

Call to Order:

A meeting of the Fayette County Prison Board was called to order on Wednesday, June 25, 2014 at 9:15 A.M. at the Fayette County Prison, Uniontown, Pa 15401 by Sheriff Brownfield.

Roll Call:

The following Board Members were present at the time of Roll Call:

Sheriff Brownfield

Commissioner Zapotosky

Controller Jeanine Wrona

Commissioner Ambrosini by Conference Call.

The following Board Members were present after Roll Call:

Commissioner Zimmerlink

District Attorney Heneks

Moment of Silence

Pledge of Allegiance

Approval of June Minutes:

Moved by Commissioner Zapotosky and Seconded by Controller Jeanine Wrona to approve the May minutes:

Sheriff Brownfield	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Ambrosini	-	Aye
Controller Jeanine Wrona	-	Aye

Motion passed unanimously

Public Comment on Agenda Items:

None

Approval of June 2014 Bills:

Commissioner Zapotosky asked for the cost of the out of county expenses incurred from out of county rentals.

Warden Brian Miller stated there has been \$400,000 spent to date for out of county rentals for inmates.

Moved by Commissioner Zapotosky and Seconded by Controller Jeanine Wrona to approve the June 2014 bills.

Commissioner Zapotosky - **Aye**

Controller Jeanine Wrona - **Aye**

Sheriff Brownfield - **Aye**

Motion passed unanimously

Population Report for June 2014:

Warden Brian Miller stated, there are a total of 242 inmates presently housed in the Fayette County Prison, 210 male inmates and 32 female inmates. The county are also housing 14 inmates in Butler County, 25 inmates in Greene County, and 11 in Bedford County. The total out of county rentals is 50.

Sheriff Brownfield asked for questions regarding population report.

Court Administrator:

None Present

Personnel:

Human Resources Director Dominick Carnicella stated, there are a number of personnel items to address. He has recommendation for hire of a Lieutenant, part-time Correction Officer, in which there were 2 internal applicants and 3 external applicants. Recommendation is made by H.R. Director Dominick Carnicella to consider James Brownfield for the position due to his extensive background in law enforcement, as well as his experience in booking and computer processing.

Commissioner Zapotosky asked **Sheriff Brownfield** if applicant was a relative.

Sheriff Brownfield stated, yes he is a relative.

Human Resources Director Dominick Carnicella stated that the rate for the Lieutenant is \$47,382.40 per year, effective Monday, June 30, 2014.

Moved by Commissioner Zapotosky and Seconded by Jeanine Wrona to approve the hire of a part-time Correction Officer Lieutenant position.

Commissioner Zapotosky - **Aye**

Controller Jeanine Wrona - **Aye**

Commissioner Ambrosini - **Aye**

Sheriff Brownfield - **Abstained**

District Attorney Heneks - **Aye**

Motion passed unanimously

Human Resources Director Dominick Carnicella stated he had recommendations to hire two part-time Correction Officers, the first the recommendation for hire of Donald Ganoë, at the rate of \$16.40 per hour, effective Monday, July 7, 2014, and the second for part-time Correction Officer Kurtis Bukovan at the rate of \$16.40 per hour, effective July 14,2014.

Moved by Commissioner Zapotosky and Seconded by Controller Jeanine Wrona to hire two part-time Correction Officers.

Commissioner Zapotosky	-	Aye
Controller Jeanine Wrona	-	Aye
Sheriff Brownfield	-	Aye
Commissioner Ambrosini	-	Aye (by Conference Call)

Motion passed unanimously

Commissioner Zapotosky asked if there are any personnel matters that require Executive Session.

Human Resources Director Dominick Carnicella said yes, he would like to discuss a medical leave request, a potential return to work from Worker's Compensation, and an accommodation request.

**Commissioner Zimmerlink entered meeting.*

Moved by Commissioner Zapotosky to move into Executive Session and Seconded by Controller Jeanine Wrona

Sheriff Brownfield	-	Aye
Commissioner Zapotosky	-	Aye
Controller Jeanine Wrona	-	Aye
Commissioner Ambrosini	-	Aye (by conference call)

Motion passed unanimously

Commissioner Zimmerlink entered meeting

Moved by Commissioner Zapotosky and Seconded by Commissioner Zimmerlink to return to regular session

Sheriff Brownfield	-	Aye
Commissioner Ambrosini	-	Aye (by conference call)
Controller Jeanine Wrona	-	Aye
Commissioner Zimmerlink	-	Aye
Motion passed unanimously	-	Aye

Sheriff Brownfield stated, there was nothing in Executive Session that needs discussed.

Commissioner Zapotosky stated, there was one item to be addressed that was discussed in Executive Session.

Human Resources Director Dominick Carnicella asked for approval of a personal leave of absence for George Morris, part-time Correction Officer, effective date of June 17th through July 31, 2014.

Moved by Commissioner Zapotosky and Seconded by Commissioner Zimmerlink to approve the personal leave of George Morris.

Sheriff Brownfield	-	Aye
Commissioner Ambrosini	-	Aye (by conference call)
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
Controller Jeanine Wrona	-	Aye

****District Attorney Heneks enters meeting***

Motion passed unanimously

Public Comment:

Chuck Campbell stated that he is a Correction Officer of the prison for nineteen years and was not called for an interview for the part-time Lieutenant position. He said the person chosen for the position did not have the experience he did

****District Attorney Heneks enters meeting***

Kevin Locke Union Representative stated the contract agreed to by the union and the county has not been signed by the union because there are 6 items that needed to be added to the contract. The salary of the new hire Correction Officers is being based on a contract that hasn't been signed off on by the union because of the six items not yet included in the written contract.

Commissioner Zimmerlink stated, she would like to have a copy of the contract agreed to by union that she signed with the county.

Human Resources Director Dominick Carnicella stated, he sent the contract to Frank Rutherford with the union, and he stated it was fine.

Kevin Locke said that it was not complete because the 6 items were not included.

Commissioner Zapotosky said he would follow up with Frank Rutherford with union and get back to him.

Sheriff Brownfield asked if there were any other public comment.

Moved by Sheriff Brownfield and Seconded by Commissioner Zapotosky to adjourn Prison Board Meeting on June 25, 2014 at 9:50 A.M.

Sheriff Brownfield	-	Aye
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Commissoner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
Commissioner Ambrosini	-	Aye
Controller Jeanine Wrona	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Meeting Adjourned