

Call to Order:

A meeting of the Fayette County Prison Board was called to order on Wednesday, August 29, 2012 at 9:15am in Fayette County Commissioners Conference Room, Pennsylvania 15401 by Sheriff Brownfield.

Roll Call:

The Following Members were Present at the Time of Roll Call:

Sheriff Brownfield, Commissioner Alfred F. Ambrosini, Commissioner Zapotosky, Commissioner Angela M. Zimmerlink, and Controller Sean Lally.

The Following Member was Present after Roll Call:

District Attorney Jack Heneks

Others in Attendance:

Warden Brian Miller, Human Resource Director Dominick Carnicella, and Jennifer Harr of the Herald Standard.

Moment of Silence

Pledge of Allegiance

Public Comment:

None

Executive Session:

Commissioner Zimmerlink stated Marie Jones, wants to speak to the Prison Board about the NIC report and litigation matters, which have to be done in an executive session. Commissioner Zimmerlink continued by saying that Marie asked if she could speak in the beginning of the meeting because she is on a time schedule.

Sheriff Brownfield recommended that the board enter into an executive session.

Moved by Sheriff Brownfield, Seconded by Commissioner Ambrosini, to enter into an executive session:

| | | |
|---------------------------------|---|---------------|
| Sheriff Brownfield | - | Aye |
| Controller Lally | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| District Attorney Heneks | - | Absent |

Motion passed unanimously

Executive session started 9:20am

District Attorney Heneks entered the meeting during the executive session.

Regular Session Continued at 10:37am

Regular Session:

Approval of June 2012 Meeting Minutes:

Moved by Commissioner Zapotosky, Seconded by Controller Sean Lally, to Approve the June 2012 Meetings Minutes:

Sheriff Brownfield - **Aye**
Controller Lally - **Aye**
Commissioner Ambrosini - **Aye**
Commissioner Zapotosky - **Aye**
Commissioner Zimmerlink - **Aye**
District Attorney Heneks - **Aye**

Motion passed unanimously

Approval of June 2012 Bills:

Sheriff Brownfield asked Warden Brian Miller if there are any outstanding bills.

Warden Miller answered no.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to Approve the June 2012 Bills:

Sheriff Brownfield - **Aye**
Controller Lally - **Aye**
Commissioner Ambrosini - **Aye**
Commissioner Zapotosky - **Aye**
Commissioner Zimmerlink - **Aye**
District Attorney Heneks - **Aye**

Motion passed unanimously

Population Report:

Warden Miller reported a total of 248 inmates (222 Males and 26 females) housed in Fayette County and a total of 60 inmates (45 Males and 15 Females) housed in Greene County.

Sheriff Brownfield asked Warden Brian Miller what the cost is to house inmates outside Fayette County Prison.

Warden Miller answered \$50.00 a day.

Personnel:

Human Resource Director Carnicella stated to consider extending a personal leave of absence for full time corrections officer George Morris through September 10, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to extend a personal leave of absence for full time corrections officer George Morris through September 10, 2012.

Sheriff Brownfield - **Aye**
Controller Lally - **Aye**
Commissioner Ambrosini - **Aye**
Commissioner Zapotosky - **Aye**
Commissioner Zimmerlink - **Aye**
District Attorney Heneks - **Aye**

Motion passed unanimously

Human Resource Director Carnicella stated Consider extending a Personal Leave of Absence for full time corrections officer Jessica Goode through October 1, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to extend a Personal Leave of Absence for full time corrections officer Jessica Goode through October 1, 2012.

| | | |
|--|---|-------------------|
| <i>Sheriff Brownfield</i> | - | <i>Aye</i> |
| <i>Controller Lally</i> | - | <i>Aye</i> |
| <i>Commissioner Ambrosini</i> | - | <i>Aye</i> |
| <i>Commissioner Zapotosky</i> | - | <i>Aye</i> |
| <i>Commissioner Zimmerlink</i> | - | <i>Aye</i> |
| <i>District Attorney Heneks</i> | - | <i>Aye</i> |

Motion passed unanimously

Human Resource Director Carnicella stated to consider accepting the resignation due to retirement of full time corrections officer Nancy Maust effective August 25, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to accept the resignation due to retirement of full time corrections officer Nancy Maust effective August 25, 2012.

| | | |
|--|---|-------------------|
| <i>Sheriff Brownfield</i> | - | <i>Aye</i> |
| <i>Controller Lally</i> | - | <i>Aye</i> |
| <i>Commissioner Ambrosini</i> | - | <i>Aye</i> |
| <i>Commissioner Zapotosky</i> | - | <i>Aye</i> |
| <i>Commissioner Zimmerlink</i> | - | <i>Aye</i> |
| <i>District Attorney Heneks</i> | - | <i>Aye</i> |

Motion passed unanimously

Human Resource Director Carnicella stated to consider approving the promotion of Part time Corrections Officer Kathryn Cole to full time corrections officer at \$15.62 per hour effective August 29, 2012.

Moved by Commissioner Zapotosky, Seconded by Commissioner Zimmerlink, to approve the promotion of Part Time Corrections Officer Kathryn Cole to full time corrections officer at \$15.62 per hour effective August 29, 2012.

| | | |
|--|---|-------------------|
| <i>Sheriff Brownfield</i> | - | <i>Aye</i> |
| <i>Controller Lally</i> | - | <i>Aye</i> |
| <i>Commissioner Ambrosini</i> | - | <i>Aye</i> |
| <i>Commissioner Zapotosky</i> | - | <i>Aye</i> |
| <i>Commissioner Zimmerlink</i> | - | <i>Aye</i> |
| <i>District Attorney Heneks</i> | - | <i>Aye</i> |

Motion passed unanimously

Human Resource Director Carnicella stated to consider accepting the resignation of part time corrections officer Justin Todd effective August 12, 2012.

Moved by Commissioner Zapotosky, Seconded by Controller Lally, to accept the resignation of Justin Todd effective June 30, 2012.

| | | |
|---------------------------------|---|------------|
| Sheriff Brownfield | - | Aye |
| Controller Lally | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| District Attorney Heneks | - | Aye |

Motion passed unanimously

Human Resource Director Carnicella stated to consider accepting the resignation of part time corrections officer Robert McManus effective August 12, 2012.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks, to accept the resignation of Roger McManus effective June 30, 2012.

| | | |
|---------------------------------|---|------------|
| Sheriff Brownfield | - | Aye |
| Controller Lally | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| District Attorney Heneks | - | Aye |

Motion passed unanimously

Human Resource Director Carnicella stated to consider approving the hire of Lindsay Kondrla as a part time corrections officer at \$15.62 per hour effective September 10, 2012.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks, to hire of Lindsay Kondrla as a part time corrections officer at \$15.62 per hour effective September 10, 2012.

| | | |
|---------------------------------|---|------------|
| Sheriff Brownfield | - | Aye |
| Controller Lally | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| District Attorney Heneks | - | Aye |

Motion passed unanimously

Human Resource Director Carnicella stated to consider approving the hire of Kristy Richards as a part time corrections officer at \$15.62 per hour effective September 17, 2012.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks, to hire of Kristy Richards as a part time corrections officer at \$15.62 per hour effective September 17, 2012.

| | | |
|---------------------------------|---|------------|
| Sheriff Brownfield | - | Aye |
| Controller Lally | - | Aye |
| Commissioner Ambrosini | - | Aye |
| Commissioner Zapotosky | - | Aye |
| Commissioner Zimmerlink | - | Aye |
| District Attorney Heneks | - | Aye |

Motion passed unanimously

Human Resource Director Carnicella stated to consider approving the hire of Benjamin Swaney as a part time corrections officer at \$15.62 per hour effective October 9, 2012.

Moved by Commissioner Zapotosky, Seconded by District Attorney Heneks, to the hire of Benjamin Swaney as a part time corrections officer at \$15.62 per hour effective October 09, 2012.

| | | |
|--|---|-------------------|
| <i>Sheriff Brownfield</i> | - | <i>Aye</i> |
| <i>Controller Lally</i> | - | <i>Aye</i> |
| <i>Commissioner Ambrosini</i> | - | <i>Aye</i> |
| <i>Commissioner Zapotosky</i> | - | <i>Aye</i> |
| <i>Commissioner Zimmerlink</i> | - | <i>Aye</i> |
| <i>District Attorney Heneks</i> | - | <i>Aye</i> |

Motion passed unanimously

Sheriff Brownfield asked how employees are there now.

Human Resource Director Carnicella answered 15 part time staff.

Public Comment:

None

Adjournment:

Moved by Commissioner Zapotosky, Seconded By District Attorney Heneks, to Adjourn the Meeting:

| | | |
|--|---|-------------------|
| <i>Sheriff Brownfield</i> | - | <i>Aye</i> |
| <i>Controller Lally</i> | - | <i>Aye</i> |
| <i>Commissioner Ambrosini</i> | - | <i>Aye</i> |
| <i>District Attorney Heneks</i> | - | <i>Aye</i> |
| <i>Commissioner Zapotosky</i> | - | <i>Aye</i> |
| <i>Commissioner Zimmerlink</i> | - | <i>Aye</i> |

Motion passed unanimously