

## Commissioners Work Session (jail)

**Date/Time/Place :** Tuesday, January 13, 2015 2pm Commissioners Conference Room Courthouse

**Commissioners Present:** Commissioner Zapotosky, Commissioner Zimmerlink, Commissioner Ambrosini

**County Officials & Staff Present:**

Deputy Warden Barry Croftcheck

Public Works Director Bob Carson

Tammy Lambie – Courts

Jim Shuster – Sheriff Dept

Art Capella – Planning Zoning Community Development-grant writer

Sara Rosiek – Director of Planning Zoning Community Development

Amy Revak – Chief Clerk

Acting Controller Jeanine Wrona

Acting Deputy Controller Eric Blanda

Stacey Kreinbrook, Auditing Accounting Manager

**Newspapers:** Liz Zemba, Tribune Review and Patty Yauger, Herald Standard

Commissioner Zimmerlink stated it would not be a lengthy meeting. She said Astorino provided the 3 commissioners with a time table for the first 90 days. Depending on their findings from the meetings they will be holding with staff and vendors their time table may change slightly.

Between now and the end of the first week in February Astorino will hold about 6 stakeholder meetings. The meetings will not be with a group of stakeholders but rather individual meetings with Astorino. What is meant by that is a meeting will not be called for the same time for Courts, Programs, Security, etc but rather a set time and day individually

The meetings will be on Tues and Thurs beginning next week.

A list of questions and requested information will be provided to staff beforehand and staff will need to have the information and supporting documentation in hand to present to Astorino at the time of the scheduled meeting.

Commissioner Zapotosky said that staff is to have their information the day before their meeting with Astorino.

Commissioner Zimmerlink said when staff is scheduled to meet with Astorino the information is to be given to the commissioners no later than the day before your meeting.

The months of Feb and March will be for Design, Land Development and Budgeting (financing)(grants)

The time table is to have a schematic design and construction documents by April.

Commissioner Zimmerlink asked if there were any questions or comments.

Tammy Lambie wanted to confirm her understanding of what information would be requested and inquired of Astorino. She was told Astorino was the selected architect/engineering firm and they are charged to look at the renovation and expansion of the existing site while considering nearby parcels.

Bob Carson asked if he was to obtain information such as utility lines etc. He was told that Astorino reviewed the existing jail blueprints which Carson provided and that any questions Astorino has will be submitted to him.

Commissioner Zimmerlink asked staff if there were any other questions. There were none.  
Commissioner Zimmerlink asked if there were other comments. There were none.

Meeting ended approximately 2:15pm