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Fayette County Commissioners Agenda Meeting
Tuesday April 12, 2016 – 10 a.m.

1. **Prayer**

2. **Pledge of Allegiance**

3. **Proclamations:**

BPW Business & Professional Women Equal Pay- April 12, 2016

Mental Health Awareness Month- May 2016

20th Anniversary of the Fayette County 911 Center- 2016

4. **Public Comment on Agenda Items:**

5. **Fayette County Community Action Agency:**

Consider placing on the agenda approval of the annual_Magic and Mistletoe fundraising event to be held at the Fayette County Courthouse on Saturday, December 3, 2016.

6. **Adult Probation Office:**

Consider placing on the agenda approval of seeking funding for the 2016 Pretrial Drug and Alcohol Initiative Fiscal Year 2015/2016 from the Pennsylvania Commission on Crime and Delinquency (PCCD). The county is eligible to receive up to $236,000 over a two year project period. The Fayette County Drug & Alcohol Commission will be a sub-contractor on the project, if awarded.

7. **Assessment Office:**

Consider placing on the agenda approval of the following for a real estate tax exemption as they have been qualified as a 100% disabled veterans by the Veterans Administration of Pennsylvania.

Russel E. Tikey – 2348 Indian Head Rd. – Champion PA 31-20-00 Effective 1/1/2015

Cinda Hardin – 47 Sylvanus Ave – Uniontown PA 25-43-0084 Effective 1/1/2016

William Eugene Stewart -200 Denney Rd. - Uniontown PA 22-21-0164-05 Effective 1/1/2016

Linda L. Whipkey - 31 East Church St. – Fairchance PA 14-31-0126 Effective retroactive 7/1/2011

Consider placing on the agenda entering into an agreement with Franklin John Reality for an appraisal report on parcels 38-04-0180 & 38-04-0188, located Uniontown City and owned by Thomas Yezbak. Cost of the appraisal report $1,120.

8. Behavioral Health Administration:

Consider placing on the agenda approving agreements and modifications:

	Contract Value	Period
HealthChoices Amendment #5 - 2016		
Department of Human Services/Fayette County	N/A	2016
Modification Agreement #1 2015-2016		
Allegheny Intermediate Unit	$736,692	7/1/15-6/30/16
Connellsville Counseling & Psychological Services	$14,000	7/1/15-6/30/16
Pathways of Southwestern PA	$175,000	7/1/15-6/30/16
Professional Services Agreement 2015-2016		
Open Minds	$80 per hour -research assistants $130 per hour -researchers $160 per hour -consultants $300 per hour -senior consultants $400 per hour -senior associates	01/1/16-6/30/16

9. Children and Youth Services:

Consider placing on the agenda approval of a **FY2016** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Avanco International, Inc.,** 11325 Random Hills Road, Suite 350, Fairfax, VA 22030. The cost of the AFCARS Upgrade – Phase I is shared by fifty-five CAPS counties. The cost has been proportionally allocated across counties based on the number of users in each county compared to the total number of CAPS users. The total cost of the AFCARS Upgrade – Phase I for all counties is $45,000. The cost of the AFCARS Upgrade – **Phase I to Client is a fixed price of $864.94**. Client working with the other 54 Pennsylvania CAPS counties has requested the development of the CAPS Version 12 Upgrade which is fully comprised of the AFCARS Phase I Upgrade Project. The CAPS Version 12 Upgrade will be completed during the period of March through June of 2016. The AFCARS Upgrade Phases are based on the State AFCARS Improvement Plan (AIP) which is a result of the AFCARS Assessment Review (AAR) completed during the week of June 23, 2014 by the Pennsylvania Department of Human Services (DHS) and the Office of Children, Youth and Families (OCYF). AFCARS Upgrades are comprised of four six-month phases of development.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Glenn & Esther Green**, 923 Newell Road, Fayette City, PA 15438. Glenn & Esther are Fayette County Children & Youth Foster Parents who will be receiving mileage expenses at **$.54 per mile.**

Consider placing on the agenda approval of the appointment of a county resident, **Randy R. Raymond, Jr.**, to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. The **term shall expire on April 30, 2019**. The Advisory Committee voted unanimously, at the March 15, 2016 monthly meeting, to recommend his appointment to the commissioners at the April meeting.

10. Courts:

Consider placing on the agenda ratification of the Pitney Bowes contracts between the County of Fayette and Pitney Bowes. Leases are for a 5 year term and are billed quarterly at $135 each quarter each machine. The Court was able to receive the same cost as the last 2 sets of leases with no increase.

Consider placing on the agenda approval of a lease to continue the parking contract with Threshold Housing Development Inc, month to month starting on January 1, 2016 and continuing month to month until one of said parties wants to cancel contract at a price of $100 a month.

