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**Fayette County Commissioners Meeting
Thursday February 18, 2016 – 10 a.m.**

1. Prayer

2. Pledge of Allegiance

3. Public Comment on Agenda Items:

4. Proclamations/Award Presentations:

Presentation of the Fayette County Behavioral Health Administration Advisory Board
Community Recognition Award

Developmental Disabilities Awareness Month March 2016

Teen Dating Violence Awareness and Prevention Month February 2016

Through With Chew Week February 16 – 21, 2016

5. Adult Probation Office:

Consider approval to lease a 2016 Ford Interceptor utility from Day Ford Inc. of Monroeville for a four (4) year lease plan. This is possible from our budget; General Fund, 01.4236, Line Item, 53560, Auto Leasing Budget of \$8,000.00.

6. Assessment Office:

Consider approval of the following for a real estate tax exemption as they have been qualified as 100% disabled veterans by the Veterans Administration of Pennsylvania

James Edward Dillon 223 Baker Hill Rd Masontown PA 15461- 15-35-0157 Effective 1/1/2016

Walter D Shaver 220 Broad St Brownsville PA 15417- 02-10-0355 Effective 1/1/2016

Kathy Wagner 195 Kathleen Circle Acme PA 15610- 31-02-0029 Effective 1/1/2016

Consider approval of a motion to set the billing date for the 2016 real estate tax notices and the 2016 per capita bills to March 14th 2016.

Consider approval to send assessors Ernest Walters and Sam Murphy to CPE license classes. The CPE class is a four week course. Class fees are \$2,100 per assessor. Lodging \$2,264.40. Food and travel TBD.

Consider a motion to approve and execute a settlement stipulation concerning the appeal of Duke Energy vs Fayette County Board of Assessment Appeals vs Fayette County, German Township and Albert Gallatin School District. Trial Court Docket No. 2516 of 2011 G.D. The stipulation establishes the assessed value of parcel 15-30-0076-02 at \$14,000,000. The total refund amount of \$447,992 to be paid over a five year period with no interest at \$89,588.39 per year.

7. Behavioral Health Administration:

Consider approving agreements and modifications:

	Contract Value	Period
Base Contract Agreement 2015-2016 Interim Healthcare	\$689	9/1/15-6/30/16

8. Children and Youth Services:

Consider approval of a **FY2015-2016** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Connect to Classrooms, Inc.**, 2 W. Main Street, Suite 715, Uniontown, PA 15401 to provide case management for middle school youth that are habitually truant from school. The average cost is \$852.00 per student with a total budget not to exceed \$25,550 per school year. The program will service up to 30 middle school students and will provide 9-12 weeks of service for each student including home visits and coordination of community services. Breakdown is as follows:

a. Coordinators: 20 service hours (average) per student X 30 students @ per diem \$30/hour	\$ 18,000
b. Program Management (Executive Director): 80 hours @ per diem \$45/hour	\$ 3,600
c. Program Assistant 80 hours @ per diem \$15/hour	\$ 1,200
d. Mileage reimbursement	\$.45/mile
e. Clearances and professional liability insurance	\$ 750.00
f. Supplies for 30 students	\$ 50.00/student
TOTAL PROGRAM COST	\$ 25,550

Consider approval of a **FY 2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Sto-Rox Neighborhood Health Council, Dr. Mary Carrasco**, 701 Chartiers Avenue, McKees Rocks, PA 15136 for physical examinations and forensic interviews in cases of suspected child abuse and neglect. The rate for this service is not to exceed \$ 65,000.00 per current contract.

Consider ratifying the agreement signed on December 30, 2015 with Ford of Uniontown for the co-stars price for three (3) 2016 Ford Escape SE 4WD (\$24,088.00 each) and one (1) 2016 Ford Explorer Base 4 WD (\$28,988.00) for a total cost of \$101,797.00 and quarterly payments \$6,965.87.

9. Controller:

Financial condition of the county

10. **Coroner:**

Consider approval of the following 2016 Coroner's office fee schedule: toxicology report, \$50; autopsy report, \$100, cremation permit, \$50, photo CD of scene photos, \$75 and photo CD of autopsy photos, \$75, effective April 1, 2016.

11. **Courts:**

Consider ratifying termination of a cleaning contract with Ava Hayden for District Court 14-2-01 as of December 31, 2015.

Consider ratifying a cleaning contract for Pam Tesauro to clean District Court 14-2-01 as of January 8, 2016 and continue until 30 days written notice is given by either party. Clean fee is \$100 a month.

12. **Election Bureau:**

Consider approval for the Director and one staff member to attend the Western Pa Election Conference in Johnstown, PA on March 18, 2016 at a total cost of \$50.00.

13. **Human Resources:**

Commissioners Unit

Consider approving the separation of Amanda Keilbach Program Manager and Gretchen Billy, Assistant Program Manager, from Visitation/Safe Exchange Program effective January 15, 2016.

Consider approving the Jan 29 to April 29, 2016, assignment of LBI Volunteer Intern, Samantha Ficara for a distribution of hours between the Commissioners Unit and Tax Assessment office.

CYS

Consider approving a volunteer internship from January 4 through April 29, 2016 for Keith Medley, a Human Development and Family Studies major at Penn State.

FCBHA

Consider approving a February 22, 2016, promotion of Brandi R. Denny from County Caseworker 2 FCBHA Grade 35 Step EE at \$21.32/\$41,574.00 to County Casework Supervisor FCBHA Grade 38 Step II at \$26.11/hr. or \$50,914.50 annually.

