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Fayette County Commissioners Meeting
Thursday March 17, 2016 – 10 a.m.

1. **Prayer**

2. **Pledge of Allegiance**

3. **Proclamations:**

National Problem Gambling Awareness Month March 2016

Sexual Assault Awareness Month April 2016

National Crime Victims' Rights Month April 2016

Child Abuse Prevention Month April 2016

National Library Week April 10-16, 2016

Pennsylvania 811 Safe Digging Month April 2016

Boy Scouts of America Troop 101 of the Otterbein U.M. Church 100th Anniversary

4. **Public Comment on Agenda Items:**

5. **Fayette County Redevelopment Authority:**

Consider adoption of a resolution which approves the 2015 Community Development Block Grant (CDBG) Application being submitted on behalf of Fayette County and the eight (8) Entitlement Townships of Bullskin, Dunbar, Georges, German, Luzerne, Menallen, North Union, and Redstone. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of a Cooperation Agreement which highlights the Redevelopment Authority's responsibilities for administration of the County's 2015 CDBG Program.

Consider adoption of a resolution which indicates that Fayette County will promote and further Fair Housing Practices throughout Fayette County and undertake actions to affirmatively further and promote Fair Housing Activities.

Consider adoption of a resolution which approves a modification to Menallen Township's FY 2012 Community Development Block Grant (CDBG) Program.

6. **Adult Probation Office:**

Consider approval to apply for County Intermediate Punishment Program for 2016-2018. In the past, APO received this grant for IPP.

7. Assessment Office:

Consider approval of the following for a real estate tax exemption as they have been qualified as a 100% disabled veterans by the Veterans Administration of Pennsylvania.

Larry Charles Daugherty – 426 Old Rt. 21- McClellandtown PA 15-28-0166
Effective for taxes due on or after 1/12/2016

George E Dressel -1268 Beaver Creek Rd-Farmington PA 15437 16-07-0001-17
Effective for taxes due on or after 1/12/2016

Consider approval for five assessors, Scott Phillips, William Shipley, Jared Billy, Sarah Byers and William Lukach, to attend a two-day continuing education class in Somerset County on April 21 & 22. At a cost of class fees and material at $120/assessor.

Consider approval to send assessors Scott Phillips, William Shipley, Jared Billy and Sarah Byers to the Assessors Association of Pennsylvania Spring Conference in Harrisburg PA. May 4-6 2016. Registration fee of $450/per assessor. Lodging cost at $1,305.39. Total cost, registration fees and lodging at $3,105.36.

Consider approval to enter into an agreement with Valbridge Property Advisors for an appraisal report on the Laurel Mall. Cost of the appraisal report is $5,500 to be split with the Connellsville Area School District and Dunbar Township. The County share being $1,592.50

Consider approval for the assessment office to obtain valuation price quotes for an evaluation to be done on parcels owned by Yezbak and it's affiliates with parcel numbers given to the assessor at the end of the meeting, on land located across Penn Street from the courthouse and jail complex and for the chief assessor to conduct a written evaluation.

8. Bridge Department:

Consider approval of McTish, Kunkel and Associates as the Construction Inspector for the Weaver Mill Bridge 95 project.

9. Children and Youth Services:

Consider approval of a **FY 2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Albert Gallatin School District,** 2625 Morgantown Road, Uniontown, PA 15401 for transportation costs to enable foster children to attend their home school after placement in substitute care. The rate for this service is $60.00 per day per student.

Consider approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Patrick C. McDaniel, Esquire,** 50 East Main Street, Uniontown, PA 15401. Attorney McDaniel was court appointed to represent children in dependency proceedings. The rate for his services is $1,000.00 per month.

10. Controller:

Consider ratification of Construction Note Expenses and Interest Payments in the amount of $737,491.46 on the dates of 10/23/15, 11/9/15, 12/1/15, 12/21/15 and 12/23/15 and $22,565.38 on 10/29/15, 12/2/15 and 1/4/16, respectively.

Consider ratification of Construction Note Expenses and Interest Payments in the amount of $98,558.70 on 1/5/16 and $16,766.30 on 2/16/16; and $10,410.53 on 2/1/16 and $9,746.69 on 2/25/16, respectively.