Consider placing on the agenda approval of the contracts with the current constables working at the booking center for the year of 2016 and future years until one of said parties wants to void said contract, at $15.50 an hour (no change from last year). The constables are:

a. Mark Pasquale
b. Philip Michael
c. Robert Geary
d. Todd Brothers
e. Rob Kelley
f. Kim Renze

Consider placing on the agenda terminating the cleaning contracts with Kristin Kolosky as of February 28, 2016 for Central Court 14-0-00 and for MDJ Dennis office 14-2-02.

11. Emergency Management Agency:

Consider placing on the agenda ratification of the date change for James Bittner, EMA Planning/Training officer to attend an ICS 300-400 Train-the-Trainer class at the Emergency Management Institute in Emmitsburg, MD. James was approved to attend February 22-26 and was unable to get into class, new class dates are May 2-6, 2016. Cost for travel and meal ticket, training and lodging is free.

Consider placing on the agenda approval for Guy Napolillo, EMA Assistant Director/9-1-1 Coordinator to attend the National Homeland Security Conference in Tampa Bay, Florida June 27-June 30 representing Fayette County and Region 13 TTF. No expense to county.

Consider placing on the agenda approval of Designation of Agent Resolution naming Roy Shipley, EMA Director as Applicant Agent for Fayette County for the Severe Winter Storm and Snowstorm FEMA - 4267-DR., incident period January 22-23, 2016.

12. **Office of Human and Community Services/FACT:**

Consider placing on the agenda approving the Consolidated Operating (Shared Ride, PWD, WTW, Fixed Route) & Consolidated Capital Application for FY 16-17 to be electronically submitted to PennDOT.

Consider placing on the agenda approving the application of 5307 formula funding through FTA for FY 16-17 to be used for fixed route operations and capital.

Consider placing on the agenda approval advertising public hearing/public participation plan of projects for May 16, 2016 at 9:00 a.m.

Consider placing on the agenda entering into an agreement with PennDOT Bureau of Transportation for the construction of CNG fueling station and retrofitting FACT garages to be CNG compliant. No cost to County/FACT. Timeline to begin is 2019. After 20 years the fueling station belongs to the County.

Consider placing on the agenda entering into an Environmental Liability Acknowledgement agreement with Trillium Transportation Fuels to put the liability of any undisclosed environmental findings on the County which will be reimbursable through PennDOT through the above CNG agreement.

13. **Human Resources:**

Commissioners:

Consider placing on the agenda approving the hire of TBD as a staff specialist at the approved pay rate, effective TBD

FACT

Consider placing on the agenda approving the selection of Harley Voytovich, Mechanic Tech D, SEIU Grade 3 at $10.08/hr. or $19,656 annually, effective April 25, 2016.

Consider placing on the agenda ratifying the selection of Stanley Horvath Jr. as Part-Time Bus Driver, SEIU Pay Grade 8 at SR - $11.86 per hour effective April 4, 2016.

Consider placing on the agenda accepting the retirement notice of Wanda Bryte, Accountant effective June 3, 2016

Consider placing on the agenda accepting the retirement notice Sally Fosbrink, Transportation Information Specialist effective June 2, 2016.

Human Resources

Consider placing on the agenda approving the March 28, 2016 resignation of Denise Stepanik, Director of Human Resources.

Consider placing on the agenda ratifying the agreement with LeechTishman reducing the hourly rate of Attorney Amanda Porter to $135.00/hr. during the HR Director transition and providing on site HR assistance

Consider placing on the agenda HR Director/HR Legal Services during the restructuring of the Human Resource Dept.

FCBHA

Consider placing on the agenda approving the hire of Robyn R. Marmie, County Caseworker 2 at $17.96/hr. ($35,022.00 annually), effective May 9, 2016.

Consider placing on the agenda approving the hire of Shawn E. Murray, County Caseworker 2 at $17.96/hr. ($35,022.00 annually), effective May 9, 2016.

Planning & Zoning

Consider placing on the agenda accepting the retirement notice of David Bukovan, Chief Zoning Officer effective April 1, 2016.

Public Defender

Consider placing on the agenda ratifying the resignation of Kali Richardson, Account Clerk I, effective April 5, 2016.

Consider placing on the agenda the hire of TBD, Department Clerk I, SEIU, Pay Grade 3, $10.08 hr./($19,656.00 annually), effective TBD

14. Information Technology:

Consider placing on the agenda ratifying the March 21, 2016 modification of the Microsoft Enterprise 6.6 Agreement/CDWG which changed the hosting location from on-site to a Microsoft site and reduced the 3-year annual payment from $59,506.78 to $46,316.30.

Consider placing on the agenda ratifying the March 21, 2016 agreement with Advent Communications for the installation of data switches in the amount of $15,986.00.

15. Planning and Zoning:

Consider placing on the agenda ratifying a grant application to the Department of Conservation and Natural Resources (DCNR) for preparation of a Master Site Plan for Jacobs Creek Park. Total estimated project cost is $40,000 requiring a 50% match.

16. Prison:

Consider placing on the agenda awarding a new five year contract for medical services effective 5/1/16 to include the optional psychiatric services of a full time Licensed Professional Counselor to the lowest bidder, Prime Care Medical, and augment the Prison's current budget line item for medical services by $108,519 to cover the increased cost for services.

OR

Consider placing on the agenda awarding a new five year contract for medical services without the provision for a full time Licensed Professional Counselor to the lowest bidder, Prime Care Medical, and augment the Prison's current budget line item for medical services by $33,853 to cover the increased cost for services.

Consider placing on the agenda advertising a Request for Proposal to solicit proposals from vendors to provide inmate food services for five years effective September 19, 2016. The Prison's current inmate food services contract with ABL Management is set to expire September 18, 2016.

17. <u>Public Works:</u>

Consider placing on the agenda awarding Bid No.16-01 to TBD for Demolition and Removal of the boiler house smokestack.

18. <u>Tax Claim:</u>

Consider placing on the agenda approval of the following repository bids opened April 5, 2016, subject to all conditions being met.

Accepted Bids

Bidder Name	Parcel Number	Twp/Mun/City	Amount
Clyde Goodman	05-15-0052	Connellsville City	$312.00
Jason Early	38-13-0694	Uniontown City	$168.55
Kenneth J Soles	30-18-0008	Redstone Township	$450.00
Khaled Khan	38-18-0008	Uniontown City	$355.00
Leonard A Tucker Sr	38-12-0318	Uniontown City	$860.00
J&R Ventures Inc	23-04-0026	Newell Borough	$450.00
Michael Maleta	03-07-0014	Brownsville Township	$188.00
Michael Maleta	03-070-0011	Brownsville Township	$236.00

Total $ 3,019.55

Rejected Bids

Michael Marinick	38-13-0694	Uniontown City	$167.5	Outbid
Weston Milligan	30-35-0104	Redstone Twp	$428.75	Didn't mark Sealed b
Weston Milligan	05-07-0142	Connellsville City	$298.72	Didn't mark Sealed b

Consider placing on the agenda approval of Bernard John to Perform 7 title searches for the Upset 2011 Distribution purposes. The cost will be $55.00 per title search plus any cost for lien letters if needed. Two other telephone quotes were obtained at a high rate.

19. **Commissioners:**

Consider placing on the agenda approval of the DCNR peer review program to explore the potential future organizational structures for the Sheepskin Trail

Consider placing on the agenda approval of the February 18, 2016 commissioners meeting minutes.

Consider placing on the agenda approval of the February 25, 2016 commissioners meeting minutes.

Consider placing on the agenda approval of the March 17, 2016 commissioner meeting minutes.

Consider placing on the agenda approval of the request of Rolling Thunder, Inc., Chapter 5 for a POW/MIA Commemorative Chair to be placed in the courthouse. The Chair remains perpetually unoccupied as a solemn reminder of the brave service members still waiting to be brought home.

Consider placing on the agenda making application to GSA to acquire the Uniontown US Army Reserve Center located on McClellandtown Road, Uniontown

Consider placing on the agenda allocations of Act 13 funds

Consider placing on the agenda ratification of the following transfers.

3/4/16 to 3/31/16

Department	Cost Center	Debit	Credit
Controller			
Health insurance	**01413351560**	**$14,388.10**	
Contract consulting	**01413353005**		**$14.388.10**
Coroner			
Contingency	**01417952910**	**$1,580.73**	
Autopsy	**01419353180**		**$1,580.73**
District Justices			
Travel	**01418600053300**	**$250.00**	
Materials/supplies	**01418630252000**		**$250.00**
Travel	**01418630253300**	**$120.00**	
Materials/supplies	**01418630252000**		**$120.00**
Equipment	**01418600052300**	**$250.00**	
Materials/supplies	**01418630252000**		**$250.00**
Bonds	**01418653530**	**$100.00**	
Materials/supplies	**01418652000**		**$100.00**
***Materials/supplies**	**01418652000**	**$200.00**	
***Bonds**	**01418653530**		**$200.00**
Commissioners			
***Contingency**	**01417952910**	**$3.30**	
***Life insurance IT**	**01411251580**		**$3.30**
Treasurer			

***State reimbursement**	**01413933200**	**$432.82**	
***Materials/supplies**	**01413952000**		**$432.82**

***2016 budget**

Total Debits $17,324.95 **Total Credits $17,324.95**

Public Announcements:

Public Comments:

Adjournment: