

Fayette County Prison Board  
Meeting Minutes of April 27, 2016  
Commissioners Conference Room – 9:15 am

**Call To Order**

Sheriff Custer called the meeting to Order at 9:15 am.

**Roll Call**

The following members were present at Roll Call: Sheriff Custer, Controller Scott Abraham, Commissioner Vince Vicites, Commissioner Dave Lohr, and Commissioner Angela Zimmerlink and District Attorney Rich Bower. A quorum was present.

**Moment of Silence and Pledge of Allegiance**

Commissioner Zimmerlink informed the Warden to place Public Comment On Agenda Items next on future agendas.

**Public Comment on Agenda Items:** No members of the public were present.

**Moved** by DA Bower and seconded by Controller Abraham to approve the meeting minutes of February and March 2016

Sheriff Custer	aye
Controller Abraham	aye
Commissioner Vicites	aye
Commissioner Lohr	aye
Commissioner Zimmerlink	aye
DA Bower	aye

Motion passed unanimously 6-0

**Moved** by Commissioner Zimmerlink and seconded by DA Bower to approve the April bills as attached

Sheriff Custer	aye
Controller Abraham	aye
Commissioner Vicites	aye
Commissioner Lohr	aye
Commissioner Zimmerlink	aye
DA Bower	aye

Motion passed unanimously 6-0

Warden Miller stated Commissioner Lohr confirmed that the Lowe's credit card issue has been resolved. Commissioner Zimmerlink stated that all parties need informed when matters are resolved so that we can proceed with open issues. She said others were waiting for confirmation of the credit issue resolution so that maintenance at the jail could begin.

### **Population Report for April 2016**

Warden Brian Miller reported there were 199 males and 39 females in house. There are 3 males out of county. There are 3 inmates on ATA returns and 8 inmates awaiting return to SCI Pittsburgh.

The Warden confirmed there has been much cooperation and improvements made with the assistance of the DA.

The DA explained the the Court is appreciative of the assistance the jail has given. He indicated that Pre-trials and the Call of list review has much improved. While the poly com system is down it is expected to be up soon which will aid in getting pleas done without transports. He said DUI's will be handled at Central Court on Mondays to streamline cases. Also they are fast tracking some other case types which means sentencing will be to the State not County. Also more IP (intermediate punishment ) sentencing is done which not only helps with county funding but also addresses rehabilitation.

Commissioner Zimmerlink asked if new board members had the CBA and the Prison Policy. None did. She asked the Warden to provide each board member with the current Prison Policy and the HR/legal will provide the prison board with the current CBA.

Commissioner Zimmerlink read ADM -066 Population Status Board policy and requested that the Warden provide specific numbers/classifications not just the number of inmates in/out county and to note the information which the Courts have been seeking.

Commissioner Vicites requested that future reports also have the breakdown of the main facility and annex.

Sheriff Custer asked the per day cost for Greene County which the Warden reported \$55 per day per inmate.

**Moved** by DA Bower and seconded by Commissioner Zimmerlink to accept the population report as presented

Sheriff Custer	aye
Controller Abraham	aye
Commissioner Vicites	aye
Commissioner Lohr	aye
Commissioner Zimmerlink	aye
DA Bower	aye

Motion passed unanimously 6-0

Before moving to Item no.9 Personnel, Commissioner Zimmerlink reminded the Warden to include Maintenance Repair List/Status to future agendas with a copy of that months repair requests.

Commissioner Zimmerlink updated the members about a meeting with the three Commissioners, Warden, CO Maintenance Officer and Bob Carson, Public Works/Building & Grounds a few week ago. She said she placed on the Commissioners Agenda back in March to award a proposal for roof repair at the May Commissioners Meeting. She said the Commissioners had an engineer look at the roof. Also, the Warden and Bob Carson had an independent roofing consultant review done. Commissioner Zimmerlink said she recalled the replacement cost to be approximately under \$150,000 and repair about \$3,000 to which the Warden confirmed in the affirmative. She said funds are available and have been available and that delays should have not occurred but that is the past and the jail roof repairs is set to be on the May Commissioners agenda. Both Commissioners Lohr and Vicites confirmed.

Commissioner Zimmerlink also updated the Board that during a walk through at the annex one of the faucets of the sink was running with cloth wrapped around it. The Warden and Commissioner Vicites confirmed as well. This is something that should not occur and CO's need to report work orders so that the Maintenance CO can do the repairs. Also, she mentioned that the union internet site showed photos of leaking water from toilets negatively stating it was the commissioners fault, however, the Maintenance CO confirmed that it was not due to repairs needed but rather inmates were stuffing items in the toilet. The Maintenance CO and Warden suggested options before and they continue to price remedies.

Also Commissioner Zimmerlink reported that the beam in the annex that the union face book page posted as not being repaired by the Commissioners is also an easy repair according to the engineer and that it can and should be done in house rather than bidding it out.

Commissioner Zimmerlink said that there were negative statements made that the Commissioners should know what repairs need done. She clarified that when they asked for the list of repairs they wanted the repairs that could be done in house vs. bidded out so the Commissioners could address any bid requests in order to get things done.

## **PERSONNEL**

**Moved** by Commissioner Zimmerlink and seconded by DA Bower to go into Executive Session to discuss with counsel those grievances which were at the Prison Board level

Sheriff Custer	aye
Controller Abraham	aye
Commissioner Vicites	aye
Commissioner Lohr	aye
Commissioner Zimmerlink	aye
DA Bower	aye

Motion passed unanimously 6-0

(It is noted that DA Bower had to leave in the middle of the Executive Session)

The Prison Board went into Executive Session at 9:50 am. The Prison Board came out of Executive Session at 11:11 am . Sheriff Custer stated the items discussed in Executive Session were those grievances which were at the Prison Board level and that the Board gave direction to counsel in accordance with the grievance procedure. Sheriff Custer said another matter was discussed which was a portion of the CBA for a clear understanding to attempt to prevent future grievances.

**Public Comment** - None

**Adjourn**

A Motion was made by Sheriff Custer and seconded by Commissioner Zimmerlink to adjourn (at 11:12 am)

Sheriff Custer	aye
Controller Abraham	aye
Commissioner Vicites	aye
Commissioner Lohr	aye
Commissioner Zimmerlink	aye
DA Bower	(absent)

Motion passed 5-0