

A meeting of the Fayette County Board of Commissioners was held at 10 a.m. on Tuesday, July 21, 2016 at the Public Safety Building, Uniontown PA.

In attendance-

Commissioner Vice Chairman Dave Lohr

Commissioner Angela M. Zimmerlink

Chief Clerk Amy Revak

Solicitor John Cupp

A pastor led the room in prayer. He said he would be amiss if he didn't mention the tragedy that occurred within the commissioners and he asked for prayers for Commissioner Vicites, his wife and family. He said there is a family in crisis and prayed that God would be with all the commissioners, especially Commissioner Vicites and his family. The prayer was followed by the recitation of the pledge of allegiance.

Commissioner Lohr thanked everyone for coming and for keeping Commissioner Vicites and his family in their prayers. He said Commissioner Vicites will be back.

Public Comment on Agenda Items- None

Fayette County Redevelopment Authority

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to adopt a resolution which approves a modification to Fayette County's FY 2011 Community Development Block Grant (CDBG) Program.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to adopt a resolution which approves an application being submitted by the County to the Pennsylvania Housing Finance Agency (PHFA) Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of a Cooperation Agreement upon award of funding which will

highlight the Redevelopment Authority's responsibilities for administration of the Program.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Assessment Office

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the following for a real estate tax exemption as they have been qualified as a 100% disabled veterans by the Veterans Administration of Pennsylvania.

Joseph L. Terry – 126 Front St, Brownsville PA 15417 parcel 02-06-0240
exempt from real estate taxes due on or after May 9, 2016

Tamara S. Burnsworth – 239 Marine Ave, Belle Vernon PA 15012 parcel 41-13-0031
exempt from real estate taxes due on or after April 13, 2016

James A Scarry – 1301 Oak St, Connellsville PA 15425 parcel 05-13-0077
exempt from real estate taxes due on or after June 3, 2016

William W. Herring – 39 Lawton Ave, Uniontown PA 15401 parcel 38-15-0003
exempt from real estate taxes due on or after May 9, 2016

George W Harvey – 710 Layton Rd., Perryopolis PA 15473 parcel 27-12-0018
exempt from real estate taxes due on or after April 15, 2016

Brandon Rumbaugh -510 Paul Court, Uniontown PA 15401 parcel 38-17-0049
Exempt from real estate taxes due on or after September 22, 2014

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a Maintenance and Support Agreement with Tyler Technologies which provides maintenance and support services for the 'Tyler Landisc Photo Image Software' Cost for the agreement is \$6,280.00 commencing on the Effective Date and terminating one year later.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink asked Solicitor Cupp if he reviewed the contract. Solicitor Cupp said he reviewed it, and he was asked about renewal. He said it is an automatic renewal unless written notice is given. He said notice has to be given at least 30 days before the end of the term. Commissioner Zimmerlink asked about contract increases, which are not listed in the contract. A discussion ensued about the contract details. Commissioner Zimmerlink said he question was whether the county negotiated increases for future years or if it is totally silent on that issue.

Behavioral Health Administration

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve agreements and modifications, as listed:

	<u>Contract Value</u>	<u>Period</u>
<u>Office of Child Development and Early Learning</u>		
Waiver Operating Agreement	N/A	7/1/16 and forward
<u>Modification Agreements #1 2015-2016</u>		
Laurel House, Inc.	\$672,988	7/1/15-6/30/16
<u>Professional Service Agreements 2016-2017</u>		
Connellsville Counseling and Psychological Services	\$500	7/1/16-6/30/17
Russel B. Korner, Esquire	\$22,440	7/1/16-6/30/17
WJS Psychological Associates, Inc.	\$500	7/1/16-6/30/17
<u>Base Contract Agreement 2016-2017</u>		
City Mission – Living Stones	\$77,117	7/1/16-6/30/17
Connellsville Counseling and Psychological Services	\$14,000	7/1/16-6/30/17
Fayette County Drug and Alcohol Commission	\$43,120	7/1/16-6/30/17
Fayette Resources, Inc.	\$307,540	7/1/16-6/30/17
Goodwill of Southwestern Pa	\$364,837	7/1/16-6/30/17
Integrated Care Corporation	\$65,000	7/1/16-6/30/17

Mental Health Association in Fayette Co.	\$630,546	7/1/16-6/30/17
Neurological Therapy Specialists, Inc.	\$6,000	7/1/16-6/30/17
Rehab Links	\$8,000	7/1/16-6/30/17
Therapy Connections	\$50,000	7/1/16-6/30/17
Western PA School for the Deaf	\$5,000	7/1/16-6/30/17

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Children and Youth Services

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Melissa Heffern & Keith Coddington**, PO Box 185, 546 Sixth St., Hibbs, PA 15443. Melissa & Keith are Fayette County Children & Youth Foster Parents who will be receiving mileage expenses at \$.54 per mile.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to consider placing on the agenda ratifying a **FY 2015-16** Purchase of Service Agreement **Addendum** between the County of Fayette, through Fayette County Children & Youth Services and **M & R Transportation**, 2 Bel Meade Terrace, Uniontown, PA 15401 for transportation costs for the Summer 2016 School Session to enable foster children to attend their home school after placement in substitute care. The rate for this service is \$80.00 per day per student.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY 2015-16** Purchase of Service Agreement **Addendum** between the County of Fayette, through Fayette County Children & Youth Services and **JusticeWorks Youth**