Human Resources

Consider approving the addition of a second Orthopedic Surgeon, Dr. Tracy Popey to the county's Workers' Compensation Panel of Physicians.

Tax Assessment

Consider approving the Jan 25 to April 29, 2016, assignment of Laurel Business Institute Volunteer Intern, Samantha Ficara for a distribution of hours between the Tax Assessment office and the Commissioners Unit.

14. Planning and Zoning:

Consider ratifying grant agreement Amendment No. 2 to ME 300-829 for the Connellsville Airport Runway Redevelopment Assistance Capital Project. The purpose of this amendment is to extend the termination date from February 28, 2015 to February 28, 2016.

Consider ratifying grant agreement Amendment No. 3 to ME 300-829 for the Connellsville Airport Runway Redevelopment Assistance Capital Project. The purpose of this amendment is to extend the termination date from February 28, 2016 to February 28, 2017.

Consider ratifying the Final Construction Plan Title Sheet signed and sealed by the Design Consultant and recommended by the District Executive for the Weaver Mill Bridge 95 Project with MPMS #29839.

Consider ratifying a grant application submitted to the Veterans Trust Fund for new computers to be used by the Department of Veterans Affairs. The total amount of the project is estimated at \$6,615.00. This project is expected to facilitate the processing of filing claims.

Consider approval of a grant application to the USDA Rural Development Non-Construction Loan/Grant Program. The application includes a Ford Explorer \$34,499 and a Transport Van \$51,488.50. Total of the project is \$85,987.50.

15. Public Works:

Consider approval of the purchase of 4 Tractor Trailer loads of Zeager Engineered Wood Fiber through PA State COSTARS Contract # 14-027 for the Parks from **Jeffrey Associates, State** vendor # 184111; 897 Route 910, Indianola, PA 15051 for \$9,504.00. Product to be delivered to Fayette County Bridge Dept. The funds are to come from the 2015 Budget for the Parks, line item 014550 52610.

16. Sheriff:

Consider approval to advertise an RFP for a software program for the Fayette County Sheriff's Office.

17. Tax Claim:

Consider accepting the February 2, 2016 Repository Sale Bid Opening, subject to all conditions being met. Total amount of \$751.00

Bidder Name	Parcel	Amount	Township
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Gary Cangey	30-03-0046	\$450.00	Redstone Township
Sarvani BK Velivela	02-06-0342	\$301.00	Brownsville Borough

Rejected Bids

				Reason
Roger Sapp	19-02-0057	\$400.00	Luzerne	Bid price not met
Roger Sapp	19-05-0054	\$500.00	Luzerne	Bid price not met
Roger Sapp	19-05-0056	\$400.00	Luzerne	Bid price not met
Angela Williams	30-24-0285	\$333.42	Redstone	Bid previously Accepted

18. Treasurer:

Consider approval to enter into a contract with ePaymentNow for a program for tax software, bingo, small game of chance licenses, pistol permits, hotel tax and tax certifications at no additional cost to Fayette County.

19. Commissioners:

Consider approval of the designation of Fayette and Westmoreland Counties as a local workforce area in collaboration with the local Workforce Development Board.

Consider approval of the December 28, 2015 commissioner meeting minutes.

Consider approval of the January 4, 2016 commissioner meeting minutes.

Consider ratification of the following transfers in the 2015 budget.

1/6/16 to 2/1/16

Department	Cost Center	Debit	Credit
Building and Grounds			
Park improvements	01455052610	\$10,000.00	
Contract services maint.	01455053011		\$10,000.00
Postage	01437053250	\$5.00	
Materials/supplies	01437052000		\$5.00
Equipment	01417452300	\$500.00	
R/M Auto	01417453741		\$500.00
Commissioners			
Contingency	01417952910	\$165.00	
Life insurance public works	01417451580		\$45.00
Life insurance DA	01419451580		\$71.25
Life insurance IT	01411251580		\$7.50
Life insurance public defender	01415251580		\$41.25
Contingency	01417952910	\$543.53	
Life insurance clerk of courts	01419151580		\$45.00
Life insurance veterans	01429451580		\$30.00

Life insurance prison Clerk of Courts	01423251580		\$468.53
Postage	01419153250	\$27.88	
Telephone	01419153200		\$27.88
Juvenile Probation Office			
Travel	01423753300	\$5,000.00	
JCJC	01423754100231	\$15,000.00	
Telephone	01423753200	\$2,000.00	
Title IV E	01423754100230	\$15,000.00	
Private school	01423554100015		\$37,000.00
Magisterial District Courts			
Photocopying	01418653300	\$50.00	
Materials/supplies	01418630252000		\$50.00
Telephone	01418653300	\$400.00	
Materials/supplies	01418610152000		\$400.00
Equipment	01418600052300	\$500.00	
Utilities	01418630453600		\$500.00
Telephone	01418620253200	\$220.00	
Utilities	01418620253600		\$220.00
Photocopying	01418653300	\$21.00	
Utilities	01418630453600		\$21.00
Copier	01418653300	\$100.00	
Utilities	01418630253600		\$100.00
Planning/zoning			
DCED quarterly	01417255070	\$1,000.00	
ZHB services	01417153130		\$1,000.00
Tax Claim			
Upset sale void	8141385401115		\$45,000.00
Upset sale in	81413834000825	\$45,000.00	
Veterans Affairs			
Telephone	01429452530	\$150.00	
Outreach	01429454200		\$150.00
Total Debits	\$95,682.41	Total Credits	\$95,682.41

Public Announcements:

Public Comments:

Adjournment: