

Call to Order:

A meeting of the Fayette County Prison Board was called to order on Wednesday, June 27, 2012 at 9:15am in Fayette County Commissioners Conference Room, Pennsylvania 15401 by Commissioner Alfred F. Ambrosini.

Roll Call:

The Following Members were Present at the Time of Roll Call:

Commissioner Alfred F. Ambrosini, Commissioner Angela M. Zimmerlink, Controller Sean Lally, and District Attorney Jack Heneks.

The Following Member was Present after Roll Call:

Commissioner Vincent Zapotosky

The Following Member was absent at Roll Call:

Sheriff Gary Brownfield

Others in Attendance:

Warden Brian Miller, Human Resource Director Dominick Carnicella, Liz Zemba of the Tribune Review, and Jennifer Harr of the Herald Standard.

Moment of Silence

Pledge of Allegiance

Amendment to the Agenda:

Commissioner Ambrosini stated he would like to make an amendment to the agenda to include discussions about forming a working group for the prison and to investigate some issues that need improved at the prison, which was discussed at last months meeting.

Moved by Controller Lally, Seconded by District Attorney, to make an amendment to the agenda to include discussions about forming a working group for the prison and to investigate some issues that need improved at the prison.

<i>Sheriff Brownfield</i>	-	<i>Absent</i>
<i>Controller Lally</i>	-	<i>Aye</i>
<i>Commissioner Ambrosini</i>	-	<i>Aye</i>
<i>Commissioner Zapotosky</i>	-	<i>Absent</i>
<i>Commissioner Zimmerlink</i>	-	<i>Aye</i>
<i>District Attorney Heneks</i>	-	<i>Aye</i>

Motion passed unanimously

Public Comment:

None

Approval of May 2012 Meeting Minutes:

Moved by Controller Lally, Seconded by District Attorney, to Approve the May 2012 Meetings Minutes:

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Approval of June 2012 Bills:

Moved by District Attorney Heneks, Seconded by Controller Lally, to Approve the June 2012 Bills:

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Absent
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Population Report:

Warden Miller reported a total of 256 inmates (226 Males and 30 females) housed in Fayette County, one of those persons is in Uniontown Hospital (Male), and a total of 27 inmates (22 Males and 5 Females) housed in Greene County.

Commissioner Ambrosini asked what the reason was for the person in Uniontown Hospital was.

Warden Miller replied by stating the person has heart condition. Warden Miller continued by saying the population has slightly increased from last month and a significant increase since April but the figures are still lower than last year.

Personnel:

Warden Miller stated there is one person out right now and is requesting personal leave by the name of George Morris.

Commissioner Zimmerlink asked if he is a correction officer.

Warden Miller answered yes.

Commissioner Zimmerlink asked if he is part-time or full-time.

Warden Miller replied full-time.

Human Resource Director Carnicella said George exhausted his FLMA due to a surgery in the end of 2011 and the beginning 2012. He continued by saying that George is requesting a personal leave of absence from the end of May through September 10, 2012.

Commissioner Ambrosini asked if there are two different issues to discuss in the executive session.

Human Resource Director Carnicella answered yes.

Commissioner Ambrosini asked what the other issue is to have an executive session.

Human Resource Director Carnicella replied a possible disciplinary action.

Executive Session:

Commissioner Ambrosini recommended that the board enter into an executive session.

Moved by Commissioner Zapotosky, Seconded by Controller Lally, to enter into an executive session:

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Executive session started 9:30am

Regular Session Continued at 10:36am

Regular Session:

Commissioner Ambrosini stated that there was three items discussed in the executive session; the first item with the Prinkey case has no action taken and the second item was a request for George Morris for personal leave.

Moved by Controller Lally, Seconded by Commissioner Zapotosky, to grant 30 days leave of action effective today for George Morris.

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Commissioner Ambrosini said the third item was a personal leave for Jessica Goode.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks, , to grant the personal leave for Jessica Goode through July 10, 2012.

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye
District Attorney Heneks	-	Aye

Motion passed unanimously

Personnel:

Human Resource Director Carnicella David Bryson is a part-time corrections officer and he reigning effective June 30, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to accept the resignation of David Bryson effective June 30, 2012.

<i>Sheriff Brownfield</i>	-	<i>Absent</i>
<i>Controller Lally</i>	-	<i>Aye</i>
<i>Commissioner Ambrosini</i>	-	<i>Aye</i>
<i>Commissioner Zapotosky</i>	-	<i>Aye</i>
<i>Commissioner Zimmerlink</i>	-	<i>Aye</i>
<i>District Attorney Heneks</i>	-	<i>Aye</i>

Motion passed unanimously

Human Resource Director Carnicella stated to consider approving the hire of Gary Talbott as a part-time corrections officer \$15.63 an hour effective of July 16, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Heneks, to hire Gary Talbott part-time corrections officer \$15.63 an hour effective of July 16, 2012.

<i>Sheriff Brownfield</i>	-	<i>Absent</i>
<i>Controller Lally</i>	-	<i>Aye</i>
<i>Commissioner Ambrosini</i>	-	<i>Aye</i>
<i>Commissioner Zapotosky</i>	-	<i>Aye</i>
<i>Commissioner Zimmerlink</i>	-	<i>Aye</i>
<i>District Attorney Heneks</i>	-	<i>Aye</i>

Motion passed unanimously

Discussion Prison Business Manager:

Human Resource Director Carnicella said there were interviews conducted for the business manager position. He continued by saying there were 35 applicants, 8 were scheduled for interviews, and two had canceled. Human Resource Director Carnicella stated that one of the interviewers had a tremendous amount of experience in the department of corrections field. He continued by saying the person had over 30 years experience in department of corrections, accounting, and as a business manager. Human Resource Director Carnicella said the person had their interview on Wednesday June 30, 2012.

Commissioner Ambrosini asked Human Resource Director Carnicella if he spoke to the person about a start date.

Human Resource Director Carnicella replied by saying yes, the person could start on October 15, 2012.

Moved by Commissioner Ambrosini, Seconded by Controller Lally, to hire Jack Loughry to start on October 15, 2012 with a salary of \$34,923 as a Fayette County prison business manager.

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Abstained
District Attorney Heneks	-	Aye

Motion passed unanimously

Agreement between NIC and Fayette County:

Commissioner Zimmerlink said that everything is on schedule. She continued by saying that the individual has been contacted by NIC and will be on site in the next two weeks if travel arrangements are correct (July 9th).

Commissioner Ambrosini asked how many days the individual will be on site.

Commissioner Zimmerlink replied that the amount of days will depend on the assessment. She continued by saying that later on today NIC will be e-mailed some PDF forms such as copies of audits, prison inspection, medical contracts, and personnel policies (most contracts that deals with the operational assessment). Commissioner Zimmerlink stated that after the operational assessment the individuals will meet with the Prison Board and provide a report.

Commissioner Ambrosini asked who would be providing the documentation.

Commissioner Zimmerlink answered it would be split up between the warden, deputy warden, and herself.

Commissioner Ambrosini asked how much time been be involved with the warden, deputy warden and various members of the prison.

Commissioner Zimmerlink replied by saying around an hour with warden and deputy warden but has not specified meeting with the other members of the prison.

Prison Working Group:

Commissioner Ambrosini stated that he would like to speak about forming a prison working group with all prison stake holders to investigate prison issues with possible solutions and a plan of action recommendation. He continued by saying he would like to send a e-mail out to all county employees who have a skill set that could possibly tribute that would be interested in being a member of this working group to help address prison issues, possible solutions, and a plan of action.

Commissioner Zimmerlink asked who would decide on the skill set.

Commissioner Ambrosini answered the prison board would.

Commissioner Zapotosky suggested the prison board extend invitations to the members of CJAB to the prison boards next meeting.

Commissioner Zimmerlink stated the members of CJAB are county employees who all are stake holders so she doesn't want to see duplicate work and would like to know what the issues are.

Commissioner Ambrosini replied by saying the issues were stated in last months meeting so their on the meetings.

Commissioner Zimmerlink requested and viewed the minutes.

Commissioner Zapotosky said he feels it is important for the prison board to meet with CJAB to help with different issues that that are relevant in many ways as well as a good start with communication.

Commissioner Zimmerlink stated that she prefer to meet with CJAB committee before forming any type of committee.

District Attorney Heneks said the prison board has waited long enough and there are significant issues that need addressed.

Moved by District Attorney Heneks, Seconded By Commissioner Ambrosini, to Create a Prison Working Group:

Sheriff Brownfield	-	Absent
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
District Attorney Heneks	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Nay

Motion passed 4-1

Public Comment:

None

Adjournment:

Moved by District Attorney Heneks, Seconded By Commissioner Ambrosini, to Adjourn the Meeting:

Sheriff Brownfield	-	Aye
Controller Lally	-	Aye
Commissioner Ambrosini	-	Aye
District Attorney Heneks	-	Aye
Commissioner Zapotosky	-	Aye
Commissioner Zimmerlink	-	Aye

Motion passed unanimously