Care, 1500 Ardmore Boulevard, Suite 401, Pittsburgh, PA 15221 for hourly transportation costs of \$27.00/hour and Mileage at the approved Internal Revenue Service Reimbursement Rate. Indirect units of service at 20% (completion of case notes, preparing reports, any drive time without the client, training and supervision). All other terms and conditions of the original contract remain in full force and effect.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Pressley Ridge**, 5500 Corporate Drive, Suite 400, Pittsburgh, PA 15237 for family preservation program on an as needed basis. The rate is \$75.00 per hour for all related counseling services, consultations, assessments, court testimony, documentation and collateral activity.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation and **Preventative Care, Inc., George Junior Republic**, 233 George Junior Road, Grove City, PA 16127 for home, school and community-based prevention and aftercare services for children; violence, truancy, independent living or alternative to detention prior to adjudication on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
Preventative Aftercare Services	\$ 45.70/hr.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY2015-16** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services / Fayette County Juvenile Probation, and **City Mission – Living Stones, Inc.**, 155 N. Gallatin Avenue, Uniontown,

PA 15401 for group home placement/shelter services on an as needed basis. The rates are as follows:

Initial Clothing	\$ 250.00
Home Again Shelter Cert #416250	\$ 168.30/day

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a **FY2015-16** Purchase of Service Agreements between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **The Bair Foundation of Pennsylvania**, 241 High Street, New Wilmington, PA 16142 for foster family placement services on an as needed basis.

The rates per day are as follows:

Initial Clothing - \$250.00	
Foster Family Care	
Cert #316390	RATE
Cert #348370	
Cert #432940	
Cert #415360	
Class BA – Supported Foster Care	\$ 69.31/day
Class BB – Medically Needy FC 1 & 2	\$ 57.02/day
Class BC – Medically Needy FC 3 & 4	\$ 61.36/day
Class BD – Traditional Foster/Kinship Care	\$ 57.78/day
Class BE - Supported Foster/Kinship Care young parent/non-dependent infant	\$ 81.67/day
Best for Families Program	
In-home services	\$ 65.00/hr.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Juvenile Probation, and County of Jefferson on behalf of the **Jefferson County Detention Center**, a division of Jefferson County Juvenile Court,

16011 State Route 7, Steubenville, Ohio 43952 for placement of delinquent youth on an as needed basis.

The rates are as follows: \$145.00/day/bed. This cost includes education during the school year. Medical, psychological, or other expenses are not included. Educational fees of \$40.00 per day will be paid by Fayette and is included in the daily per diem rate.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY 2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Combustion Service & Equipment Company**, 2016 Babcock Blvd., Pittsburgh, PA, from June 1, 2016, through May 31, 2017 for HVAC mechanical equipment preventative maintenance at the CYS office building at a cost of \$1,920.00 annually.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation Office and **Justice Works Youth Care, Inc.**, 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221 for placements and in-home services on an as needed basis.

The rates are as follows:

STOPP® \$80/hour

A 60 day, high impact, 24/7 crisis and stabilization program; proven to keep children safe and at home despite profound dysfunction.

VIP (Violation Initiative Program)® \$80/hour

VIP® utilizes STOPP® stabilization methodology for chronic non-compliant juvenile delinquents who are at high risk of being detained and placed for violating probation, family or community standards.

JustCare® \$75/hour

A flexible resource for CYS/JPO agencies serving as continuing care reunification (managed care) program and a community-based service designed to alleviate challenging family situations.

Nurturing Parenting \$75/hour

Nurturing parenting is an evidenced based practice that is family centered initiative designed to build nurturing parenting skills as an alternative to abusive and neglectful parenting and child rearing practices.

Nurturing Parenting for Families in Substance Abuse Treatment and Recovery (NP-SA)
\$75/Per Hour

Nurturing Parenting for Families in Substance Abuse Treatment and Recovery is to decrease instances of child abuse/neglect by recognizing the impact of substance use/abuse on family the family, while strengthening nurturing parenting practices which emphasize safety, permanency, and well-being.

Truancy Remediation \$75/hour

WhyTry is an internationally recognized, research-based intervention model targeting risk factors and issues related to drug and alcohol use, school violence and aggression, truancy, anti-bullying and dropout prevention.

FGDM \$3,000/conference

\$1000/successful referral but no conference

\$250 unsuccessful referral

\$650/ Facilitation Only (Including food prep + site rental)

JWYC provides coordination & facilitation for this evidence based practice.

Visitation \$135/per visit for cases within 65 mile radius of county seat. Cases 66 miles and beyond \$100/per visit, \$30/per hour travel time + travel allowance to equal rate established by the IRS, not to be below 51 cents.

Conduct monthly visits to assess placement safety for setting such as foster care, group home, residential placement, kinship, etc. All safety assessment forms will be completed as indicated by CYS.

ICM (Institutional Case Management) \$19.86/Per Diem

Increase effectiveness of residential placements, managing CYS/JPO cost by decreasing length of stay, and enhancing community protection and youth rehabilitation by intensively supervising transition to the community and to provide family preparation.

