitted pursuant to this request must be **SEALED WITH CLEAR TAPE** and clearly marked on the outside of the envelope as **RFQ NO. 10-03**. At any time during this evaluation process, please feel free to contact the Fund Consultant as follows:

Robert J. Bulas, Senior Consultant
Morrison Fiduciary Advisors, Inc.
1405 McFarland Road
Pittsburgh, PA 15216
(412) 344-6059
rjb@morrisonadvisors.com

At any time during this RFQ process, the County Retirement Board has the right to consider all factors and take any action to ensure the Fund obtains the best possible legal services. These actions include the right to negotiate proposals received, amend the RFQ process, accept additional information, consider information not contained in the original proposals and consider all factors in addition to price. This RFQ process is for professional services and therefore the final award will not be based strictly on price.

The County appreciates your interest in serving the Fund and the Board looks forward to your response.