

**Fayette County Commissioners Agenda Meeting
Tuesday July 14, 2015 – 10 a.m.**

1. Silent Prayer

2. Pledge of Allegiance

3. Public Comment on Agenda Items:

4. Fayette County Redevelopment Authority:

Consider placing on the agenda adoption of a resolution which approves submitting an application to the Pennsylvania Housing Finance Agency (PHFA) Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of a Cooperation Agreement upon award of funding which will highlight the Redevelopment Authority's responsibilities for administration of the Program.

5. Assessment Office:

Consider placing on the agenda approval to send seven assessors for continuing education class on August 21, 2015. Class to be held in Somerset County at a cost of \$10.00 per Assessor.

Consider placing on the agenda approval to impose a non-refundable filing fee for appeal hearings. Fee schedule at \$25.00 per residential parcel, \$100 per commercial parcel. Effective August 2, 2015 for the 2017 tax year hearings. Effective August 2, 2015 for 40 days appeals filed for the 2016 tax year.

Consider placing on the agenda approval of the following for a real estate tax exemption as they have been qualified as a 100% disabled veterans by the Veterans Administration of Pennsylvania.

Carletta A. Fronczek 251 Balsinger Road Uniontown PA 15-28-0070-01 effective 2015 tax year
Robert E. Lewis 160 Dixon Blvd Uniontown PA 34-13-0052 effective 2015 tax year
Ann E. Horvath 339 Redstone Furnace Rd Uniontown PA 34-27-0106 effective 2015 tax year
Barry L. Satanek 48 Canaan Valley Lane Smock PA 22-06-0119-08 effective 2015 tax year
Joseph A. Chepes 404 Locust St. Masontown PA 21-08-0106 effective 2015 tax year
Raymond R. Logan 810 Columbus St. Brownsville PA 19-13-0138 effective 2015 tax year

6. Behavioral Health Administration:

Consider placing on the agenda approving agreements and modifications:

	<u>Contract Value</u>	<u>Period</u>
<u>Modification Agreements #1 2014-2015</u>		
Crosskeys Human Services, Inc.	\$1,343,200	7/1/14-6/30/15
<u>Modification Agreements #2 2014-2015</u>		
Arc, Fayette	\$551,425	7/1/14-6/30/15
Connellsville Counseling and Psychological Services	\$2,500	7/1/14-6/30/15
<u>Fee-For-Service Agreement 2015-2016</u>		
Fayette Emergency Medical Services	\$5,000	7/1/15-6/30/16
<u>Professional Service Agreements 2015-2016</u>		
Connellsville Counseling and Psychological Services	\$500	7/1/15-6/30/16
Crosskeys Human Services, Inc.	\$1,098,851	7/1/15-6/30/16
Alicia Crouse	\$7,000	7/1/15-6/30/16
Fayette Resources, Inc.	\$451,382	7/1/15-6/30/16
Russell B. Korner Jr., Esquire	\$22,440	7/1/15-6/30/16
Carol Over	\$10,000	7/1/15-6/30/16
David B. Reiss, Attorney-At-Law	\$185 / hour	7/1/15-6/30/16
WJS Psychological Associates, Inc.	\$500	7/1/15-6/30/16
<u>EI Contract Agreement 2015-2016</u>		
accessAbilities, Inc.	(Commonwealth Funded)	7/1/15-6/30/16
Connellsville Counseling and Psychological Services	(Commonwealth Funded)	7/1/15-6/30/16
Diversified Human Services, Inc.	(Commonwealth Funded)	7/1/15-6/30/16
Integrated Care Corporation	(Commonwealth Funded)	7/1/15-6/30/16
<u>Base Contract Agreement 2015-2016</u>		
accessAbilities, Inc.	\$100,000	7/1/15-6/30/16
City Mission – Living Stones, Inc.	\$82,856	7/1/15-6/30/16
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FCBHA CONTRACTS, AGREEMENTS, MODIFICATIONS		
JULY 14, 2015		
Connellsville Counseling and Psychological Svcs.	\$2,500	7/1/15-6/30/16

