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**Fayette County Commissioners Agenda Meeting  
Tuesday March 8, 2016 – 10 a.m.**

**1. Prayer**

**2. Pledge of Allegiance**

**3. Proclamations:**

National Problem Gambling Awareness Month March 2016

Sexual Assault Awareness Month April 2016

National Crime Victims' Rights Month April 2016

Child Abuse Prevention Month April 2016

National Library Week April 10-16, 2016

Pennsylvania 811 Safe Digging Month April 2016

Boy Scouts of America Troop 101 of the Otterbein U.M. Church 100<sup>th</sup> Anniversary

**4. Public Comment on Agenda Items:**

**5. Fayette County Redevelopment Authority:**

Consider placing on the agenda adoption of a resolution which approves the 2015 Community Development Block Grant (CDBG) Application being submitted on behalf of Fayette County and the eight (8) Entitlement Townships of Bullskin, Dunbar, Georges, German, Luzerne, Menallen, North Union, and Redstone. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of a Cooperation Agreement which highlights the Redevelopment Authority's responsibilities for administration of the County's 2015 CDBG Program.

Consider placing on the agenda adoption of a resolution which indicates that Fayette County will promote and further Fair Housing Practices throughout Fayette County and undertake actions to affirmatively further and promote Fair Housing Activities.

Consider placing on the agenda adoption of the a resolution which approves a modification to Menallen Township's FY 2012 Community Development Block Grant (CDBG) Program.

**6. Adult Probation Office:**

Consider placing on the agenda approval to apply for County Intermediate Punishment Program for 2016-2018. In the past, APO received this grant for IPP.

**7. Assessment Office:**

Consider placing on the agenda approval of the following for a real estate tax exemption as they have been qualified as a 100% disabled veterans by the Veterans Administration of Pennsylvania.

Larry Charles Daugherty – 426 Old Rt. 21- McClellandtown PA 15-28-0166  
Effective for taxes due on or after 1/12/2016

George E Dressel -1268 Beaver Creek Rd-Farmington PA 15437                      16-07-0001-17

Consider placing on the agenda approval for five assessors to attend a two day continuing education class in Somerset County on April 21 & 22. At a cost of class fees and material at \$120/assessor.

Consider placing on the agenda approval to send assessors Scott Phillips, William Shipley, Jared Billy and Sarah Byers to the Assessors Association of Pennsylvania Spring Conference in Harrisburg PA. ,May 4-6 2016. Registration fee of \$450/per assessor. Lodging cost at \$1,305.39. Total cost, registration fees and lodging at \$3,105.36.

Consider placing on the agenda approval to enter into an agreement with Valbridge Property Advisors for an appraisal report on the Laurel Mall. Cost of the appraisal report is \$5,500 to be split with the Connellsville Area School District and Dunbar Township. The County share being \$1,592.50

**8. Bridge Department:**

Consider placing on the agenda approval of McTish, Kunkel and Associates as the Construction Inspector for the Weaver Mill Bridge 95 project.

**9. Children and Youth Services:**

Consider placing on the agenda approval of a **FY 2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Albert Gallatin School District**, 2625 Morgantown Road, Uniontown, PA 15401 for transportation costs to enable foster children to attend their home school after placement in substitute care. The rate for this service is \$60.00 per day per student.

Consider placing on the agenda approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Patrick C. McDaniel, Esquire**, 50 East Main Street, Uniontown, PA 15401. Attorney McDaniel was court appointed to represent children in dependency proceedings. The rate for his services is \$1,000.00 per month.

**10. Controller:**

Consider ratification of Construction Note Expenses and Interest Payments in the amount of \$737,491.46 on the dates of 10/23/15, 11/9/15, 12/1/15, 12/21/15 and 12/23/15 and \$22,565.38 on 10/29/15, 12/2/15 and 1/4/16, respectively.

Consider ratification of Construction Note Expenses and Interest Payments in the amount of \$98,558.70 on 1/5/16 and \$16,766.30 on 2/16/16; and \$10,410.53 on 2/1/16 and \$9,746.69 on 2/25/16, respectively.

**11. Emergency Management Agency:**

Consider placing on the agenda awarding RFP 16-02 to TBD to provide assistance for development and completion of a FEMA approved Hazardous Mitigation Plan Update.

**12. Human Resources:**

**CYS**

Consider placing on the agenda approving the February 23, 2016, resignation of Chad England, Caseworker I.

**FACT**

Consider placing on the agenda approving the January 23, 2016, resignation of David Mayercheck, Small Bus Transit Operator PT.

Consider placing on the agenda approving the March 15, 2016, resignation of Kenny Novak, Mechanic Tech D.

**Human Resources**

Consider placing on the agenda approving payment of the Highmark Oncology Settlement invoice of \$32,302.84.

Consider placing on the agenda approving HR's Health Care Facilities Costs Savings through Education and Communications Initiative (HSEC). The materials proposed were provided to commissioners in advance. The logo for this initiative is a green button with a dollar sign on it. This initiative is designed to ultimately change the behavior of our employees to compare and save health care costs for themselves and the County. One clear example of a behavior change and the monetary benefit is: if an employee or family member needs a routine blood test, the County realizes a 50% savings and the employee realizes a co-pay reduction when that employee/member consciously uses a freestanding lab instead of a hospital lab.

Our proposal includes (1) an education component, (2) a monitoring/measurement component, and (3) a year-end bonus offered to each employee using our health insurance (amount to be determined).

1. Education Component: 2016 communications calendar prepared by Highmark which includes frequent reminders through e-mail, postcard, posters, and opt-in texts, to remind employees to use less expensive facilities for their routine tests, and to use generic drugs whenever possible.

2. **Monitoring Component:** We can measure the decrease in high-cost lab use by monitoring the number of lab services that were hospital-affiliated-outpatient labs vs freestanding labs. The 2015 numbers for freestanding use are 1,512 and hospital outpatient use are 1,150. If we see a definite shift to freestanding labs vs hospital outpatient labs in 2016, we will realize a significant savings in our County facility costs. We can also reflect and advertise these numbers through a communication tool posted at County employee entrances (such as a “thermometer” reflecting the number of freestanding labs vs hospital-outpatient labs to reflect the change in behavior) so employees can clearly see they are making an impact in savings for themselves, their families, and the County.
3. **Bonus Consideration:** Part of our proposal is to preserve some of the anticipated realized savings to use for a year-end bonus that is shared with all employees in our health insurance system. This incentivizes a behavior change for employees. The bonus may be considered for programming for 2017 to allow for historical 2016 cost analysis data.

#### **Tax Assessment**

Consider placing on the agenda approving the March 4, 2016, resignation of Ernest Walter, Assessor I.

#### **13. Juvenile Probation Office:**

Consider placing on the agenda approval of a parking lease between the County of Fayette and Tim Grindle for 14 parking spaces from April 1, 2016 to March 31, 2017 at 51 North Arch Street Uniontown Pa at a cost of \$ 25.00 (per Vehicle) a month (\$350.00 a month/\$4,200.00 a Year total.)

#### **14. Planning and Zoning:**

Consider placing on the agenda approval of naming Arthur Cappella as local project coordinator for the DCNR grant award that accomplishes improvements to three county parks.

#### **15. Prison:**

Consider placing on the agenda approval of an amendment to the current agreement that provides commissary services to the Fayette County Prison inmate population. The amendment provides for a three year extension to the agreement changing the termination date from 7/1/2017 to 7/1/20 20 and changing the current 21.3%commission rate on net sales to 44%, effective 3/22/2016. The increased commission rate will result in the prison’s annual revenue for commissary sales going from approximately \$30,000 to \$60,000.

#### **16. Prothonotary:**

Consider placing on the agenda approval for additional storage for the Prothonotary’s Office

#### **17. Sheriff:**

Consider placing on the agenda approval of TBD for the RFP 16-03 for a software program for the Sheriff's office. RFP will be opened on March 10.

**18. Tax Claim:**

Consider placing on the agenda approval of the following repository bids opened March 1, 2016, subject to all conditions being met.

03-01-2016 Results

Bidder name

	Parcel Number	Amount	Township
Beverly Sapp	19-05-0057	\$650.00	Luzerne
Beverly Sapp	19-05-0056	\$600	Luzerne
Beverly Sapp	19-05-0054	\$600	Luzerne
Megan Bowlen	02-06-0070	\$285.00	Brownsville Borough

Total \$ 2,135.00

**19. Commissioners:**

Consider placing on the agenda approval of the January 21, 2016 commissioners meeting minutes

Consider placing on the agenda approval of the January 29, 2016 commissioners meeting minutes

Consider placing on the agenda approval of the February 12, 2016 commissioners meeting minutes

Consider placing on the agenda accepting the resignation of Joe Beal from the Fayette County Health Center Authority board effective February 24, 2016.

Consider placing on the agenda rescinding the resolution approved Thursday, February 25, 2016 naming Commissioner Dave Lohr to the conservation district with a term to expire Dec. 31, 2019.

Consider placing on the agenda approval of a motion to appoint Commissioner Dave Lohr to a term on the conservation district to expire December 31, 2016

Consider placing on the agenda approval of allowing the existing County Procurement Policy and Procedures and the OMB Circulars to continue to apply since the county has delayed the implementation of the Uniform Guidance procurement standards until October 1, 2017, as provided in 2 CFR 200.110.

Consider placing on the agenda ratification of the following designated deputy tax collectors submitted by the 2 below municipalities, as required under Act 164 of 2014, which requires all tax collector's to appoint a deputy that can act on his/her behalf in the event they are incapacitated and unable to perform the duties of tax collector. Belle Vernon Borough, Charlotte Brown on behalf of Donna J. Bitonti and Fayette City Borough, Donna J. Bitonti on behalf of Charlotte Brown.

Consider placing on the agenda ratification of the following transfers.

<b>2/10/16 to 3/3/16</b>			
<b>Department</b>	<b>Cost Center</b>	<b>Debit</b>	<b>Credit</b>
<b>District Justices</b>			
Postage	01418630453300	\$40.00	
Utilities	01418630454200		\$40.00
Telephone	01418630453200	\$10.00	
Contracts	01418630454200		\$10.00
Contracts	01418653300	\$597.05	
Telephone	01418630253300		\$597.05
Computer	01418653830	\$600.00	
Telephone	01418653300		\$600.00
Materials/supplies	01418610252000	\$410.00	
Bond	01418610253530		\$410.00
Materials/supplies	01418630452000	\$101.00	
Materials/supplies	01418630252000		\$101.00
Telephone	01418610253200	\$200.00	
Contracts	01418610253600		\$200.00
Computer	01418620253600	\$50.00	
Contracted services	01418620254200		\$50.00
<b>Planning and zoning</b>			
Telephone	01417153200	\$326.00	
ZHB services	01417153130		\$326.00
Grant procurement	01417152550	\$690.00	
Solicitor	01417151350		\$690.00
Telephone	01417153200	\$375.00	
Professional services/steno	01417153130		\$375.00
Grant procurement	01417152550	\$625.00	
Stenographer	01417153130		\$625.00
<b>Coroner</b>			
Jury fees	01419353170	\$172.01	
Telephone	01419353200		\$172.01
Jury fees	01419353170	\$150.00	
Coroner transport	01419352638		\$150.00
Contract services on call	01419353017	\$24,000	
Autopsy	01419353180		\$24,000
Contingency	01417952910	\$17,000	
Autopsy	01419353180		\$17,000
<b>Juvenile Probation Office</b>			
JCJC	01423754100231	\$532.09	

Drug testing disposal	0142375319101		\$532.09
JCJC admin	01423754100231	\$7,000.00	
Private School	01423554100015		\$7,000.00
Prison			
Out of county rentals	01423253840	\$18,564.00	
Domestic Relations payment	0149205900018		\$18,564.00
Human Resources			
Arbitration costs	01415553145	\$1,374.50	
Health care waiver	01415551561	\$1,545.00	
Contract services	01415553140		\$2,919.50
Courts			
Utilities	01418620353200	\$100.00	
Materials/supplies	01418620352000		\$100.00
Building and grounds			
R/m building	01417453730	\$645.00	
Dam inspections	01417453011		\$645.00
R/m building	01417453730	\$5,000.00	
R/m auto	01417453741		\$5,000.00
Commissioners			
Contingency	01417952910	\$3.30	
Life insurance IT	01411251580		\$3.30
<b>Total Debits</b>	<b>\$80,109.95</b>	<b>Total Credits</b>	<b>\$80,109.95</b>

**Public Announcements:**

**Public Comments:**

**Adjournment:**