

Call to Order:

A meeting of the Fayette County Prison Board was called to order on Wednesday, July 30, 2014 at 9:15 A.M. at the Fayette County Courthouse, Uniontown, Pa 15401 by Sherriff Gary Brownfield.

Roll Call:

**The Following Board Members were present at the time of Roll Call:**

Sherriff Gary Brownfield

Commissioner Ambrosini

Commissioner Zapotosky

Commissioner Zimmerlink

Controller Wrona

Moment of Silence

Pledge of Allegiance

Approval of June 2014 Minutes

**Moved by Commissioner Zapotosky and Seconded by Commissioner Ambrosini to approve June 2014 minutes.**

|                                |   |                  |
|--------------------------------|---|------------------|
| <b>Sherriff Brownfield</b>     | - | <b>Aye</b>       |
| <b>Commissioner Ambrosini</b>  | - | <b>Aye</b>       |
| <b>Commissioner Zapotosky</b>  | - | <b>Aye</b>       |
| <b>Commissioner Zimmerlink</b> | - | <b>Abstained</b> |
| <b>Controller Wrona</b>        | - | <b>Aye</b>       |

**Motioned passed unanimously**

Public Comment of Agenda Items:

None

Approval of July Bills:

**Sherriff Brownfield** asked if there was any outstanding bills.

**Warden Brian Miller** no.

\*\*\*Commissioner Zapotosky was not present for vote for July bills.

**Moved by Commissioner Zimmerlink and Seconded by Commissioner Ambrosini to approve July bills.**

**Sheriff Brownfield** - **Aye**

**Commissioner Ambrosini** - **Aye**

**Commissioner Zimmerlink** - **Aye**

**Controller Wrona** - **Aye**

**Motion passed unanimously**

**Commissioner Zapotosky** asked Warden Miller if the A/C system was fixed in the annex.

**Warden Miller** said it was fixed.

**Commissioner Zimmerlink** asked Warden Miller if it was true that work orders put in to repair the A/C system did not reach his desk or was denied.

**Warden Miller** said no that was not true. Work orders were put in but he was told they couldn't get to the repairs due to work load. He was told to handle it himself.

**Commissioner Zapotosky** asked if they couldn't get to them physical or they couldn't get to them due to lack of staff.

**Commissioner Zimmerlink** instructed Warden Miller not to let an issue such as this go without being addressed. She stated there is no one on our staff who would have the expertise to handle the repairs. She asked why the repair was not able to be done; was it beyond repair, lack of staff, or the lack of knowledge to repair it by the staff.

**Warden Miller** stated the repairs could not be made because the staff was too busy to get to it.

**Commissioner Zimmerlink** stated she knows when the A/C system goes down in the courthouse or offices it is a number one priority, and it should be at the top of the list for the prison as well. She stated we all know the reasons why.

**Warden Miller** stated some repairs were made to it but naturally some people like it cold and some like it hot. People were turning the heat on at night and turning the A/C on during the day.

**Commissioner Zapotosky** stated he was in the facility with the inmates and Commissioner Ambrosini was there as well; and the temperature was in the security area was 92 degrees. He stated the temperature had to be substantially warmer when you have a hundred men in a facility that was designed to house equipment not people. He said things such as HVAC go on the blink, it puts the individuals in a very uncomfortable and unsafe position. He stated he agreed with Commissioner Zimmerlink that if a work order was put in this is not like fixing a light bulb, when the HVAC needs repaired there needs to be immediate action. This is a matter of human safety.

**Warden Miller** stated the day Commissioner Zapotosky visited the facility and it was 92 degrees, it was probably a 100 degrees on the third floor.

**Commissioner Zimmerlink** stated the temperature is not even the issue, as much as it is that a work order was put in and the work orders for the repairs have been there for the past year and it was not

approved. Certainly lack of staff in our building and grounds if that was the case, which she said she does not believe it was because she stated we were fully staffed or she said the issue is if it was on a to-do list it and waiting to be done is the issue. She stated the issue isn't whether someone adjust the thermostat is not an issue. She said you just lay down the law and say no one touches the thermostat.

**Warden Miller** said that there are two locks on the thermostat.

**Commissioner Zimmerlink** stated the thermostat being adjusted should not be an issue if it has locks on it.

**Warden Miller** there is no thermostat now it is automatic.

**Commissioner Zimmerlink** said she was referring to the problem that the Commissioner's Office had received complaints on regarding the temperature of the annex before it was repaired. There is no excuse if an office says there is a need for a repair and a work order is filled out that it should take such an extended amount of time. If the repairs can't be made by an individual on our staff then there are many people who can be called in order to get the A/C repaired. Don't ever let an issue such as this go.

**Commissioner Zapotosky** said that temperature generally doesn't matter when it pertains to a work order when something goes on the blink and we are housing individuals in an unsafe environment, temperature is a factor. He stated he spoke with the maintenance, who were not qualified to handle this situation, Ed Billick regarding the HVAC and he said Billick had some concerns regarding how the A/C system was put in. He said the system was installed at a level that allowed for it to be exposed to the elements (snow and such) was able to get in and effect how it operated. There exist a matter of urgency when the system is not working properly for whatever reason when it is in a steel building designed for equipment not people.

**Commissioner Ambrosini** stated the system although repaired numerous times, is an older system and ultimately tends to break down more frequently. It has served its useful life. Eventually it will need to be completely replaced.

**Warden Miller** stated numerous work orders were sent out and numerous repairs were made, but it is a commercial unit and it is more difficult to acquire the parts needed to service it.

**Commissioner Zimmerlink** stated that it was understandable that it takes longer to get the parts and service the unit but said that you just pick up the phone and find someone who is able to fix it.

Population Report for July 2014:

**Warden Miller** stated there are 244 inmates total, 200 male inmates and 44 female inmates, in-house and there are 33 inmates in Green, and 21 inmates in Bedford. We have 4 male inmates to go to state and 2 female inmates to go to state.

\*\*\*D.A. not Present and Commissioner Zapotosky not present at 10:15

Court Administrator:

None

Personnel:

Human Resources Director would like to request an Executive Session to discuss personnel matter.

**Moved by Commissioner Zimmerlink and Seconded by Commissioner Ambrosini to move into Executive Session. (Time: 9:40)**

|                         |   |     |
|-------------------------|---|-----|
| Sheriff Brownfield      | - | Aye |
| Commissioner Ambrosini  | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| Controller Wrona        | - | Aye |

**Motion passed unanimously**

**\*\*\*Commissioner Zapotosky was not present for Executive Session but said he would be available if needed.**

**\*\*\*District Attorney Heneks was not present for meeting.**

**Moved by Commissioner Zimmerlink and Seconded by Commissioner Ambrosini to return to Regular Session. (Time: 10:20)**

|                         |   |     |
|-------------------------|---|-----|
| Sheriff Brownfield      | - | Aye |
| Commissioner Ambrosini  | - | Aye |
| Commissioner Zapotosky  | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| Controller Wrona        | - | Aye |

**Motion passed unanimously**

**Sheriff Brownfield** stated there was no items in Executive Session to be mentioned in Regular Session.

**Commissioner Zapotosky** stated there was one item discussed regarding approval of a personal leave of absence.

**Human Resources Director** ask the Board to consider the approval of a request for personal leave of absence of George Morris, a full-time Correction Officer. The date of absence would be until August 31, 2014.

**Moved by Commissioner Ambrosini and Seconded by Commissioner Zimmerlink to deny approval of a personal leave of absence for full-time Correction Officer George Morris.**

|                        |   |     |
|------------------------|---|-----|
| Sheriff Brownfield     | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |

|                                  |   |            |
|----------------------------------|---|------------|
| <b>Commissioner Zimmerlink</b>   | - | <b>Aye</b> |
| <b>Controller Wrona</b>          | - | <b>Aye</b> |
| <b>Motion passed unanimously</b> | - | <b>Aye</b> |

**Sheriff Brownfield** asked if for public comment

**Moved by Commissioner Zapotosky and Seconded Commissioner Zimmerlink to adjourn Prison Board Meeting on July30, 2014 at 10:20.**

|                                  |   |            |
|----------------------------------|---|------------|
| <b>Sheriff Brownfield</b>        | - | <b>Aye</b> |
| <b>Commissioner Ambrosini</b>    | - | <b>Aye</b> |
| <b>Commissioner Zapotosky</b>    | - | <b>Aye</b> |
| <b>Commissioner Zimmerlink</b>   | - | <b>Aye</b> |
| <b>Controller Wrona</b>          | - | <b>Aye</b> |
| <b>Motion passed unanimously</b> |   |            |