Diversified Human Services, Inc.	\$50,000	7/1/15-6/30/16
Fayette County Drug & Alcohol Commission	\$42,630	7/1/15-6/30/16
Integrated Care Corporation	\$72,000	7/1/15-6/30/16
Rehab Links	\$16,000	7/1/15-6/30/16
Southwest Behavioral Care, Inc.	\$429,910	7/1/15-6/30/16
Therapy Connections LLC	\$50,000	7/1/15-6/30/16
Westmoreland Community Action	\$10,000	7/1/15-6/30/16

7. Bridge Department:

Consider placing on the agenda approval to advertise for bids an Engineer of Record for Fayette County bridge projects. The selection process will be managed through Pennsylvania Department of Transportation’s Engineering Construction Management System (ECMS).

Consider placing on the agenda approval of a Reimbursement Agreement (Agreement Number: R15120009) between the Commonwealth of Pennsylvania acting through the Department of Transportation, and the County of Fayette, a political subdivision in the County of Fayette, of the Commonwealth of Pennsylvania, acting through its proper officials. This project is located at Workman’s Bridge Number 43 in Wharton Township, Fayette County, Pennsylvania and is estimated to cost \$210,000.00 for both preliminary engineering and final design. “Cost sharing for this project includes \$168,000.00 of federal funds and \$42,000.00 of municipal funds which would originate from Act 44, Act 89, or county Liquid Fuels Fund.” The funds will be allocated from Act 44.

Consider placing on the agenda approval of a resolution to designate signature authority for the commissioners regarding the Workman’s Bridge Number 43 (T-378) rehabilitation/replacement project, located in Wharton Township that carries Workman Road over Big Sandy Creek, between the county and state to Art Cappella, under consultation with the commissioners.

8. Children and Youth Services:

Consider placing on the agenda **ratifying** a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Families United Network, Inc.**, 276 Ashler Manor Drive, Muncy, PA 17756 for foster care and group home services on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00
 Cert. #311110 Foster Family Care
 Class CK \$ 59.43/day

Consider placing on the agenda **ratifying** a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Sign Language**

Interpreting Professionals (SLIP), a non-private corporation, Post Office Box 313, Glenshaw, PA 15116 for services related to sign language interpreter(s). The rates are as follows:

On-Site Interpreting:

Monday-Friday 8am to 5pm: \$57 per hour with a 2 hour minimum
Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 2 hour minimum
Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 2 hour minimum

Additional Fees, If Applicable:

Portal to portal @ \$28 per hour (if >40 miles from SLIP office)
Parking (Flat fees: \$9 for 0-4 hours & \$15 4+ hours)
Out of Town Expenses/Team Interpreters

Video Remote Interpreting:

Monday-Friday 8am to 5 pm: \$57 per hour with a 1 hour minimum
Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 1 hour minimum
Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 1 hour minimum

Additional Fees:

Video access Fee: \$30 – 1st hour/\$15 – 2nd hour

Immediate Dispatch “Emergency” On-Site Interpreting:

24/7/365: \$65 per hour with a two hour minimum

Additional Fees, If Applicable:

Portal to portal @ \$28 per hour (if >40 miles from SLIP office)
Parking (Flat fees: \$9 for 0-4 hours & \$15 4+ hours)
Out of Town Expenses/Team Interpreters

Consultation fees available upon request, Expert Recorded Testimony fees available upon request

Cancellation fees are as follows:

All appointments require 24 hour notice of cancellation for any reason including but not limited to no-show by any of the consumers (deaf or hearing). Cancellation with less than 24 hour notice will be billed for the total time scheduled per interpreter. Any appointment taking place on Sunday or Monday must be cancelled prior to close of business on Friday in order to avoid charges.