Supervised Visits \$49/Per Hour

Supervised Visitation allows parents who may be at risk to their children or to another parent to experience parent-child contact while in the presence of an appropriate third part.

Visit Coaching \$65/Per Hour

A visitation service using a “coaching” system based on the principles of empowerment, empathy, responsiveness, and active listening.

Anger Management \$75/Per Hour

The Anger Management program is a cognitive behavioral approach designed to help participants learn effective coping skills and become aware of their reactions in real life situations.

Independent Living \$80/Per Hour

The intent of the Independent Living Program is to focus on assessing, supervising, supporting and assisting youth in the development of skills that allow for the greater likelihood of future autonomy.

Thinking for a Change (T4C) \$350/group session (Max of 10 youth in a group), \$70/Per Hour for individual missed appointments – *Travel Not included in Rate.

T4C encourages participants to recognize the connections between thinking errors and anti-social behavior traits. The curriculum introduces cognitive self-change, pro-social skill development, and a formal problem-solving framework using both cognitive and behavioral elements of skill exploration. This strong commitment to the CBT framework improves outcomes for those involved.

Transportation, \$27/Hour – provide linkage to community resources for children and/or parents that are involved with Fayette County Children and Youth.

Billable Performance Guide

Direct Contact:

1. Billing includes face to face, actual client contacts by phone, accompanying clients to appointments, attending court, specific case functions as indicated by CYS/JPO, or other collateral contacts.
2. May bill for up to 2 failed consecutive contacts without approval by CYS/JPO to continue. No more than 30 min at a time.

3. Direct contact time includes meetings with the client, family member, worker, another community provider, supervised visits, observations, participation in a Family Group Decision Making or similar service (All staff in attendance is billable separately).
4. As part of the engagement process, families will have an opportunity to take part in the development of progress notes. Family's that help in note documentation will be clearly identified in the note that they participated in writing the specific entry.

Indirect Contact –

Indirect contact is defined as time used to write case notes, preparing monthly reports, attending court AT the request of the family, supervision, driving to and from the client's residence or location, and attending CYS/JPO reviews. This will be billed at 20% of total direct contact hours.

Discharge Planning:

Notification of case closure must provide a minimum of 7 days for JWYC to appropriately close a case and set up all aftercare supports.

Collateral/Client Service Report:

Collateral contact is billable in the form of building resource contacts for a family or youth.

“Step Down” in Care:

JYWC requires 7 days' notice to prepare for case step down or up to adjust to the case needs, and ensure safety and well-being of all parties involved. This time allows JW to notify other caregivers of the modification and to make their own personal adjustments to support the family and youth.

Phone Calls:

1. Phone calls to clients are billable.
2. Phone calls are billable as related to a crisis situation.
3. Phone calls are billable when contacting a case worker, or other community provider.

Court: All court ordered time is billable.

Extra-Ordinary Travel: Outside travel is reimbursable for all travel to and from locations, as defined by the county or state, and at the IRS rate and guidelines identified by this contract service guide.

Authorization of Services:

If it is agreed that services are approved to be completed- via email, letters, fax – county must honor this service request by this agent of the county.

Expiration of Services:

JWYC will provide at least 10 days' notice prior to expiration of authorization.

Invoicing: JWYC requires an itemized listing of all invoices to accompany payment. Please notify the program director of any adjustments made to the invoice.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **The Lawn Boy**, 545 Connellsville Street, Uniontown, PA for lawn maintenance of the CYS property on an as needed basis. The costs for the services are listed below:

Grass Cutting/Trimming/Blowing off Grass (weekly)	\$ 70.00 per week
Large Hillside Rear of building (twice annually)	\$115.00 per cut (2 times per year)

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Fayette County Drug & Alcohol Commission, Inc.**, 100 New Salem Road, Uniontown, PA 15401 for validation (Chain of Custody) of urine samples for drug testing of parents & adolescents on an as needed basis. The rate for the tests are as follows:

General Drug Test	\$ 45.00/screen
Urine Drug Screen (Chain of Custody)	\$ 40.00/screen
Drug Test / Alcohol Screen (Chain of Custody)	\$ 45.00/screen
Expanded Opiate Drug Screen (Chain of Custody)	\$ 50.00/screen
Expanded Opiate & Alcohol Screen	

(Chain of Custody)	\$ 55.00/screen
Suboxone Urine Screen (Chain of Custody)	\$ 120.00/screen

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreements between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Corporate Security and Investigations**, 3645 Brodhead Road, Monaca, PA 15061 for the conducting of investigations in an attempt to locate missing, abducted or runaway youth, youth who may be involved in sex trafficking and parents with children attempting to avoid or abscond from child welfare agencies on an as needed basis. The rates are as follows:

\$100.00/hour. Any work beyond ten (10) service hours, extraordinary work or surveillance will not be conducted without prior approval by a member of the Agency management.

Mileage for business travel will only be billed once the Service Provider reaches Fayette County and will only be billed for travel occurring within Fayette County. Reimbursement for travel will be at the current reimbursement rate of the IRS and shall automatically update at any such time that an IRS rate update occurs.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

After Commissioner Lohr started to read the next item, Commissioner Zimmerlink informed him that he skipped some items. Solicitor Cupp informed Commissioner Lohr which items he skipped. Commissioner Zimmerlink asked Chief Clerk Revak to read the last resolution that was voted on. Chief Clerk Revak read the last motion that was approved.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Connellsville Counseling & Psychological Services, LLC.**, 416 South Pittsburgh Street, Connellsville, PA 15425 for clinical services provided to children & adults on an as needed basis. The rates are as follows:

Psychological Evaluation / Testing	
Court Testimony / Reports	\$125.00 per hour
Counseling	\$ 75.00 per hour
Travel	\$ 75.00 per hour

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Connellsville Counseling & Psychological Services, LLC**, 416 South Pittsburgh Street, Connellsville, PA 15425 for Independent Living (IL) Youth on an as needed basis. The rates are as follows:

Life Skills Training	\$ 75.00 per hour
----------------------	-------------------

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation and **Live Well Family Services**, 542 Georges Fairchance Road, Uniontown, PA 15401 for in-home services on an as needed basis for CYS & JPO families. The rates are as follows:

In-home services for treatment, collateral contacts, documentation and travel time for client and collateral contact but travel time will be capped at one hour per client face-to-face contact and collateral contact; \$55.00 per hour for all related counseling services, consultations, assessments, court testimony, documentation, collateral activity and training for the County.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY 2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Joseph Konetsco, Inc.**, 1110 Ridge Boulevard, Connellsville, PA 15425 for transportation costs to enable foster children to attend their home school after placement in substitute care. The rate for this service is \$80.00 per day or otherwise agreed upon rate(s) dependent upon mileage, distance and number of children transported to varying schools.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation and **Preventative Care, Inc., George Junior Republic**, 233 George Junior Road, Grove City, PA 16127 for home, school and community-based prevention and aftercare services for children; violence, truancy, independent living or alternative to detention prior to adjudication on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00

Preventative Aftercare Services \$ 46.61/hr.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Sign Language Interpreting Professionals (SLIP)**, a non-private corporation, Post Office Box 313, Glenshaw, PA 15116 for services related to sign language interpreter(s). The rates are as follows:

On-Site Interpreting:

Monday-Friday 8am to 5pm: \$57 per hour with a 2 hour minimum

Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 2 hour minimum

Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 2 hour minimum

Additional Fees, If Applicable:

Portal to portal @ \$28 per hour (if >40 miles from SLIP office)

Parking (Flat fees: \$9 for 0-4 hours & \$15 4+ hours)

Out of Town Expenses/Team Interpreters

Video Remote Interpreting:

Monday-Friday 8am to 5 pm: \$57 per hour with a 1 hour minimum

Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 1 hour minimum

Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 1 hour minimum

Additional Fees:

Video access: Fee: \$30 – 1st hour/\$15 – 2nd hour

Immediate Dispatch “Emergency” On-Site Interpreting:

24/7/365: \$65 per hour with a two hour minimum

Additional Fees, If Applicable:

Portal to portal @ \$28 per hour (if >40 miles from SLIP office)

Parking (Flat fees: \$9 for 0-4 hours & \$15 4+ hours)

Out of Town Expenses/Team Interpreters

Consultation fees available upon request

Expert Recorded Testimony fees available upon request

Cancellation fees are as follows:

All appointments require 24 hour notice of cancellation for any reason including but not limited to no-show by any of the consumers (deaf or hearing). Cancellation with less than 24 hour notice will be billed for the total time scheduled per interpreter. Any appointment taking place on Sunday or Monday must be cancelled prior to close of business on Friday in order to avoid charges.

This agreement may be amended only in writing signed by both of the parties.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve a **FY2016-17** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Pressley Ridge**, 5500 Corporate Drive, Suite 400, Pittsburgh, PA 15237 for family preservation program on an as needed

basis. The rate is \$77.00 per hour for all related counseling services, consultations, assessments, court testimony, documentation and collateral activity.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to table approval of the appointment of a county resident, **James A. Hercik**, to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. The term shall expire on June 30, 2019. The Advisory Committee voted unanimously, at the June 25, 2016 monthly meeting, to recommend his appointment to the commissioners at the July meeting.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to table approval of the appointment of a county resident, **Lisa Show**, to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. The term shall expire on June 30, 2019. The Advisory Committee voted unanimously, at the June 25, 2016 monthly meeting, to recommend her appointment to the commissioners at the July meeting.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to making the motions, Commissioner Zimmerlink said she wanted to table them, adding that she spoke with Gina D'Auria and asked if there was an issue with a quorum. She said they changed their bylaws and they should be reviewed. She said they still have a quorum without those appointments.

Controller

Scott Abraham, Controller, sent his thoughts and prayers to Commissioner Vicites. He presented the following financial condition of the county:

Office of the Controller

Fayette County, Pennsylvania

SCOTT T. ABRAHAM
Controller



Phone (724) 430-1217
Fax (724) 430-1366

FUND: GENERAL FUND

DATE: 21-Jul-16

CASH:

Checking Account United Bank \$9,742,447.47

Funds Owed to General Fund

Arc Payments Due

Intermediate Punishment Fund-3yrs	\$ 40,651.26
Offenders Supervision Fund-3yrs	\$ 87,758.28

Central Service Payments

C-17 Fund-3yrs	\$ 12,490.00
Offenders Sprvsn-4yr	\$ 56,740.00
Intermediate Punishment-4yrs	\$ 29,053.00

Payroll Payments Due

Offenders Sprvsn 12 pays	\$ 388,913.78
CYS 1 pay	\$ 126,953.33

\$ 742,559.65

Funds General Fund Owes

Tax Anticipation Note \$ 2,500,000.00

\$ 2,500,000.00

Budget Year

Net Position

\$7,985,007.12

Total 2016 Revenues

Year to Date
\$ 23,731,013.30

Total 2016 Expenditures

\$ 16,490,616.01

Total 2015 Expenditures paid in 2016

\$ 1,749,657.23

Capital Reserve Fund Balance Fund 51

\$ 222,370.12

Bond Fund Balance Fund 53

\$ 50,701.68

Act 13 Marcellus Shale Balance Fund 13

Balance in Bank	\$3,001,323.60
Rec'd in 2016	\$1,056,698.18

FAYETTE COUNTY COURTHOUSE • 61 EAST MAIN STREET • UNIONTOWN, PENNSYLVANIA 15401

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify Construction Note Expenses and Interest Payments in the amount of \$31,294.50 on July 7, 2016; and \$10,477.73 on June 27, 2016 respectively.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Courts

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to table approval of a lease agreement with The Agostini Group for District Court 14-0-00 for a term of 10 years beginning in November of 2016. Rent for the first 5 years would be \$2,000 a month, for years 6-10 \$2,200 a month and if chosen to continue with this lease agreement continuing with the increments provided.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Lohr said there were a few things that were not fully understandable with this so he recommended tabling until next month.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify a cleaning contract for MDJ office 14-3-04 with Breanne Novak for \$100 a month starting June 3, 2016, not to exceed \$1,200 a year. Term to end when one party notifies other that they want to terminate contract.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Emergency Management Agency

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the revised Local Emergency Planning Committee membership list as per State Act 165 of 1990 Section 203.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify the contract with MIS Science Corporation for the use of eAlert paging for the 9-1-1 operation at the rate of \$ 200.00 per month.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify the purchase of a 2016 Loadrite boat trailer and stern lights from McCall Marine at a cost of \$ 1,009.97 with funding coming from the HazMat Account 39.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to ratify the approval for EMA to give several pieces of old radio equipment to the Uniontown Amateur Radio Club and then scrap the remaining equipment.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Human Resources

CYS

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the hire of Josh Barnhart, Caseworker II (non-certified), at \$15.50 an hour (\$30,225 annually), effective July 15, 2016.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Office of Human and Community Services/FACT

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the transfer of Sophia Frazee from Adult Probation to FACT

Transportation Information Specialist, at \$11.48 an hour, (\$22,386 annually), effective July 25, 2016.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Human Resources

A motion was made by Commissioner Lohr to amend resolution 14-06-17-24 to amend Fayette County Policy 5.7 in the Fayette County Policy and Procedure manual listed under the designated smoking areas to set a smoke free zone of at least 20 feet from all public and employee entrances. The motion died when it did not receive a second. Commissioner Zimmerlink asked if they had the amended language for 5.7, saying she doesn't have it, and asking Commissioner Lohr if he had it. Chief Clerk Revak said the amended would only be instead of 30 feet, it would be 20 feet. Commissioner Zimmerlink said "I know, but I want to, I don't know that." She asked if an updated copy of policy 5.7 was provided to anyone, adding that she didn't have one. She said she thinks they should keep it at 30 feet, and they should have discussions about that. She added that if they want to change it to 20 feet, that's fine. Commissioner Zimmerlink said they need to read the policy, when they do any other policies, they have it presented, we take a look at it, we have HR provide it and as he knows from the last commissioner's meeting, there were two other personnel policies changed. She said if they want to change it, they will have to change all the signs because they all say 30 feet.

Commissioner Zimmerlink said for the next motion, she doesn't have any issue with moving the courthouse smoking pavilion, they can vote on it, but it is usually an administrative thing. She said they did not vote on changing it, adding that you two can confirm. Chief Clerk Revak said there was a vote on the distance but not moving the pavilion. Commissioner Zimmerlink said that is an administrative function. Commissioner Lohr said then they don't need to vote on it, period. Commissioner Zimmerlink said absolutely. She said they can administratively relocate the smoking table to a better place, that's not an issue. She then made a motion to table amending the policy until the August meeting. She said they will vote on it next month, but she wanted to have the documents.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to table amending resolution 14-06-17-24 to amend Fayette County Policy 5.7 in the Fayette County Policy and Procedure manual listed under the designated smoking areas to set a smoke free zone of at least 20 feet from all public and employee entrances.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

No action was taken on a motion to move the courthouse smoking pavilion because of safety related concerns back to near its prior location, at least 20 feet from the building's entrance.

Office of Human and Community Services/FACT

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the HAP agreements for FY 15-16 as follows:

Increase City Mission Living Stones to \$187,542

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to purchase 6 mobile radios from Motorola state contract #44000008568 for \$16,355. 100% state funding.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to consider placing on the agenda approving FY 16-17 agreements as follows:

WKVE	\$1,080 monthly
------	-----------------

Comcast	\$2,250 monthly
---------	-----------------

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink pointed out that the correct figure is \$2,250 per month. Commissioner Lohr said there was a typo on the agenda for the agenda meeting.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve an Operation and Maintenance Agreement for Stormwater Management with Dunbar Township.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Planning, Zoning and Community Development Office

A motion was made by Commissioner Zimmerlink to approve RZ 16-1 Anthony Mancini, North Union Township, requesting an extension of B-1 General Business on property currently zoned R-2 High Density Residential. The motion died when it did not receive a second.

Public Works

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to purchase from Ford Motor Credit Company 2 – 2014 Ford Fusions for use as pool vehicles. According to the lease agreements, the **Purchase Option At End of Lease Term** is **\$13,311** for each of the two vehicles (line 10 on Lease Agreement). Ford Motor Credit charges a documentary fee when a vehicle is purchased at lease end. The last time we purchased a vehicle at lease end from Ford (2014), Davies Ford charged FCBHA **\$174.50**. The vehicles won't be available until September 30th as FCBHA doesn't expect to take delivery of new autos until that time.

Odometer readings on the vehicles as of Monday, June 13th were **29,807** on the Silver Fusion and **30,129** on the White Fusion. I would estimate the vehicles will have less than 35,000 miles on them by the lease end date. The cars are in very good condition.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a vote, Commissioner Zimmerlink asked if it was determined where the money will come from. Chief Clerk Revak said it was her understanding that they would meet with Mr. Carson. Commissioner Zimmerlink said there has been no response from the department head since the agenda meeting, and confirmed that was correct. She clarified that the vehicles will not be available until September 30 and asked if the decision has to be made at this meeting or if it has to be tabled until August. She said

the vehicles are not available until September 30 but she didn't know if there was any notification. She said she would like to purchase them but she wants to make sure they have the funding set aside in the capital. Commissioner Lohr said they definitely need vehicles and it is a very good price.

Commissioner Lohr asked for a motion to hire an Engineering firm to develop specifications and a scope of work Bid package for making repairs to the Exterior masonry of the Public Service Building on the South side of the building. Please refer to K 2 Engineering's Report. Commissioner Zimmerlink said K2 provided a report outlining the need for the work but they don't have an engineering firm to prepare the specs. Commissioner Zimmerlink asked Chief Clerk Revak if anything was received. Chief Clerk Revak said she didn't get a copy of anything, but she believed it was provided to the three commissioners. Commissioner Zimmerlink said K2 provided something but it didn't have prices. Commissioner Lohr said it only said they were interested. Commissioner Zimmerlink asked Solicitor Cupp, adding that the county can enter into an agreement with an engineer without seeking proposals under a professional service. Solicitor Cupp said it is probably going to run under the cost.

Commissioner Zimmerlink said it is a decision as to whether or not they go through the cost for advertising and seeking bids versus if they do the selection under the county code that you wouldn't have to seek based on price versus to have K2 do it since they are the ones who wrote the work. She said on the other hand, they are the ones writing the work and she said it out loud, it hit her, they are the ones who wrote the report saying it needs done versus writing the specs. Commissioner Lohr said that makes it hard because if an engineering firm, or anything comes up like that, they have automatically banned them from being a player in the field. Commissioner Zimmerlink said that is why they shouldn't seek reports from individuals before talking to the commissioners first. She said they need to have this done and Solicitor, rather than doing a formal advertised request for qualifications, can they not seek letters of interest from them? Solicitor Cupp said yes. Commissioner Zimmerlink said the agenda item said consider hiring an engineering firm. She then made a motion.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to authorize the county to request letters of interest from engineering firms to provide two parts, one, specifications and scope of work for repairs to the exterior masonry of the public service building on the south side as well as other exterior repairs that are needed.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a vote, Commissioner Zimmerlink said they can look at the south side of the building and anything else that is needed.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to advertise and hold a special meeting on August 2, 2016 at 1:30 p.m. at the commissioner's conference room at the courthouse to award **Bid 16-03 for courthouse roof repairs.**

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Lohr asked if it is for the roof project. Chief Clerk Revak said there was an e-mail to hold it in the commissioner's conference room. Commissioner Zimmerlink asked Solicitor Cupp about the wording in the motion and a discussion ensued.

Commissioner Lohr asked for a motion to consider advertising for adoption - AMENDMENT – ORDINANCE NO G90-1. This ORDINANCE is for designating processing and / or disposal Facilities and implementing the Waste Flow for Fayette County Solid Waste Plan and providing for Registration Thereunder and related matters. Solicitor Cupp said there is a proposed advertisement in there that Bob Carson prepared and he was supposed to review it and he did and it is find and he doesn't know if the county ran it. He said if they didn't run it, it can't be considered at this meeting. Chief Clerk Revak said she didn't run it. Commissioner Zimmerlink clarified that all ads are supposed to run through the chief clerk. Solicitor Cupp read the proposed legal ad. Commissioner Zimmerlink confirmed that the language is OK with Solicitor Cupp, but the question is whether or not it was placed in the paper, both locally and nationally. Commissioner Zimmerlink asked about a July 1 date. Solicitor Cupp said the other plan expired June 30, so they aren't working under a plan. No motion was made.

Tax Claim

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the following repository bids opened July 5, 2016, subject to all conditions being met.

Bidder	Parcel	Township	Amount
Phillip Davison	22-13-0179		

Khaled Khan	02-07-0204	Menallen Twp	\$500.00
Khaled Khan	02-10-0213	Brownsville Boro	\$175
Khaled Khan	38-04-0390	Brownsville Boro	\$101
		Uniontown City	\$165

Total: \$941.00

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Veteran's Affairs

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve for Madonna Nicklow, Glenn Siple, and Patty Tegge to attend the annual continuing education training presented by the Department of Military and Veterans Affairs office of the Deputy Adjutant General of Veterans Affairs the week of Tuesday September 13 thru Friday September 16, 2016 in Mechanicsburg, Pa.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Commissioners

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the June 14, 2016 commissioner's agenda meeting minutes.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to approve the June 16, 2016 commissioners meeting minutes.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Commissioner Lohr made a recommendation to table an appointment to the Fayette County Redevelopment Authority for a term to expire July 8, 2021. He said Commissioner Vicites should have a say in it, as well as for the next item, for an appointment as an alternate to the Fayette County Zoning Hearing Board, with a term to expire December 31, 2017. Commissioner Zimmerlink asked what the motion is. Commissioner Lohr said his motion is to table the appointment. Commissioner Zimmerlink asked what was at the end about Commissioner Vicites. Commissioner Lohr said he wanted to table so Commissioner Vicites could have a say in it. Solicitor Cupp said if they continue it, that is fine, but you can only table stuff for one meeting. He said they should let it rest and then raise the motion again when they are in a position to act on it, because they don't need to do anything right now. Commissioner Zimmerlink said they don't need to do anything with respect to the agenda item, and that doesn't mean that they need to take action on the term, to fill a vacant seat as well as the next one for the zoning hearing, that person is an alternate and they have alternate members for a reason.

Commissioner Zimmerlink said as they have done for the past hour, they still have to conduct county business, so she isn't going to put off picking and choosing and some of the issues they have to attend to because they have to attend to all of those, that is the best she can say that. She said she agrees that need to not take action on either of those because they have not interviewed anyone for those positions since the February interview dates. She said the sitting person who holds the position now has informed them through Andrew French that she would like to be reappointed, that's fine, the second one actually resigned for whatever their reasons are. She said they still have to take action in a timely manner, so she didn't want to, as he made a comment, wait for, OK. Commissioner Lohr said Vicites to come back. Commissioner Zimmerlink said the other thing is that is another reason for doing the Children and Youth. She said let's not take any action and under public announcement she will make comments on vacancies that they have. She said be it known that she will be making a motion next month to address these issues, adding that she was letting everyone here know. No action was taken on either appointment.

Public Announcements

Chief Clerk Revak said the only public announcement is the changing of the agenda meeting. Commissioner Zimmerlink said what the Chief Clerk is stating is that normally the commissioners meetings are the second Tuesday and the third Thursday of August and she can't remember why they are changing it. Chief Clerk Revak said because of the CCAP conference. Commissioner Zimmerlink asked when the CCAP conference is going on. Chief Clerk Revak said the 7th through the 9th and the last day if the 10th of

August. Commissioner Zimmerlink asked if Commissioner Lohr is staying all the days. Commissioner Lohr said he usually does. Chief Clerk Revak said the last day is that Wednesday morning. She said the agenda meeting was supposed to be on that Tuesday. Commissioner Zimmerlink said the second Tuesday is normally the agenda meeting which is August 11, and Chief Clerk Revak said August 9. Commissioner Zimmerlink asked what the new dates are. Chief Clerk Revak said August 11 would be the agenda meeting, which is a Thursday and the regular meeting would be August 18, so it would be a week apart instead of nine days. Commissioner Zimmerlink said they have to amend the agenda to take public comment on it.

Solicitor Cupp said they should amend the agenda to take public comment on changing the August commissioners meeting and then they should change your August commissioner meeting dates.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to amend the agenda to consider the change of the August commissioners meeting.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Commissioner Lohr asked for public comment on that agenda item. Geraldine Mazza said it has to be advertised, doesn't it? Commissioner Lohr said yes.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to authorize the chief clerk to advertise as per the county code requirements, change the August meeting with the dates being Thursday, August 11 for the agenda meeting and Thursday, August 18 for the regular voting meeting to be held here at the public safety building.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously

Prior to making a motion, Commissioner Zimmerlink asked if Chief Clerk Revak asked for the room, and Chief Clerk Revak said for the 11th, yes she did, and the 18th isn't changing.

Commissioner Zimmerlink said they have upcoming a few board vacancies, as everyone knows, the children and Youth Services, the redevelopment authority, and an alternate on the zoning hearing board wishes to resign for personal reasons. She said in

addition to that they have to address the FACT advisory committee because there was a death, Mr. Terry Ryan, and then on Tuesday, they have a resignation from the airport authority. She said on July 19, Monty Lilly came to the courthouse and submitted his letter of resignation. She said she tried to contact the airport authority manager and the attorney and faxed a letter and did everything but go to the airport to inform them; she then went over all the vacancies the commissioners have to fill. She said they need to ask the newspapers to address the vacancies.

Public Comments

Ron Metros said he was there to address an issue that has been a big problem in this area for quite some time. He said homeless veterans. He said there are services and facilities to help every problem and person out there. He said in the tri county area, you have to go to Allegheny County to find a homeless shelter for veterans. Mr. Metros said it is estimated 20-30 to a couple hundred homeless veterans. He said some will stay outside no matter what, but some for different reasons, such as burned out apartment, can be helped. He said it is a frequent issue that happens here. He said although you see, send money, we help, he only knows of one incident where organizations have stepped up to help somebody. He said one veteran got a tax break, but there is nothing in this area. He said for the last two years they have been pursuing something in this area. He said Mark Rafail came through with a property in the city of Uniontown. He said they can get it on a 15 year deferred mortgage, adding there is a group in this area made up on different veteran groups from the area to form the United Veterans of Fayette County. He said a board has been put together and there is a solicitor working on their non-profit status, 501C3.

Mr. Metros said Mr. Gary Altman is doing it for them for nothing. He said they have been fortunate, different businesses in the area are willing to help. He said a home health organization will come in to check out the veterans. He then read the mission statement of the United Veterans of Fayette County. He said the stay will be limited to 90 days but if they show a good faith effort and aren't having success, the board can extend their stay. He said the veteran must seek out counseling. He said it isn't a hand out, but a hand up. He said they are getting a property but what they need from the county is not a check, but grant writers to give assistance with grants. He said they need building and remodeling materials because if they succeed, there are other properties. He said the main goal is to help with homeless issues. He said numerous people will be involved in this. He said nobody has done this in this corner of the state. He said this is for a group that if anybody deserves a hand, they do.

Commissioner Lohr said he will talk to the grant writers. Commissioner Zimmerlink said the grant writers will assist established non-profit, and asked for an outline of their mission and goals, a contact person and a confirmation they are established when that

occurs. She said there are various grants, but the grants they can receive depend on what type of entity they are. Commissioner Lohr said they need to definitely need to do the 501 C3 first. Mr. Metros said this is the first of anything of this sort in the area. He said the property fell on them a couple months ago so they are cramming to not lose it. Commissioner Zimmerlink said they need to know the types of property, and they will be more than happy to assist. She said he needs to see either Art Cappella or Sue Martin at the planning office and they can give him a list of things they need. Madonna Nicklow, veteran's affairs office director, said she has been in discussions for over a year. She said after the conference in September she will be bringing back information about grants.

Marybeth Homistek asked how a local park would become a county park.

Commissioner Lohr said a lot of parks are owned by municipalities, adding that the county owns a few. Ms. Homistek said she lives in Fairchance and the park is beautiful, and the fish pond is beautiful but the borough doesn't have any money. Commissioner Lohr said they are working on restrooms for the county parks. Ms. Homistek said it is a borough park. She asked if any repairs have been done to the prison, adding that she has missed some commissioner meetings. Commissioner Zimmerlink said those issues are discussed at the prison board meetings. She said she has asked the warden to provide a maintenance log for the past two months. She said she was unhappy about the handwritten notes and they are doing training for the online work order system. She said they are getting the roof repaired, that has to be done first, and after that, the next step will be done. She said they have a list, and it is in process. Commissioner Lohr said engineers have looked at the building. He said it is a slow process but it is being done so they can stop the water. Ms. Homistek asked about the former jail building and if the county has acquired it yet.

Commissioner Zimmerlink said to her knowledge it is still owned by the city and the county does not have ownership of it. Geraldine Mazza said she thinks it is a shame what is going on at the airport authority. She said they have to do something. She said the airport authority member was forced to resign because they didn't want his there. She said she thought the county commissioners made appointments. Commissioner Zimmerlink said there are issues at the airport, obviously and the board as a whole needs to address it and it hasn't been done yet and they need to address it. She said she isn't talking only about board appointments, it's the activity at the airport. She said at election time, everybody talks about the airport and the spoke of economic development, and this and this and this and the board of commissioners need to step up to the plate to work with the airport authority to make sure the direction that the three commissioners have is being followed. She said you have to look at the master plan and have meetings with the airport as to the status of the master plan and where it's at.

Commissioner Zimmerlink said having non-appointed members taking responsibility on issues is a concern. She said five members are appointed and it is their responsibility to make fiduciary decisions. She said there is a reason citizens shouldn't get involved and spoke about the reasons. She said she is talking about all the boards, not just the airport board. Mrs. Mazza said that board is a social club. She asked who owns and funds the trails. She said she got into a discussion and she wants to know who is right. Commissioner Zimmerlink asked if there is money involved and if so, can she get some of it, then adding that she was joking. Mrs. Mazza said there is no money involved. Commissioner Zimmerlink said there is county owned portions and municipality owned portions. Solicitor Cupp said there are different parts of the trail with different ownership, such as right of ways, deeds and long term leases. Commissioner Zimmerlink said to answer the question, it may not only be owned by the county or a municipality, they may be right of ways or leases. She said people who ask the commissioners why the trail isn't done, there are issues with the railroad and other entities.

Commissioner Lohr said there is another trail in Lick Hollow owned by the state. He said it is a mountain trail and it goes all the way to Quebec. Commissioner Zimmerlink said it is pretty safe to say any trails on state land are owned by the state. Mrs. Mazza asked who does the upkeep on the trails. Commissioner Zimmerlink said there is a trail board, but it is a combination because the county can't do all the maintenance. Commissioner Lohr said there are a lot of volunteers.

Adjournment

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to adjourn the meeting.

Commissioner Lohr yes

Commissioner Zimmerlink yes

Motion passed unanimously