

Call to Order:

A meeting of the Fayette County Prison Board was called to order on Wednesday, March 27, 2013 at 9:15am at the Fayette County Courthouse, Uniontown, Pennsylvania 15401 by Sheriff Brownfield.

Roll Call:

The Following Board Members were present at the Time of Roll Call:

Sheriff Gary Brownfield, Controller Sean Lally's Representative Chief Deputy Controller Jeanine B. Wrona, Commissioner Alfred F. Ambrosini, and Commissioner Angela M. Zimmerlink

The following Board Member was Present After Roll Call:

Commissioner Vincent Zapotosky 9:20am

District Attorney Jack Heneks 10:06am

Moment of Silence

Pledge of Allegiance

Public Comment:

Prison Corrections Officer Gerald Strickler said he was a victim of a situation at the prison while working. There was an investigation conducted while he was absent and when he returned he was approached by Human Resource Director Carnicella and Warden Miller. They both asked him if he wanted to speak to them about the report and he agreed.

Sheriff Brownfield asked when this occurred.

Prison Corrections Officer Gerald Strickler answered 11-13-2012 but he was not asked to speak about the report until two to three days later. He said his problem is with the kitchen supervisor who claimed he pulled her hair and used vulgar language toward her when he had never even spoke to her. During the kitchen supervisor's investigation, five or six other individuals were investigated about the different reports as well. Human Resource Director Carnicella asked him if he had pulled and/or used vulgar language toward the kitchen supervisor and the he answered negative. He said there are many reports on her and he wants to file a formal complaint against her for claiming he assaulted her when he never touched her.

Sheriff Brownfield asked Jared if he was regimented.

Prison Corrections Officer Gerald Strickler answered no but he was questioned when he shouldn't have been.

Commissioner Zapotosky stated this is a personnel matter.

Prison Corrections Officer Gerald Strickler stated the guards are not allowed in the kitchen.

Sheriff Brownfield asked if she is a county or contracted employee.

Prison Corrections Officer Gerald Strickler answered contracted-Trinity.

Other Prison Employees (stated their names but was unrecorded on tape) they came with complaints against the kitchen staff.

Commissioner Zapotosky asked Human Resource Director Carnicella if the previous kitchen workers had complaints against the correction officers.

Human Resource Director Dominick Carnicella answered yes.

Commissioner Zapotosky stated he pointed out some former kitchen staff raised issues regarding the conduct of the correction officers and they are no longer employed.

Prison Corrections Officer Gerald Strickler said the kitchen staff was eliminated because they did not want to come to work regularly. He said he and the others are not allowed to eat in the back or make coffee.

Commissioner Zapotosky asked Warden Miller if he had addressed this situation in any manner.

Warden Brian Miller answered yes, currently there is an investigation being conducted. The administration and human resources are involved.

Commissioner Zapotosky asked Warden Miller what the policy is regarding the correction officers being in the kitchen.

Warden Brian Miller answered there is a memo posted which states the correction officers are not allowed in the kitchen.

Prison Corrections Officer Gerald Strickler stated according to his contract the correction officers are allowed in the kitchen because it is part of their position.

Prison Corrections Officer said the kitchen supervisor has no training (from the department of corrections) which can cause problems. Someone can not manage the inmates without training.

Commissioner Zapotosky stated since the kitchen supervisor is working for Trinity, Trinity would have to be contacted in regards to her training.

Prison Corrections Officer Gerald Strickler asked why human resource was involved in the kitchen supervisor's situation.

Human Resource Director Dominick Carnicella said there were complaints from the officers and the kitchen manager in November 2012. The situation was investigated and those involved were counseled.

Union President/Prison Corrections Officer Mike Hicks stated the outside contractor comes in immediately, has access to inmates, and receives no training or even a walk through so there are security issues and concerns.

Commissioner Zapotosky said Trinity administration will have to be addressed concerning this matter.

Previous Kitchen Employee stated the kitchen manager harasses the corrections officers, writes false reports, and causes unnecessary issues. The kitchen manager's behavior was witnessed for six months and has found the correctors officers are being treated unfair.

Prison Corrections Officer stated it has been said the reports the corrections officer's write on the kitchen supervisor are thrown away.

Commissioner Zapotosky stated the kitchen workers have said the same thing about the reports toward the correction officers.

Sherriff Brownfield said it is his personal option that county employees come before contracted employees.

Prison Corrections Officer Dan Campbell stated it is ridiculous the correction officers can not be in the kitchen. There are knives and inmates in the kitchen. If he hears something wrong, he will not let one of he employees get injured.

Warden Brian Miller said according to the order if there is a security issue in the kitchen than the guards can go in there.

District Attorney Heneks stated this should not be reiterated. It is a rule that has been in effect.

Prison Corrections Officer asked why coffee pots are allowed in the laundry room if they are not allowed in the control room.

Warden Brian Miller stated they are not allowed in the laundry room. There is to be an incident report wrote if they are in there. He asked the employee if a report was written.

Prison Employee answered no because they go in the garbage.

Warden Brian Miller stated they can not go in garbage because they are numbered.

Sheriff Brownfield asked who keeps copies of the incident reports.

Warden Miller answered the deputy warden does and they are logged in a legal book.

Sheriff Brownfield said when there is an incident report, it is to be copied and given to human resources and him. He asked if there were any more public comments.

Union President/Prison Corrections Officer Mike Hicks stated in April of 2012 there was a grievance filed with a family medical leave. He said it is in their contract that they are allowed to have a family medical leave and medical benefits paid for (for one year) after the sick leave has ended. Those who do not have time left, have to pay for there own medical benefits, which is \$400 a week. Ms. Goode has not had any medical benefits for the past year as stated in her contact.

Human Resource Director Dominick Carnicella said the FMLA grievance is in the process, the issue went through mediation, and has been reviewed with the prison board. He said he received a notice from the union business agent a week or two ago saying they wish to arbitrate at this point. There has been a labor management meeting where grievances are resolved.

Commissioner Zimmerlink stated there is a grievance procedure. She asked if it was being followed.

Human Resource Director Dominick Carnicella answered yes.

Union President/Prison Corrections Officer Mike Hicks stated there have been issues with Mr. Prinky's pension. A grievance was filed in October 2012. He has been unable to retire because the issues have not been resolved.

Commissioner Zimmerlink said Mr. Prinky's issues need to be put on the pension board meeting agenda.

Union President/Prison Corrections Officer Mike Hicks asked who is to put Mr. Prinky's information on the pension board agenda, the warden or human resources.

Commissioner Zimmerlink answered the employee or you. She asked for the paperwork to be given to the pension board members prior to the meeting.

Approval of February 2013 Meeting Minutes:

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to Approve the February 2013 Meetings Minutes:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Approval of March 2013 Bills:

Sherriff Brownfield asked if there is anything outstanding.

Warden Brian Miller answered no.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to Approve the March 2013 Bills:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Population Report:

Warden Brian Miller said there is a total of 263 inmates (226 Males and 37 females) housed in Fayette County Prison and a total of 36 inmates (22 Males and 14 Females) housed in Greene County Prison

Sheriff Brownfield asked if all the prisoners are moved where they need to be.

Warden Brian Miller answered yes. He said there are 18 transport orders. Six people are waiting to go to SCI Pittsburgh and eight more may need to go to Greene County.

District Attorney Heneks stated Judge Wagner scheduled many sentences for next week from pleas taken this week. Five to ten pleas are trying to be sentenced out. They are trying to make some of the county sentences, state sentences.

Commissioner Zapotosky said something needs done to control this problem. According to the sheriff, \$95,700 a month for 58 inmates

District Attorney Heneks stated 2.1 % of people incarcerated is a lower end percentage compared to a lot of other counties in the state. Many people are incarcerated because of violations (drug tests, another arrest, and/or etc.) of probation or parole. A lot of the cases are DUI's and drug positions which are county sentences instead of state sentences. Hopefully with the help of day reporting centers and other facilities, some of the population can go to those places to help the county save money.

Update on Administrative/Procedural Issues:

Commissioner Zimmerlink said after the last prison board meeting there were a number of issues brought up. Representatives from the courts, prison, and her met about four times to discuss and work on many issues resulting in the county saving money. She stated the following issues and resolutions: Compliance with the Adam Welsh Act – The area of responsibility has been determined between the prison, adult probation and another office. Updates for prison inmate's information – Inmates are all in the system. Photos needed for all inmates files - Photo imaging camera software was upgraded. Updates for prison policy and procedures manual – Prison policies and procedures were updated and will be presented at next prison board meeting for approval. Inmate processing problems – Computers all have the identical software so everyone views the same items. Paperwork and time is eliminated, money is saved on transportation, and sentencing orders are reduced. Video conference interfacing – The laptop is corrected. Prison counselors work space reduced – Relocated the video conferencing equipment so the counselors can stay in their office and produce more work. High inmate transportation costs – Inmates housed outside the county will not have to return to Fayette County for processing. GTL system not running – Regional manager has been contacted and software updates will be done so the conversions can be completed by the target date of May 20th, 2013. With all the work invested in the above, everyone's life will be a little easier.

Adopting Berks County Policies and Procedures to Prison:

Commissioner Ambrosini stated to make a motion for the Fayette County prison board to adopt Berks County Prison procedures including general procedures, standard operating procedures, and inmate account department manual.

Commissioner Ambrosini said Fayette County worked with Berks County last year. Berks County provided and reviewed their updated procedures. He said the procedures to some degree have been utilized for the last six to eight months and should be formally adopted. Information technology director Kebin Holbert has been asked to incorporate a county intranet. With everything being online, not only is it available to all the citizens of Fayette County but it will be updated. Berks County not only provided hard copies but electronic copies as well.

Commissioner Zapotosky asked Warden Miller what his opinion was.

Warden Brian Miller stated Berks County has a vast amount of policies and procedures and he was able to look over half of their information. They have a good base which will benefit Fayette County.

Commissioner Zapotosky asked Human Resource Director Carnicella if there were any glitz's to the CPA.

Human Resource Director Dominick Carnicella answered the policies they are adopting today are not directly dealing with personnel.

Commissioner Zimmerlink stated to Warden Miller that he has only viewed half of the administrative standard operating procedures and she has not viewed any of them so she as a Prison Board member will not approve adopting new policies and procedures. She asked Warden Miller if anyone from his management staff viewed the policies and procedures.

Warden Brian Miller answered they have viewed some but not as much as him.

Commissioner Zapotosky said it is a working document. They can be addressed and amended if needed.

Commissioner Ambrosini stated last year when the board was looking at developing a complete set policies and procedures for the prison, he spoke to the state department of corrections. They guided him to Berks County because they knew they had a complete and up to date set of policies and procedures with a lot of time and effort invested in them recently. Berks County was very gracious by coming to the courthouse (with everyone invited) to review and describe their policies and procedures. Any policies and procedures is a work in process which will need modifications. Berks County even offered to train the Fayette County employees if they were sent to them so he thinks the board should move forward.

Deputy Court Administrator Tammy Lambie asked if the board adopts Berks County handbook as is, than doesn't all procedures have to be followed. If that is the way it is than maybe it can be incorporated to have what the Berks County does. Fayette County can do it procedure by procedure to amend it according to what Fayette County's needs are verses adopting the whole thing.

Commissioner Zimmerlink stated to adopt only Berks County policies would not be wise. The board should take the existing approved prison board policies and procedures, prioritize them, compare them to Berks County policies and procedures, modify, and than adopt. That would be beneficial.

District Attorney Heneks asked if there is an administrative procedure document on the Fayette County prison.

Commissioner Zimmerlink answered yes.

District Attorney Heneks asked if that document would be thrown out or modified. He said if Berks County policies and procedures are adopted than most likely, legally, Fayette County's policies and procedures would be overridden.

Commissioner Zimmerlink agreed.

District Attorney Heneks said the warden should have full comprehension of Berks County's policies and procedures.

Commissioner Zimmerlink said some of Berks County's policies and procedures may not be actable to Fayette County.

Commissioner Zaptosky stated it was discussed that working on several polices took significant time and energy.

Commissioner Zimmerlink said some of the policies just needed to be slightly changed.

Commissioner Zaptosky stated Berks County's policies are in place and as issues arise, they can be adjusted to Fayette County's needs. In the last several months he has seen Fayette County polices that are vague and not written in some cases. There is something in place that can be adjusted accordingly. He doesn't think Fayette County has a thorough and efficient policies and procedures manual.

Commissioner Zimmerlink said it was reviewed in June of 2011. There are 66 policies and procedures. They were approved by the board.

District Attorney Heneks stated there are some policies Berks County has and Fayette County does not so how do you adopt it.

Commissioner Zimmerlink said both counties table of contents should be viewed by the union, courts, and the district attorney's office.

Commissioner Ambrosini stated because Berks County's policies and procedures were recommend by the state department of corrections to incorporate it and have the prison administration go through. Any policy that is being worked on can be adjusted, modified, and agreed upon so it can be incorporated into a Fayette County policy. Berks County's policy and procedures is a good up to date system which can be made electronic. Selected members of the prison system (including members of the board) can become part of the review process. Any current adjustments can be incorporated into the electronic procedures (with the help of the admin) and put on the county intranet so it can be available for anyone to view.

Commissioner Zaptosky said the motion would have to be rephrased so the board would be adopting the policy as a whole and than review the Berks County's policy to incorporate it with Fayette County's policy.

Commissioner Ambrosini stated to allow him to modify the motion to incorporate the Berks County policies and procedures to the extent they will be reviewed and designated on review by the appropriate committee or administration of the prison. As the policies become reviewed and approved they become effective and/or modified. He said it would be easier to modify Berks County's procedure as the board goes along rather than trying to modify Fayette County's procedures.

Commissioner Zaptosky said there is something to work with if Fayette County does not have the policies and procedures.

District Attorney Heneks stated Berks County's policies and procedures are great. It is far more detailed than Fayette County's policies and procedures. He said it is a great working document but is concerned with the conflicts it has.

Commissioner Zimmerlink said there is nothing wrong with directing staff to review the existing approved Fayette County's policies and procedures with that of Berks County. It was talked about at the last prison board meeting to have the warden go through Fayette County's approved policies and procedures to determine any need for modification and updates. The second statement that was made was to seek one or two other counties that have well known policies and work with them. To do the incorporation or adoption would cause new problems.

District Attorney Heneks stated Berks County's policies and procedures are fairly straight forward, specific, and detailed documents. He may revise what he said about reading them because he is reading them now and is almost finished with the first binder of three. He read the following items from the binder: stopping social security checks when convicted, they receive no SSI when they enter the jail, and they receive no SSI when they are convicted.

Warden Miller said Fayette County has similar items but not as detailed.

Commissioner Ambrosini stated the motion was to utilize the Berks County's policies in their entirety, have the appropriate prison staff review policies one by one (if appropriate check them off), and make the designations electronically to be on the intranet. The policies and procedures should be able to be gone through quickly. There are a lot of policies and procedures that Fayette County does not have. Fayette County has not put the time and effort into policies and procedures that Berks County has. Berks County has spent over \$100,000 which Fayette County has not. He thinks the process can be expedited and then implemented.

Commissioner Zapotosky said this is only going to enhance the Prison Board's ability to deliver the services of incarceration.

Commissioner Ambrosini asked Warden Miller if there was anything he didn't like about the half of the policies and procedures he reviewed.

Warden Brian Miller answered he wouldn't say there is anything he don't like, there are just necessary changes needed to adapt to Fayette County, if anything they just need to be more thorough.

Commissioner Ambrosini stated there are likely other issues that Fayette County does not address but Berks County does. It does not have to be a long process to go through all policies and procedures.

District Attorney Heneks said after looking over Berks County organization chart, changes would have to be made for Fayette County because they do not have a lot of the positions listed on the chart.

Commissioner Zapotosky stated a grant is being pursued for \$700,000 and one of the items in the grant is to give specific numbers which the board is unable to do. Fayette County could lose the grant because of being unprepared. Now there is something with detail that can only enhance what is being done at the Fayette County prison.

District Attorney Heneks said there are things in Berks County that Fayette County does not have which will have to be looked at one by one and adopted or thrown out. He said the board should think about accepting the Berks County's Policies and procedures so the board knows where they are going.

Commissioner Zimmerlink The prison board has to formally adopt any changes to these policies. She thinks the best course of action is to direct the staff review the Fayette County's policy and procedures and Berks County's policy and procedure coordinate, devise a modified updated version, and bring it back again. It should be able to be done by next months meeting.

Commissioner Ambrosini said he thinks the board needs to establish a target and then go through the procedure one by one, make the modifications necessary, and then have Warden Miller and the courts bring the procedures to every prison board meeting to inform the board what section has been reviewed and the following changes that need adopted. Designated changes will then be added to the intranet.

