

A meeting of the Fayette County Prison Board was called to order on Wednesday, March 28, 2012 at 9:15am in the Commissioner's Conference Room, Fayette County Courthouse Uniontown, Pennsylvania 15401. The following members were present at the time of roll call: Sheriff Gary Brownfield, Commissioner Alfred F. Commissioner Angela M. Zimmerlink, and Controller Sean Lally. The following member was present after roll call: District Attorney Jack Heneks. Others in attendance at the time of roll call: Warden Brian Miller, Jeanine Wrona, Human Resource Director Dominick Carnicella, Liz Zemba of the Tribune Review, and Jennifer Harr of the Herald Standard. Following the Moment of Silence and the Pledge of Allegiance, the business portion of the meeting began.

- Public Comment: None

- Approval of February 2012 Meeting Minutes:

Moved by Controller Lally, Seconded by Commissioner Zimmerlink, and to Approve the February 2011 Meetings Minutes:

Sheriff Brownfield	-	Aye
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Absent

Motion passed unanimously

- Approval of March 2012 Bills

Moved by Controller Lally, Seconded by Commissioner Zimmerlink, to Approve the March 2012 Bills:

Sheriff Brownfield	-	Aye
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Absent

Motion passed unanimously

- Population Report

Warden Miller reported a total of 260 inmates (234 Males and 26 females) in the county and a total of 26 inmates (19 Males and 7 Females) housed in Greene County. He continued by saying the prisons capacity is 262 but can hold 282 inmates.

- Motion to Amend the Agenda

Moved by Controller Lally, Seconded by Sheriff Brownfield, and to Approve Motion:

Sherriff Brownfield	-	Aye
Controller Lally	-	Aye

Commissioner Ambrosini	-	Aye
District Attorney Heneks	-	Absent
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye

Motion passed unanimously

- Old Business

Controller Lally stated there is a problem when a trustee receives a stipend for performing services at the prison and the entire stipend is not spent so there is a portion that is left unaccounted for. He continued by saying that the stipend can be used for food but not the phone system and there is no accurate record of what the inmate has earned or spent. He added that there is a bigger problem which occurred in September 2011 when Bob from Oasis Vendor received a memo. Controller Lally said that when an inmate placed an order, the system was able to account for it, and he could get the necessary proceeds as a commission. He continued by saying the system was in place so the inmates could receive the necessary goods and services they asked for and to give the proper commissions but in September of 2011, the system was changed and all of the invoices are being faxed to Oasis management by Angela or Michelle. He added that there is an even bigger issue, which are items being faxed with no proper documentation to pay bills and breakdowns are unknown for the inmates. Controller Lally is asking that this is mandated what happened; he addressed this to the warden directly in which the warden completely agrees with him and understands the problems. He continued by saying the employees at the prison are being told to do different things and as a board they cannot allow this to happen.

Warden Miller said he was unaware of this matter.

Commissioner Zimmerlink stated to make sure everyone under the warden knows that they cannot modify without his approval and to change back to the computer generated option.

Controller Lally said there was another issue where an inmate accumulated a large amount of money, was then released to another county, so in question was there a restitution agreement with the inmate and if so the restitution is not being captured. They have no idea if the inmates have paid any restitution to the county. Most counties take up to 20% restitution provided by law and so Controller Lally asks District Attorney Heneks if there has to be an order for that.

District Attorney Heneks stated he doesn't think there needs to be an order, if that is a law, and it can just be taken. He continued by saying Jan Synder would be the one to speak to about this because her office would collect the restitution.

Controller Lally said on a different matter he has sent out 5 e-mails to 5 different firms that are local and has yet to receive a response.

Commissioner Ambrosini stated he spoke to several different people. Pennsylvania Department of Corrections was one of those people who are working to provide information on financial control procedures which other prisons use and some knowledgeable people who help develop and/or would implement those procedures. He continued by asking Dominick to start a list of responsibilities for the financial manager if the board goes that way. He added that there are some federal resources that the board may be able to use by the National Institute of Corrections and there are other places that may provide services at a reduced or no cost for their services.

Controller Lally said he would like to immediately start the hiring process for the person who's going to be trained. He continued by saying to give the consultant 2 or 3 weeks to look, analyze tear apart, and start teaching that individual the system. He added that he fears if the board waits too long to hire that position, the learning curve is going to be lost.

Commissioner Ambrosini stated he agrees with Controller Lally's need for urgency but wants to make sure the board goes through the process systematically so everything will be in order. He continued by saying there will be a permanent solution and wants to make sure it's right.

- Public Comment: None

- Adjournment

Moved by Controller Lally, Seconded By Commissioner Zimmerlink, and to Approve the Motion:

Sheriff Brownfield	-	Aye
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
District Attorney Heneks	-	Aye
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye

Motion passed unanimously