

Resolution

06-6-22-10

Office of the Commissioners

County of Fayette
Pennsylvania

Election Bureau

Moved by Commissioner Zimmerlink and seconded by Commissioner Hardy to change Resolution 97-8-7-2 dated August 7, 1997 which retained records of the Election Bureau 10 years and instead adopt a Records Retention Policy in accordance with the County Code and the County Records Manual for the Fayette County Election Bureau as follows:

Campaign Expense Reports & Statements Filed By Candidates and Political Committees & Statement of Financial Interest - retain 5 years
Election Returns - retain permanently for administrative and historical purposes
Fiscal Records (financial records, payroll records, purchasing records) - retain in accordance with the guidelines of the Code and Manual
Minutes of the Board of Elections -retain permanently for administrative, historical and illegal purposes
All other Election Records - retain 2 years

Director of the County Election Bureau Laurie Lint stated that the County Code only calls for 11 months but she prefers a minimum of 2 years and does agree with this new policy.

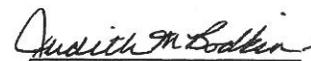
On roll call the vote was:

Commissioner Zimmerlink:	Aye
Commissioner Hardy:	Aye
Commissioner Vicites:	Nay

Motion passed 2-1

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT A MEETING OF THE FAYETTE COUNTY COMMISSIONERS HELD, THURSDAY, June 22, 2006.

ATTEST:


Judith M. Bodkin
Chief Clerk