Commission Zimmerlink stated the policies have to be approved by the prison board. A motion doesn't need to be made. Direct the staff to take the Berks County's policy and the Fayette County's policy and revise it. As the policies are revised, bring them to the Prison Board meeting for formal adoption.

Commissioner Ambrosini said to use Berks County as a target and adapt Fayette County's policies to it. Berks County has a lot of policies they worked very hard on.

Commissioner Zimmerlink stated if Berks County's policy is written better than Fayette County's policy than obviously you would have to modify it and bring it to the board for approval. If you want to use Berks County verbiage fine if it's better than Fayette County. Fayette County may be better than Berks County because of the existing conditions for Fayette County, so direct the staff to revise the Fayette County's policy while utilizing Berks County's policy as a guideline and bring those policies to the board for formal adoption.

Commissioner Ambrosini said the board would adopt the policies as they are gone through. He is also recommending the board use the Berks County's index system because it is much more complete and will save a lot of time and trouble from trying to mold two index systems together which could get very confusing.

Deputy Court Administrator Tammy Lambie stated there should be a time frame for completion.

Commissioner Ambrosini said yes, this doesn't need to be drawn out any longer.

Commissioner Zimmerlink stated that is why it was said to bring them to next prison board meeting as they were being adopted. She said her only concern is the direction given to the staff, implementation or incorporation, and not prior to coming back to the prison board meeting for formal adoption. It has to be very clear as what the board is doing.

Commissioner Ambrosini said the staff will be directed to make recommendations like the prison board has done in the past.

Commissioner Ambrosini stated to make a motion for the board to adopt Berks County's prison procedures (all three sets); general procedures, standard operating procedures, and inmate account department manual procedures with the qualifications that those will be reviewed by a team of people to be designated by the board that can be the courts, human resources department, prison staff, and the union. As they get reviewed they will be approved by the prison board and incorporated using the Berks County's index and put online for access.

Commissioner Zapotosky said he would not want to piece it. He would want them to view and present it in its entirety.

Commissioner Ambrosini stated they could do a book a month.

Commissioner Zapotosky stated there needs to be a time line when this will be completed. He believes it is a great idea but needs further review and bring it back.

Sherriff Brownfield said he needs a second.

Commissioner Zapotosky stated he will second the discussion.

Deputy Court Administrator Tammy Lambie stated to add an outline of the Berks County's procedures with the intent of modifying everything that is brought to the board instead of adoption so you still get the outline of Berks County and it will be much easier to read and look much more presentable. If the board adopts the outline instead of the procedures, the procedures will have to be modified as they are brought to the board for approval.

Commissioner Zimmerlink stated as the motion was made and seconded to adopt Berks County's policy and procedures, you can't do that. You can change the word to state utilize the Berks County's policies and procedures as a guideline for the Fayette County's revisions of policies and procedures, review by the prison board, and bring before the prison board for formal adoption. You can include the working group and the union in the motion. She can't go along with saying your going to adopt policies. It's too direct.

Commissioner Ambrosini said the word adopt is appropriate given the qualification they have to be reviewed and modified as necessary before they are approved by the prison board.

Commissioner Ambrosini stated to make a motion to adopt the Berks County Prison’s procedures (including general procedures, standard operating procedures, and inmate account department manual) subject to review by the committee designated by the board and that committee will recommend to the prison board approval of those procedures in a timely manner for final approval.

Commissioner Zapotosky said it would be to adopt but it would be subject for final approval by the prison board.

Commissioner Ambrosini stated that is correct.

Commissioner Zapotosky said you can adopt a policy for review and to analyze and make comparisons and subject to final approval. You can adopt a policy for review. He wants to make sure it comes back as a whole document.

Commissioner Ambrosini stated again the board has a great document to start with and he wants to be careful it’s not pieced, unrecognizable, and confusing.

Commissioner Zapotosky said he thinks that is important because currently what the board has is some what confusing. There were questions about the teleconferencing and there was equipment that was approved in 2011 that was not implemented until 2013. He thinks there needs to be something concrete. He has reviewed it and it is thorough.

District Attorney Heneks said the last book is financials that will not likely be appropriate for Fayette County.

Commissioner Zapotosky stated that section would be omitted. Right now the question is the language and the motion. That is the only problem

Commissioner Ambrosini said he is still going to use the word adopt because he thinks he needs to start with that.

Moved by Commissioner Ambrosini, Seconded by Commissioner Zapotosky, to adopt the Berks County Prison procedures including general procedures, standard operating procedures, and inmate account department manual subject to review by the committee designated by the board and that committee will recommend to the prison board approval of those procedures in a timely manner for final approval:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Approval of Modification to Administrative Policies:

Commissioner Zimmerlink stated the jail wrote the administrative policies to modify the existing policies for the APO and courts.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks to Approve the Modifications to Administrative Policies:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Approval of Modification to a Personnel Policy:

N/A

Court Administrator:

Deputy Court Administrator Tammy Lambie said there has been some really good work in progress. We broke down the walls with the lack of communication and learned more on what can be done to prevent unnecessary rentals and items like that. She hopes better communication between offices can help the county save money.

Personnel:

Human Resource Director Dominick Carnicella said to consider hiring Michael Vasiloff as a part time corrections officer. He worked at the Fayette County Prison for about a year before going into the military. He was hired after the military by the state prison and since then he is going back to medical school and he would like to work during that time as a part time corrections officer with the prison.

Sherriff Brownfield asked if there was an opening.

Human Resource Director Dominick Carnicella answered yes.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to Approve Hiring Michael Vasiloff as a Part Time Corrections Officer at \$15.62 per Hour Effective Monday, April 1st, 2013:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Human Resource Director Dominick Carnicella stated there are two items to discuss in executive session which are grievances at an arbitration level and a personal leave of absence.

Executive Session 11:15am:

Moved by Sherriff Brownfield, Seconded by District Attorney Heneks, to Enter Into an Executive Session:

Sheriff Brownfield	-	Aye
Chief Deputy Controller Wrona	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion Passed Unanimously

Regular Session 12:05pm:

Sherriff Brownfield said there was no action taken at the executive session.

Human Resource Director Dominick Carnicella said to please consider authorizing a resolution to the class action grievance regarding personal leave of absence by requiring all employees to contribute their regular contribution during a personal leave of absence. The contribution rate as defined under the hospitalized article of the CBA and contingent upon directive of the Prison Board in regard to the language and the settlement agreement.

Moved by District Attorney Heneks, Seconded by Commissioner Ambrosini, to Authorize a Resolution to the Class Action Grievance Regarding Personal Leave of Absence by Requiring all Employees to Contribute their Regular Contribution During a Personal Leave of Absence. The Contribution Rate as Defined Under the Hospitalized Article of the CBA and Contingent upon Directive of the Prison Board in Regard to the Language and the Settlement Agreement:

Sheriff Brownfield - Aye
Chief Deputy Controller Wrona - Aye
Commissioner Ambrosini - Aye
Commissioner Zapotosky - Absent
Commissioner Zimmerlink - Aye
District Attorney Heneks - Aye

Motion Passed Unanimously

Human Resource Director Dominick Carnicella stated to please consider approving a personal leave of absence extension for Corrections Officer Jessica Goode through April 30th, 2013. Failure to return from this leave of absence shall result in discharge of employment as stated in the CBA.

Moved by District Attorney Heneks, Seconded by Commissioner Zimmerlink, to Consider Approving a Personal Leave of Absence Extension for Corrections Officer Jessica Goode Through April 30th, 2013, Failure to Return From This Leave of Absence Shall Result in Discharge of Employment as Stated in the CBA:

Sheriff Brownfield - Aye
Chief Deputy Controller Wrona - Aye
Commissioner Ambrosini - Aye
Commissioner Zapotosky - Absent
Commissioner Zimmerlink - Aye
District Attorney Heneks - Aye

Motion Passed Unanimously

Public Comment:

None

Adjournment:

Moved by District Attorney Heneks, Seconded by Commissioner Zimmerlink, to Adjourn the Meeting:

Sheriff Brownfield - Aye
Chief Deputy Controller Wrona - Aye
Commissioner Ambrosini - Aye
Commissioner Zapotosky - Absent
Commissioner Zimmerlink - Aye
District Attorney Heneks - Aye

Motion Passed Unanimously