Consider approval of extending the existing County Procurement Policy and Procedures and the OMB Circulars to continue to apply since the county has delayed the implementation of the Uniform Guidance procurement standards until October 1, 2017, as provided in 2 CFR 200.110.

Financial condition of the county.

11. Emergency Management Agency:

Consider awarding RFP 16-02 to Michael Baker International of Pittsburgh to provide assistance for development and completion of a FEMA approved Hazardous Mitigation Plan Update at a cost of $30,099.56.

12. Human Resources:

CYS

Consider accepting the March 8, 2016, resignation of Chad England, Caseworker I.

FACT

Consider accepting the January 23, 2016, resignation of David Mayercheck, Small Bus Transit Operator PT.

Consider accepting the March 15, 2016, resignation of Kenny Novak, Mechanic Tech D.

Human Resources

Consider approving payment of the Highmark Oncology Settlement invoice of $32,302.84 out of the health care fund.

Tax Assessment

Consider accepting the March 4, 2016, resignation of Ernest Walter, Assessor I.

13. Juvenile Probation Office:

Consider approval of a parking lease between the County of Fayette and Tim Grindle for 14 parking spaces from April 1, 2016 to March 31, 2017 at 51 North Arch Street Uniontown Pa at a cost of $ 25.00 (per Vehicle) a month ($350.00 a month/$4,200.00 a Year total.)

14. Planning and Zoning:

Consider approval of the following with respect to the DCNR grant award for the three county parks:

- Naming Arthur Cappella as local project coordinator
- Naming Vincent A. Vicites as chief elected official
- Naming and designating Widmer Engineering of Connellsville as the design consultant and entering into an agreement with Widmer Engineering for costs associated with the project in the amount of $65,200

15. Prison:

Consider approval of an amendment to the current agreement with Oasis Management Systems, Inc., which provides commissary services to the Fayette County Prison inmate population. The amendment provides for a three year extension to the agreement changing the termination date from 7/1/2017 to 7/1/2020 and changing the current 21.3% commission rate on net sales to 44%, effective 3/22/2016. The increased commission rate will result in the prison's annual revenue for commissary sales increasing from approximately $30,000 to $60,000.

Consider authorizing jail management/maintenance officer to prepare and submit a written action plan within two weeks to the county commissioners to address items included on the maintenance repair list submitted to the prison board with the start dates to begin repairs, the completion dates, the estimated cost of labor and materials and whether they can be done in house or contracted out.

16. Sheriff:

Consider approval of Teleosoft Inc. of York for RFP 16-03 for a CountySuite Sheriff software program for the Sheriff's office at a cost of $60,904, with a yearly maintenance costs of $12,181.

17. Tax Claim:

Consider approval of the following repository bids opened March 1, 2016, subject to all conditions being met.

03-01-2016 Results

Bidder name

	Parcel Number	Amount	Township
Beverly Sapp	19-05-0057	$650.00	Luzerne
Beverly Sapp	19-05-0056	$600	Luzerne

Beverly Sapp	19-05-0054	$600	Luzerne
Megan Bowlen	02-06-0070	$285.00	Brownsville Borough

Total $ 2,135.00

Consider authorizing tax claim director Sarah Minnick to obtain three quotes to perform title searches on properties from the 2011 upset tax sale and for county distribution.

18. Commissioners:

Consider approval of the January 21, 2016, January 29, 2016 and February 12, 2016 commissioners meeting minutes

Consider accepting the resignation of Joe Beal from the Fayette County Health Center Authority board effective February 24, 2016.

Consider amending the resolution dated February 25, 2016 naming Commissioner Dave Lohr to the Conservation District for a term to expire December 31, 2016.

Consider ratification of the following designated deputy tax collectors submitted by the 2 below municipalities, as required under Act 164 of 2014, which requires all tax collector's to appoint a deputy that can act on his/her behalf in the event they are incapacitated and unable to perform the duties of tax collector. Belle Vernon Borough, Charlotte Brown on behalf of Donna J. Bitonti and Fayette City Borough, Donna J. Bitonti on behalf of Charlotte Brown.

