

Office of the Controller

Fayette County, Pennsylvania

JEANINE B. WRONA

Acting Controller



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March 13, 2014

A D V E R T I S E M E N T

Sealed proposals will be received in the Office of the County Controller, Courthouse, 61 East Main Street, Uniontown, Pennsylvania, 15401, until 3:00 pm Thursday, March 26, 2015 for the 911 Triennial Audit for the period January 1, 2012-December 31, 2014.

Proposal sheets and specifications for RFP 15-01 may be obtained from the Chief Clerk to the County Commissioners, Courthouse, 61 East Main Street, Uniontown, PA 15401, by calling the Commissioners' Office at 724-430-1200 extension 213 or the county website at www.co.fayettepa.us

To be considered, one (1) original and four (4) copies of a proposal must be received by the Office of the Controller, Courthouse, 61 East Main Street, Uniontown, PA 15401. The proposal must be received by the office of the County Controller, Courthouse, Uniontown, PA 15401, **labeled RFP 15-01 and sealed with tape.**

The Fayette County Commissioners reserve the right to reject any or all proposals or parts thereof.

Jeanine B. Wrona
Acting Fayette County Controller

Advertise: 03/16/15, 03/19/15

Open: March 26, 2015

**COUNTY OF FAYETTE
FAYETTE COUNTY OFFICE EMERGENCY MANAGEMENT & 911
REQUEST FOR PROPOSALS**

9-1-1 Triennial Audit

RFP# 15-01

Sealed Proposals will be received in the Office of the County Controller, Fayette County Courthouse, 61 East Main Street, Uniontown, Pennsylvania, 15401 until 3:00 p.m. Thursday, March 26, 2015 for the 911 Triennial Audit for the period January 1, 2012-December 31, 2014.

RFP # 15-01 forms and specifications may be obtained from the Chief Clerk to the County Commissioners, Courthouse, 61 East Main Street, Uniontown, PA 15401, by calling the Commissioners Office at 724-430-1200 extension 213 or on the county website at www.co.fayette.pa.us

COUNTY OF FAYETTE
FAYETTE COUNTY OFFICE EMERGENCY MANAGEMENT & 911
REQUEST FOR PROPOSAL
9-1-1 Triennial Audit
RFP# 15-01

I. INTRODUCTION

A. General Information

The Fayette County Office of Emergency Management is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the period January 1, 2012 to December 31, 2014.

There is no expressed or implied obligation for the County of Fayette to reimburse responding firms for any expenses incurred in preparing proposals in response to this request for qualifications.

To be considered, one (1) original and four (4) copies of a proposal must be received by the Office of the Controller, 61 East Main Street, Uniontown, PA 15401, by 3:00p.m. Thursday, March 26, 2015 **SEALED WITH TAPE and clearly marked on the envelope RFP# 15-01 Audit.**

The Fayette County Government reserves the right to reject any or all proposals submitted.

Proposals submitted will be evaluated by the Board of Commissioners.

During the evaluation process, the County of Fayette and Fayette County Emergency Management Office reserves the right, where it may serve the best interest to request additional information or clarifications from proposers. At the discretion of the Fayette County Government, firms submitted proposals may be requested to make oral presentations as part of the evaluation process.

The County of Fayette reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for qualification, unless clearly and specifically noted in the contract between the County of Fayette and the firm selected.

All proposals will be good for ninety (90) days. Once a firm has been awarded it is expected a contract will be executed between both parties within thirty (30) days.

B. Term of Engagement

The contract is to perform an audit covering the time period January 1, 2012 to December 31, 2014.

C. Subcontracting

If firms submitting proposals subcontract portions of the engagement to small audit firms or audit firms owned and controlled by socially and economically disadvantaged individuals, the name of the proposed subcontracting firms, must be clearly identified in the proposals as well as subcontracting firm's qualifications. Following the award of the audit contract, no additional subcontracting will be allowed without the express prior written consent of the Fayette County Commissioners.

II. NATURE OF SERVICES REQUIRED

A. General

The County of Fayette and Fayette County Office of Emergency Management is soliciting the services of qualified firms of certified public accountants to audit its financial statements for the period January 1, 2012 - December 31, 2014. This audit is to be performed in accordance with the provisions contained in this request for qualifications. The Fayette County Commissioners require fifteen (15) permanently bound copies of the completed audit report. Each page of the audit report shall not exceed 8.5"x 11". Each page shall be printed on both front and back. One copy of the audit report shall be presented unbound for reproduction purposes.

B. Scope of Work to be Performed

Fayette County Board of Commissioners desires the auditor to express an opinion on the fair presentation of its general-purposes financial statements in conformity with generally accepted accounting principles.

RFP to complete the triennial audit for the period January 1, 2012 to December 31, 2014 as required under Section 8(d) and Section 11.5(e) of the Public Safety Emergency telephone Act (Act 78) as amended and 4 PA Code § 120b. 111, e & f. Further to the dual section reference in the Act and 4 PA Code, this audit must reflect separate financial reporting of funds received from both wireline and wireless providers and corresponding allowable expenditures.

For information concerning the audit requirements please contact Roy Shipley, EMA Director 724-430-1277 or rshipley@fcema.org

PROGRAM INTRODUCTION

Chapter 53, Emergency Telephone Service, of Title 35 of the Pennsylvania Consolidated Statutes (35 Pa. C.S.A. §§ 5301-5312) and 4 Pennsylvania Code, Chapter 120b, provide for a statewide emergency telephone number 9-1-1 system.

4 PA Code Chapter 120b.III(e) and 35 Pa. C.S.A. §§ 5308(d) and 5311.5(e), require triennial audits of expenditures for non-recurring and recurring costs incurred in the establishment, upgrading, expansion and operation of 9-1-1 emergency communications systems paid from wireline, VoiP and wireless revenues. The audit costs are to be paid by the county or city and included as an eligible cost of the 9-1-1 program.

FOR YEAR 2012, 2013, 2014

Proposal Form
RFP# 15-01

Company **Name**-----

Address ----- Phone-----

----- **FAX**-----

E-mail Address -----

Contact Person -----

Complete Price \$_____

Have you provided the information requested. Yes [] No []

If no – please explain. -----

Comments: Any Additional concerning the price. -----