This agreement may be amended only in writing signed by both of the parties.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Avanco International, Inc.**, 11325 Random Hills Road, Suite 350, Fairfax, VA 22030, for a business agreement for Consulting and Ad Hoc IT Services and Support. The rates are as follows:

Research Analyst	\$ 54.50/hr
Junior Programmer	\$ 65.40/hr
Junior Programmer Analyst	\$ 73.00/hr
Programmer Analyst	\$ 76.20/hr
Senior Programmer Analyst	\$ 78.70/hr
Developer	\$ 92.50/hr
Senior Developer	\$111.20/hr

Project Director

\$125.00/hr

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services and **Adams and Adams**, Attorneys at Law, 55 E. Church Street, Suite 101, Uniontown, PA 15401 for four parking spaces located at said address. The parking spaces are numbers 21, 38, 39 and 41. The rate is:

Twenty-Five Dollars (\$25.00) per parking spot for a total of One Hundred Dollars (\$100.00) per month.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Ewing D. Newcomer**, Esq., 4 N. Beeson Avenue, Uniontown, PA 15401 for agency representation. The rate for his services is \$110.00 per hour.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Anthony S. Dedola, Jr., Esq.**, 51 E. South Street, Uniontown, PA 15401 for agency representation. The rate for his services is \$140.00 per hour and \$5.00 per notarization.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Wendy O'Brien, Esquire**, 99 East Main Street, Uniontown, PA 15401. Attorney O'Brien was court appointed to represent children in dependency proceedings. The rate for her services is \$65.00 per hour.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Anthony Iannamorelli, Esquire**, 9 Court Street, Uniontown, PA 15401. Attorney Iannamorelli was court appointed to represent children in dependency proceedings. The rate for his services is \$1,000.00 per month.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Robert R. Harper, Jr., Esquire**, 1251 University Drive, Dunbar, PA 15431. Attorney Harper was court appointed to represent children in dependency proceedings. The rate for his services is \$1,000.00 per month.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **John A. Kopas, Esquire**, 556 Morgantown Road, Uniontown, PA 15401. Attorney Kopas was court appointed to represent children in dependency proceedings. The rate for his services is \$1,000.00 per month.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Beverly Jean Ullein, Esquire**, 6 Beaumont Drive, Lemont Furnace, PA 15456. Attorney Ullein was

court appointed to represent children in dependency proceedings. The rate for her services is \$1,000.00 per month.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Karen Kiefer, Esquire**, 1005 Loucks Avenue, Scottdale, PA 15683. Attorney Kiefer was court appointed to represent children in dependency proceedings. The rate for her services is \$1,000.00 per month.

Consider placing on the agenda approval of a **FY 2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **M & R Transportation**, 2 Bel Meade Terrace, Uniontown, PA 15401 for transportation costs to enable foster children to attend their home school after placement in substitute care. The rate for this service is \$50.00 per day per student.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Blades 'N Spades**, 243 Jess King Road, Grindstone, PA, for lawn maintenance of the CYS property on an as needed basis. The costs for the service listed below are the same as last year.

Grass Cutting	\$ 60.00 per cut
Roadside Bank Trimming	\$ 45.00 per trim
Large Hillside (rear)	\$125.00 per cut (2 times per year)

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Juvenile Probation, and County of Jefferson on behalf of the **Jefferson County Detention Center**, a division of Jefferson County Juvenile Court, 16011 State Route 7, Steubenville, Ohio 43952 for placement of delinquent youth on an as needed basis. The rates are as follows:

\$145.00/day/bed

Rate includes an educational rate of \$40.00 per school day. Medical, psychological or other expenses are not included and would be an additional cost.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Carol Patterson, Licensed Psychologist**, with the physical address being: 161 Old Route 30 Unit #5, Greensburg, PA 15601 and a mailing address being: PO Box 549, Youngstown, PA 15696. Ms. Patterson will provide Evaluations, Court Testimony on an as needed basis. The rates are as follows:

Evaluation	\$425.00/eval
Court Testimony, Travel & Observation	\$110.00/hr
Mileage reimbursement	\$.57.5/mil

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Fayette County Drug & Alcohol Commission, Inc.**, 100 New Salem Road, Uniontown, PA 15401 for

validation (Chain of Custody) of urine samples for drug testing of parents & adolescents on an as needed basis. The rate for the tests are as follows:

General Drug Test	\$ 45.00/screen
Urine Drug Screen (Chain of Custody)	\$ 40.00/screen
Drug Test / Alcohol Screen (Chain of Custody)	\$ 45.00/screen
Expanded Opiate Drug Screen (Chain of Custody)	\$ 50.00/screen
Expanded Opiate & Alcohol Screen (Chain of Custody)	\$ 55.00/screen
Suboxone Urine Screen (Chain of Custody)	\$ 120.00/screen

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Connellsville Counseling & Psychological Services, LLC**, 416 South Pittsburgh Street, Connellsville, PA 15425 for clinical services provided to children & adults on an as needed basis. The rates are as follows:

Psychological Evaluation / Testing	
Court Testimony / Reports	\$125.00 per hour
Counseling	\$ 75.00 per hour
Travel	\$ 75.00 per hour

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Connellsville Counseling & Psychological Services, LLC**, 416 South Pittsburgh Street, Connellsville, PA 15425 for Independent Living (IL) Youth on an as needed basis. The rates are as follows:

Life Skills Training	\$ 75.00 per hour
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Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation and **Live Well Family Services**, 542 Georges Fairchance Road, Uniontown, PA 15401 for in-home services on an as needed basis for CYS & JPO families. The rates are as follows:

- a. In-home services for treatment, collateral contacts, documentation and travel time for client and collateral contact but travel time will be capped at one hour per client face-to-face contact and collateral contact; \$55.00 per hour for all related counseling services, consultations, assessments, court testimony, documentation, collateral activity and training for the County.

Consider placing on the agenda approval of **FY 2015-16** Fayette County Children & Youth Services Agency **managed foster home board rates**, along with monthly & emergency clothing allowances. The County Board of Commissioners must take this action annually. The rates are as follows:

Board/Day	Title IV-E	Non-IV-E	Clothing/Month
Ages 0-12	\$ 17.00	\$ 8.50	\$ 45.00

Ages 13-15	\$ 20.40 \$ 10.20	\$ 60.00
Ages 16-21	\$ 27.40 \$ 13.70	\$ 75.00
* Emergency rate	\$ 50.00 \$ 25.00	
** Specialized rate	\$ 40.00 \$ 20.00	
*** Bridging the Gap	\$ 10.00 \$ 5.00	

**** Westmoreland County Foster Home contracted through Fayette County at a rate of \$30.00 per day.

Emergency clothing allowance - \$250.00

*First 3 days (if placement occurs after hours). **If determined by Agency to be applicable.

***For resource parents willing to participate in Bridging the Gap activities and contacts that have been approved by the Agency, an additional rate of \$10.00 per day will be added to the financial arrangement. Please note the resource parent will need to show proof of such activities or contacts at any time requested by the Agency.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation and **Family First**, Post Office Box 234, McClellandtown, PA 15458 for in-home services on an as needed basis for CYS & JPO families. The rates are as follows:

In-home services for treatment, collateral contacts, documentation and travel time for client and collateral contact but travel time will be capped at one hour per client face-to-face contact and collateral contact; \$62.00 per hour for all related counseling services, consultations, assessments, court testimony, documentation, collateral activity and training for the County.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Sign Language Interpreting Professionals (SLIP)**, a non-private corporation, Post Office Box 313, Glenshaw, PA 15116 for services related to sign language interpreter(s). The rates are as follows:

On-Site Interpreting:

Monday-Friday 8am to 5pm: \$57 per hour with a 2 hour minimum

Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 2 hour minimum

Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 2 hour minimum

Additional Fees, If Applicable:

Portal to portal @ \$28 per hour (if >40 miles from SLIP office)

Parking (Flat fees: \$9 for 0-4 hours & \$15 4+ hours)

Out of Town Expenses/Team Interpreters

Video Remote Interpreting:

Monday-Friday 8am to 5 pm: \$57 per hour with a 1 hour minimum

Monday-Friday 5:01 pm to 7:59 am: \$60 per hour with a 1 hour minimum

Weekends: Friday 5:01 pm to Monday 7:59 am: \$60 per hour with a 1 hour minimum

Additional Fees:

Video access Fee: \$30 – 1st hour/\$15 – 2nd hour

Immediate Dispatch “Emergency” On-Site Interpreting:

24/7/365: \$65 per hour with a two hour minimum

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Consultation fees available upon request, Expert Recorded Testimony fees available upon request

Cancellation fees are as follows:

All appointments require 24 hour notice of cancellation for any reason including but not limited to no-show by any of the consumers (deaf or hearing). Cancellation with less than 24 hour notice will be billed for the total time scheduled per interpreter. Any appointment

taking place on Sunday or Monday must be cancelled prior to close of business on Friday in order to avoid charges.

This agreement may be amended only in writing signed by both of the parties.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation Office and **Justice Works Youth Care, Inc.**, 1500 Ardmore Boulevard, Suite 410, Pittsburgh, PA 15221 for placements and in-home services on an as needed basis. The rates are as follows:

STOPP® \$80/hour

A 60 day, high impact, 24/7 crisis and stabilization program; proven to keep children safe and at home despite profound dysfunction.

VIP (Violation Initiative Program)® \$80/hour

VIP® utilizes STOPP® stabilization methodology for chronic non-compliant juvenile delinquents who are at high risk of being detained and placed for violating probation, family or community standards.

JustCare® \$75/hour

A flexible resource for CYS/JPO agencies serving as continuing care reunification (managed care) program and a community-based service designed to alleviate challenging family situations.

Nurturing Parenting \$75/hour

Nurturing parenting is an evidenced based practice that is family centered initiative designed to build nurturing parenting skills as an alternative to abusive and neglectful parenting and child rearing practices.

Nurturing Parenting for Families in Substance Abuse Treatment and Recovery (NP-SA) \$75/Per Hour

Nurturing Parenting for Families in Substance Abuse Treatment and Recovery is to decrease instances of child abuse/neglect by recognizing the impact of substance use/abuse on family the family, while strengthening nurturing parenting practices which emphasize safety, permanency, and well-being.

Truancy Remediation \$75/hour

WhyTry is an internationally recognized, research-based intervention model targeting risk factors and issues related to drug and alcohol use, school violence and aggression, truancy, anti-bullying and dropout prevention.

FGDM \$3,000/conference

\$1000/successful referral but no conference

\$250 unsuccessful referral

\$650/ Facilitation Only (Including food prep + site rental)

JWYC provides coordination & facilitation for this evidence based practice.

Visitation \$135/per visit for cases within 65 mile radius of county seat. Cases 66 miles and beyond \$100/per visit, \$30/per hour travel time + travel allowance to equal rate established by the IRS, not to be below 51 cents.

Conduct monthly visits to assess placement safety for setting such as foster care, group home, residential placement, kinship, etc. All safety assessment forms will be completed as indicated by CYS.

ICM (Institutional Case Management) \$19.86/Per Diem

Increase effectiveness of residential placements, managing CYS/JPO cost by decreasing length of stay, and enhancing community protection and youth rehabilitation by intensively supervising transition to the community and to provide family preparation.

Supervised Visits \$49/Per Hour

Supervised Visitation allows parents who may be at risk to their children or to another parent to experience parent-child contact while in the presence of an appropriate third part.

Visit Coaching \$65/Per Hour

A visitation service using a “coaching” system based on the principles of empowerment, empathy, responsiveness, and active listening.

Anger Management \$75/Per Hour

The Anger Management program is a cognitive behavioral approach designed to help participants learn effective coping skills and become aware of their reactions in real life situations.

Independent Living \$80/Per Hour

The intent of the Independent Living Program is to focus on assessing, supervising, supporting and assisting youth in the development of skills that allow for the greater likelihood of future autonomy.

Thinking for a Change (T4C) \$350/group session (Max of 10 youth in a group), \$70/Per Hour for individual missed appointments – *Travel Not included in Rate

T4C encourages participants to recognize the connections between thinking errors and anti-social behavior traits. The curriculum introduces cognitive self-change, pro-social skill development, and a formal problem-solving framework using both cognitive and behavioral elements of skill exploration. This strong commitment to the CBT framework improves outcomes for those involved.

Billable Performance Guide

Direct Contact:

1. Billing includes face to face, actual client contacts by phone, accompanying clients to appointments, attending court, specific case functions as indicated by CYS/JPO, or other collateral contacts.

2. May bill for up to 2 failed consecutive contacts without approval by CYS/JPO to continue. No more than 30 min at a time.

3. Direct contact time includes meetings with the client, family member, worker, another community provider, supervised visits, observations, participation in a Family Group Decision Making or similar service (All staff in attendance is billable separately).

4. As part of the engagement process, families will have an opportunity to take part in the development of progress notes. Family's that help in note documentation will be clearly identified in the note that they participated in writing the specific entry.

Indirect Contact –

Indirect contact is defined as time used to write case notes, preparing monthly reports, attending court AT the request of the family, supervision, driving to and from the client's residence or location, and attending CYS/JPO reviews. This will be billed at 20% of total direct contact hours.

Discharge Planning:

Notification of case closure must provide a minimum of 7 days for JWYC to appropriately close a case and set up all aftercare supports.

Collateral/Client Service Report:

Collateral contact is billable in the form of building resource contacts for a family or youth.

“Step Down” in Care:

JWYC requires 7 days notice to prepare for case step down or up to adjust to the case needs, and ensure safety and well-being of all parties involved. This time allows JW to notify other caregivers of the modification and to make their own personal adjustments to support the family and youth.

Phone Calls:

1. Phone calls to clients are billable.
2. Phone calls are billable as related to a crisis situation.
3. Phone calls are billable when contacting a case worker, or other community provider.

Court: All court ordered time is billable.

Extra-Ordinary Travel: Outside travel is reimbursable for all travel to and from locations, as defined by the county or state, and at the IRS rate and guidelines identified by this contract service guide.

Authorization of Services:

If it is agreed that services are approved to be completed- via email, letters, fax – county must honor this service request by this agent of the county.

Expiration of Services:

JWYC will provide at least 10 days notice prior to expiration of authorization.

Invoicing: JWYC requires an itemized listing of all invoices to accompany payment. Please notify the program director of any adjustments made to the invoice.

Consider placing on the agenda approval of the **reappointment** of **Jennifer Jeffries** to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. Ms. Jeffries' current term expired March 31, 2015. The new term will expire on March 31, 2018. The Advisory Committee voted unanimously, at the June 22, 2015 monthly meeting, to recommend her reappointment to the commissioners at the July meeting.

Consider placing on the agenda approval of the **appointment** of a county resident, **Kelly D. Keyes**, to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. The term shall expire on July 31, 2018. The Advisory Committee voted unanimously, at the June 22, 2015 monthly meeting, to recommend her appointment to the commissioners at the July meeting.

9. Controller:

Consider placing on the agenda ratification of \$6,223.31 in interest drawdowns and \$128,363.32 in construction expenses for the First National Bank Construction Note, as attached.

10. Election Bureau:

Consider placing on the agenda approval for attendance for Election Bureau Director to the 2015 PA County Election Official Conference, to be held in Gettysburg, Pa August 17 to August 20, 2015. The cost of lodging for 3 nights will be \$429.57. The cost of the registration fee will be \$225.00. The total budgeted cost of \$654.57.

11. Human Resources:

Bridge Department

Consider placing on the agenda ratifying the assignment of summer Private Industry Council (PIC) laborer Douglas Lewis.

Building & Grounds

Consider placing on the agenda ratifying the assignment of summer PIC laborers Dashawn Pratt, Kayla Brake, and Sheri Dodson.

Children & Youth

Consider placing on the agenda ratifying the June 12, 2015 resignation of Brandy Zahand, Caseworker I.

Consider placing on the agenda approving the LWOP - Military Leave of Andrew Stepanik, Caseworker I, effective from August 4, 2015 to March 27, 2016.

Consider placing on the agenda ratifying the assignment of summer PIC clerk Christina Melendez.

Commissioners' Unit

Consider placing on the agenda approving the hire of Gretchen Billy as Temporary Program Manager of the Supervised Visitation/Safe Exchange Center, Grade 9, at \$16.19 per hour, effective July 26, 2015. Hours are budgeted for 30 hours per week from July 26 to August 15, and for 37.5 hours per week from August 16 to November 8, 2015.

Election Bureau

Consider placing on the agenda ratifying the June 12, 2015 retirement of Sandra Worley, Department Clerk II/Voting Machine Tech.

Emergency Management

Consider placing on the agenda ratifying the June 15, 2015 resignation of Rhonda Grimes, 911 Dispatcher Trainee.

FACT Operations

Consider placing on the agenda ratifying the June 30, 2015 resignation of Cynthia Clifford, Transportation Info Specialist II.

FCBHA

Consider placing on the agenda ratifying the June 22, 2015 resignation/transfer to another county of Amanda Stewart, Caseworker II.

Human Resources

Consider placing on the agenda ratifying the assignment of PIC clerks Jennifer Kelley and Cassie Blystone to Human Resources department and to support the Commissioners' Unit.

Consider placing on the agenda approving the attendance of HR Director, Denise Stepanik, at the 2015 Conference of the Society of County HR Professionals of Pennsylvania. The conference is to be held in Erie on September 10-11, 2015. The conference is free.

Tax Assessment

Consider placing on the agenda approval of the resignation of Kelly Ash, Part-time Department Clerk I, SEIU, effective July 31, 2015.

12. Office of Human and Community Services/Fayette Area Coordinated Transportation:

Consider placing on the agenda advertising an RFP for sewage removal services for 5-year term.

13. Planning and Zoning:

Consider placing on the agenda RZ 15-6 Merit Development, Inc., Springhill Township, requesting a change of zone from A-1 Agricultural-Rural to M-1 Light Industrial.

14. Prison:

Consider placing on the agenda approval of advertising the solicitation of bids for the installation of approximately 381 lineal feet of eight foot high security chain link fencing for the Prison's main inmate yard. The fencing project needs to be completed in order to securely segregate groups of inmates during their outdoor exercise and recreation time.

15. Public Works:

Consider placing on the agenda for further review and consideration of Enterprise Fleet Management Proposal for managing Fayette Counties Non-Commercial Passenger Vehicle Fleet.

Consider placing on the agenda for further review and consideration; joining Central Westmoreland C.O.G. for the purposes of cooperative purchasing of vehicles. Yearly membership is \$195.00 for membership from 9/30/15 to 9/30/16.

Consider placing on the agenda approving L.R. Kimball's proposal for the preparation of modifications to the Fayette County Solid Waste Plan, dated March 2010 to submit to the DEP for their approval. This is so that the County will be eligible to participate in the DEP Recycle Grant process. The cost is \$4,000.00.

Consider placing on the agenda approval of Garland Company's proposal for the repairing the East entry to the Courthouse and making the necessary modifications to stop the rain water infiltration into the building.

16. Tax Claim:

Consider placing on the agenda approval of a motion to accept the following bids from the July 7, 2015 Repository Sale Bid Opening, subject to all conditions being met.

Repository Monthly Results

Bidder	Municipality/Township	Parcel Number	Amount of Bid
Alexandra Lane	Luzerne Township	19-26-0019	\$326.00
Melvin Eicher Sr.	Brownsville Borough	02-02-0043	\$551.00

Total \$877.00

17. Commissioners:

Consider placing on the agenda a motion to approve the June 18, 2015 regular commissioner meeting minutes.

Consider placing on the agenda rescinding resolution 11-03-24-39, which was an MOU between the Fayette County and the Pittsburgh Regional Building Trades Council.

Consider placing on the agenda ratification of a Memorandum of Understanding between the County of Fayette and the Pittsburgh Regional Building Trades Council for county projects totaling more than \$500,000.

Consider placing on the agenda ratification of the following transfers.

6-15 15 to 7-8-15

Department	Cost Center	Debit	Credit
Register of Wills			
Full time salary	01419651400	\$5,100.00	
Part time salary	01419651450		\$5,100.00
Controller			
Software licenses	01413352100	\$1,275.00	
Equipment	01413352300		\$1,275.00
District Attorney			
Extraditions	01419452375	\$10,000.00	
Witness fees	01419453171	\$3,000.00	
Professional services	01419453100		\$13,000.00
Total Debits	\$19,375.00	Total Credits	\$19,375.00

Public Announcements:

Public Comments:

Adjournment:

Interest Expense: Drawdown on the

<u>Date of</u> <u>Drawdown:</u>	<u>Amount of</u> <u>Drawdown:</u>	
<u>July Interest Drawdown:</u>		
<table border="1"><tr><td>6/24/2015</td></tr></table>	6/24/2015	6,223.31
6/24/2015		

Construction Expenditures Draw

<u>Date of</u> <u>Drawdown:</u>	<u>Amount of</u> <u>Drawdown:</u>
<u>Drawdown #7</u>	
6/4/2015	89,034.66
<u>Drawdown #8</u>	
6/23/2015	39,328.66

7th Drawdown - June 4, 2015		
<u>PROJECT #</u>	<u>INVOICE #</u>	<u>NAME</u>
2014342.00	155474	Astorino
2014342.00	155407	Astorino
	155354	Astorino
	15-341	K2 Engineering Inc.
15019		GeoMechanics, Inc
Amount of the seventh drawdown.		

<u>DESCRIPTION</u>	<u>YEAR EXPENSED</u>	<u>CONSTRUCTION AREA</u>
Fayette County Prison Expansion	2015	New Prison Project
Fayette County Prison Expansion	2015	New Prison Project
Outstanding Amount	2015	New Prison Project
Fayette County Prison Expansion	2015	New Prison Project
Final Invoice for Geotechnical Engineering Services for Proposed County Jail Expansion	2015	New Prison Project
	Seventh Drawdown was done on : June 4, 2015	

<u>EXPENSE</u>
<u>AMOUNT</u>
\$27,361.25
\$33,393.41
\$197.50
\$21,220.00
\$6,862.50
\$89,034.66

8th Drawdown - June 23, 2015		
<u>PROJECT #</u>	<u>INVOICE #</u>	<u>NAME</u>
2014342.00	155524	Astorino
		South Union Township
		South Union Township
Amount of the eighth drawdown.		

<u>DESCRIPTION</u>	<u>YEAR EXPENSED</u>	<u>CONSTRUCTION AREA</u>
Fayette County Prison Expansion	2015	New Prison Project
Performance Bond	2015	CYS Building
Maintenance Bond	2015	CYS Building
	Eighth Drawdown was done on : June 23, 2015	