Consider a motion to designate the Cast Iron Bridge in Brownsville as eligible for SPIKE funding in the amount of $11 million.

Consider adopting support of a resolution to send to CCAP asking for the legislature to make adoption of the state budget and Human Service Funding a top priority.

Consider ratification of the following transfers.

2/10/16 to 3/3/16

Department	Cost Center	Debit	Credit
District Justices			
Postage	**01418630453300**	**$40.00**	
Utilities	**01418630454200**		**$40.00**
Telephone	**01418630453200**	**$10.00**	
Contracts	**01418630454200**		**$10.00**
Contracts	**01418653300**	**$597.05**	
Telephone	**01418630253300**		**$597.05**
Computer	**01418653830**	**$600.00**	
Telephone	**01418653300**		**$600.00**
***Materials/supplies**	**01418610252000**	**$410.00**	

*Bond	01418610253530		$410.00
*Materials/supplies	01418630452000	$101.00	
*Materials/supplies	01418630252000		$101.00
*Telephone	01418610253200	$200.00	
*Contracts	01418610253600		$200.00
Computer	01418620253600	$50.00	
Contracted services	01418620254200		$50.00
Planning and zoning			
Telephone	01417153200	$326.00	
ZHB services	01417153130		$326.00
Grant procurement	01417152550	$690.00	
Solicitor	01417151350		$690.00
Telephone	01417153200	$375.00	
Professional services/steno	01417153130		$375.00
Grant procurement	01417152550	$625.00	
Stenographer	01417153130		$625.00
Coroner			
Jury fees	01419353170	$172.01	
Telephone	01419353200		$172.01
Jury fees	01419353170	$150.00	
Coroner transport	01419352638		$150.00
Contract services on call	01419353017	$24,000	
Autopsy	01419353180		$24,000
Contingency	01417952910	$17,000	
Autopsy	01419353180		$17,000
Juvenile Probation Office			
*JCJC	01423754100231	$532.09	
*Drug testing disposal	0142375319101		$532.09
JCJC admin	01423754100231	$7,000.00	
Private School	01423554100015		$7,000.00
Prison			
Out of county rentals	01423253840	$18,564.00	
Domestic Relations payment	0149205900018		$18,564.00
Human Resources			
Arbitration costs	01415553145	$1,374.50	
Health care waiver	01415551561	$1,545.00	
Contract services	01415553140		$2,919.50
Courts			
Utilities	01418620353200	$100.00	
Materials/supplies	01418620352000		$100.00
Building and grounds			
R/m building	01417453730	$645.00	
Dam inspections	01417453011		$645.00
R/m building	01417453730	$5,000.00	

R/m auto	**01417453741**		**$5,000.00**
Commissioners			
***Contingency**	**01417952910**	**$3.30**	
***Life insurance IT**	**01411251580**		**$3.30**

***2016 budget**
Total Debits $80,109.95 **Total Credits $80,109.95**

Public Works/Building and Grounds:

Consider a motion to direct and authorize the Public Works director to seek proposals to repair the roofs on the courthouse, county office building and jail, with said proposals to be made separately and/or combined and to place the award of the RFP for roof repairs on the May 2016 commissioners meeting agenda.

Consider a motion to direct the Public Works director to advertise for proposals for the demolition and removal of the smokestack next to the boiler building in the county parking lot utilizing the specifications provided by the K2 engineering and to place the award of the RFP for the smokestack demolition and removal on the May 2016 commissioners meeting agenda.

Consider a motion to direct and authorize the Public Works director to seek bids for the cleaning of the exterior and interior of the windows of the courthouse and county office building, asking for bids for both the exterior and/or interior cleaning and to place the award of the bids for the window cleaning on the June 2016 commissioners meeting agenda.

Consider a motion to direct and authorize the Public Works director to seek proposals for the interior cleaning of the floors and stairways of the courthouse and county office building and to place the award of the RFP on the June 2016 commissioners meeting agenda.

Consider a motion to direct the Public Works director to seek proposals for masonry restoration for the courthouse and county office building.

Public Announcements:

Public Comments:

Adjournment: