

**Fayette County Commissioners Meeting  
Thursday, May 14, 2015 – 10 a.m.**

1. **Prayer**
2. **Pledge of Allegiance**
3. **Proclamations:**

Foster Parent Appreciation Month May 2015

100<sup>th</sup> Anniversary of St. Rita Roman Catholic Church of Connellsville

4. **Public Comment on Agenda Items:**
5. **Assessment Office:**

Consider approval of the following for a real estate tax exemption as they have been qualified as 100% disabled veterans by the Veterans Administration of Pennsylvania.

	<u>Parcel ID#</u>
Frank J. Richter 149 Harris Rd Normalville PA	35-06-0063
George E. Newman 558 Georges Fairchance Rd.	14-17-0251-01
Jack A. Frith 40 Liberty St Smithfield PA 15478	32-06-0089
Ronald T. Landman 140 Mount Braddock Rd	25-16-0219
Terry L. Drobny 252 Club Sofia Road	15-29-0037-01

Consider approval to send seven assessors to a Laurel Mountain Chapter Meeting in Somerset County for 3 hours of continuing education class. The training sessions will be held on May 15, 2015. The cost per assessor \$10.00 covered in line item budget.

**6. Behavioral Health Administration:**

Consider approving agreements and modifications:

	<u>Contract Value</u>	<u>Period</u>
<b><u>HealthChoices Amendment #3 - 2015</u></b>		
DPW/Fayette County	N/A	2015
<b><u>Modification Agreement #1 2014-2015</u></b>		
Rehab Links	\$16,000	7/1/14-6/30/15
Therapy Connections, LLC	\$54,000	7/1/14-6/30/15

**Professional Service Agreements 2015-2016**

Goodwill of SW Pennsylvania	As Noted	7/1/15-6/30/16
Day Cleaning	\$70 each visit	
Night Cleaning	\$110 each visit	
Lawn Service	\$60 each cut	

**7. Bridge Department:**

Consider approval of Supplement No. 1 which is a time extension and price proposal summary for bridge safety inspection of Fayette County owned bridges with span lengths under 20 feet long. The total cost of the supplement is \$12,368.76. Attached is documentation prepared by McTish, Kunkel and Associates. The existing contract agreement for the under 20 feet long structures ends December 31, 2015 while the NBIS inspection contract terminates October 13, 2016. Routine inspections for the under 20 feet structures occur biannually within the same month that the previous inspection was conducted. This supplement will account for full routine inspections for the 12 structures required for the 2016 calendar year. Due to the existing condition of the structures, MKA is requesting the use of 9.5 hours per structure at the current rate plus escalation for the 2016 inspection. (Supplement No. 1 does not require PennDOT District 12 approval because the bridges are under 20 feet). Invoices to be paid from Bridge Department funds.

Consider approval of Supplement No. 2 which is a price proposal for the original agreement developed unit costs through 2015. Supplement No. 2 is required to provide additional units necessary to complete inspections through 2016. Total cost associated with Supplement No. 2 is \$20,784.87. Attached is the proposed unit cost for work used in this Supplement. Once approved by the County Commissioners, Supplement No. 2 will be submitted to PennDOT District 12 for approval.

**8. Children and Youth Services:**

Consider approval of a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Carol Hughes, Licensed Psychologist**, with the physical address being: 410 S. Maple Avenue, Greensburg, PA 15601. Ms. Hughes will provide Evaluations, Court Testimony on an as needed basis. The rates are as follows:

Hourly Rate	\$106.00
Mileage	\$ .56/mile
(commencing on Jan. 1, 2015 and shall automatically update to the Internal Revenue Service rate of reimbursement).	

Consider approval of a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and Fayette County Juvenile Probation Office and **Auberle**, 1101 Hartman Street, McKeesport, PA 15132 for Residential Providers including group home setting on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00

PER DAY

417100 – Hartman Street Residential Shelter-WH	\$ 179.03
Program C Residential-HR	\$ 162.89
443340 – Hartman Street Residential Shelter-WH	\$ 179.03
Program B Residential-HR	\$ 162.89
436330 – Hartman Shelter	\$ 271.00
443730 – Gate Bloom Program Shelter-WH	\$ 179.03
Residential GS	\$ 162.89
437480 – GOAL Program-GH	\$ 162.89
423030 – Foster Care - AA	\$ 56.25

Consider approval of a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **The Children’s Institute of Pittsburgh (known as Project Star)**, 1405 Shady Avenue, Pittsburgh, PA 15217 for foster care placement on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
436670 - Foster Family Care	
	Rate Per Day
Class AA	\$ 81.55
Class CC	\$ 102.75

Consider approval of a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Adelphoi Village, Inc.**, 354 Main Street, Latrobe, PA 15650 for foster care and group home services on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
Group Home	PER DAY
Ace Short Term Residential/Male/Female SH	\$ 201.82
Intensive Supervision-Female FI	\$ 225.03
Intensive Supervision-Male MI	\$ 211.13
Substance Abuse Male MR	\$ 225.39
Sexual Offenses Male SO	\$ 203.80
Sexual Offenses-Male-La Sa Quick LQ	\$ 272.51
Shelter Care SH	\$ 201.82
Intensive Supervision-Mental Health Female FM	\$ 266.76
Secure Sexual Offenses Male SS	\$ 353.91
Secure-Female SC	\$ 306.04
Secure-Male SC	\$ 306.04
Specialized Independent Living	
Specialized Independent Living-Male IL	\$ 197.16
Foster Family	
Specialized Kinship Male/Female SF	\$ 74.60
Intensive Kinship Male Female IF	\$ 80.80
Pregnant and Parenting PP	\$ 89.01
Reunification RV	\$ 83.27
Adoption	PER DIEM

Resource Family Profiles & Preparatory Training	\$ 2500.00
Resource Family Kinship	\$ 2000.00
Resource Family Preparatory Training	\$ 500.00

Non-Placement Services	PER DIEM
Multisystemic Therapy Services (non-MA)	\$ 67.63/day
Psychiatric Services	\$ 200.00/hour
Psychological Services	\$ 140.00/hour
Abel Interviews/Testing Only	\$ 300.00
Abel Sex Offender Assessments	\$ 800.00
Diagnostic Evaluation Non-MA	\$ 2500.00
Polygraphs	\$ 400.00
Sexual Offender Services	\$ 50.00/hour
Fayette Community Services	\$ 31.77
PTSD Non-Residential Youth	\$ 46.55
PTSD Residential Youth	\$ 40.55
PTSD Sibling Rate	\$ 30.95

Consider approval of a **FY2014-15** Addendum to Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Adelphoi Village, Inc.**, 354 Main Street, Latrobe, PA 15650 for Family Group Decision Making services on an as needed basis. The rates are as follows:

Successful conference	\$3000.00
Successful referral	\$1000.00
Unsuccessful referral	\$ 250.00

Consider approval of a **FY2014-15** Purchase of Service Agreements between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Pathways Adolescent Center**, 370 N. Seneca Street, Oil City, PA 16301 for residential placement services on an as needed basis. The rates per day are as follows:

Initial Clothing - \$250.00

Cert #

	RATE/DAY
402630 - Pathways Adolescent Center	\$ 140.00
406990 - Pathways Adolescent Center II	\$ 140.00
416290 - New Beginnings (NB)	\$ 145.00
435970 – Transition Living #2	\$ 135.00
437370 – Transitional Living #3	\$ 135.00

Consider approval of a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Haven Home for Girls, Maternity Group Home**, 720 Gebhart Road, Post Office Box 296, Windsor, PA 17366. Haven Home will provide services for expectant teens on an as needed basis. The rates are as follows:

Initial Clothing	\$250.00
Cert. # 330090	
Expectant Youth/Mother Only – ES	\$ 178.00/day
Mother with Child-MC	\$ 217.63/day

Mother with Two Children-MT	\$ 257.26/day
Child Only-CH	\$ 39.63/day

Consider approval of the replacement of 14 lap tops and 7 desk tops, 14 docking stations and software at a cost of TBD from the Costars site.

**9. Controller:**

Financial condition of the county.

**10. Emergency Management Agency:**

Consider approval for James Bittner to attend The SERTC (Security & Emergency Response Training Center in Pueblo, CO June 23-27, 2015 to take the Crude by Rail Emergency Response Course. Cost is being underwritten by Norfolk Southern Railroad.

**11. Human Resources:**

**Summer Youth Program**

Consider approval of entering into an agreement with the Private Industry Council of Westmoreland/Fayette, Inc. for Summer Youth Employment Program for:

- 3 Labor positions – (age 17+) – Building & Grounds
- 2 Clerk Positions – Commissioners & HR
- 3 Labor positions (over 18) – Bridge Department
- 1 Clerk Position – CYS
- 1 Position- Prison

**Commissioners**

Consider approval to hire TBD as an Administrative Assistant Non-Union at \$12.61/hr. (\$24,589.50 annually) effective May 15, 2015.

**Building & Grounds**

Consider ratifying the April 16, 2015 vacating of the Custodial Worker position held by Steven Turpen.

**Emergency Management**

Consider ratifying the approval of Karissa Greenawalt, a student at Fayette CTI, for a non-paid job shadowing assignment for 8 hours from May 11, 2015 through May 25, 2015.

Consider ratifying the approval of Alexis Deary, a student at Fayette CTI, for a non-paid job shadowing assignment for 8 hours from May 11, 2015 through May 25, 2015.

**FACT**

Consider ratifying the resignation of Quinton Simpson, Tech-D Serviceperson, SEIU, at \$10.43/hr. (\$20,338.50 annually) effective March 22, 2015.

Consider placing on the agenda approving the hiring of Kenneth Novak, Tech-D Serviceperson, SEIU, at \$10.08/hr. (\$19,656.00 annually) effective May 18, 2015.

**Human Resources**

Consider ratifying the attendance of Denise Stepanik, HR Director, at a no-cost CCAP-sponsored Arbitrators Training in Harrisburg on April 22, 2015.

Consider approving the attendance of Denise Stepanik, HR Director, at a no-cost 1.5-hour training session in Pittsburgh on the Fundamentals of Conducting Internal Investigations on May 21, 2015.

**Public Defenders Office**

Consider ratifying the non-continuance of employment of William Bechtold as Investigator, SEIU, at \$12.72/hr. (\$24,804.00 annually) effective April 21, 2015.

Consider approving the hiring of TBD, Investigator, SEIU, at \$12.72/hr. (\$24,804.00 annually) effective TBD.

**12. Planning and Zoning:**

Consider RZ 14-10 Grayson White, North Union Township, requesting an extension of M-1 Light Industrial on property currently zoned B-1 General Business.

Consider RZ 15-2 James M. & Nancy McShane, North Union Township, requesting an extension of B-1 General Business on property currently zoned R-2 High Density Residential.

Consider RZ 15-3 Edward Huffman, Bullsken Township, requesting an extension of B-1 General Business on property currently zoned A-1 Agricultural-Rural.

Consider RZ 15-4 McClellandtown Volunteer Fire Company, German Township, requesting an extension of B-1 General Business on property currently zoned R-2 High Density Residential.

Consider approval of a resolution to submit a grant application to the Greenways, Trails and Recreation Program grant at DCED/Commonwealth Financing Authority for improving comfort stations at Dunlap and Jacobs Creek Parks.

Total Project cost is \$164,580.00. A grant submission fee of \$100.00 is required. We request the commissioners approval of this fee. (Projects in this program require a 15% match.)

**13. Tax Claim:**

Consider approval of a motion to accept the following bids from the May 5, 2015 Repository Sale Bid Opening, subject to all conditions being met.

5/5/2015 Results

Bidder Name	Parcel Number	Township	Amount of Bid
Jason Early	25-03-0019	North Union Brownsville	\$314.80
Rachel Boyd	02-10-0179	Borough Brownsville	\$301.00
Rachel Boyd	02-10-0180	Borough	\$301.00

Total \$916.80

**14. Veterans Affairs:**

Consider approval for Patty Tegge to attend the Annual Accreditation and Continued Education Class with Glenn Siple and myself the week of September 14<sup>th</sup> thru Sept. 18, 2015 in Mechanicsburg, Pa. Please Note: Patty is already an associate member of the Pa. State Association of County Directors of Veterans Affairs.

The training is presented by the Pennsylvania Office of the Deputy Adjutant General for Veterans Affairs. The instructor is from the US Department of Veterans Affairs.

**15. Commissioners:**

Consider a motion to approve the April 21, 2015 regular commissioner meeting minutes.

Consider approval of a LERTA designation for Brier Hill Steel on behalf of Boeing Corporation at the Smithfield location in the Fayette Business Park on parcel 14-25-0207-13 in Georges Township.

Consider ratification of a Memorandum of Understanding between the County of Fayette and the Pittsburgh Regional Building Trades Council.

Consider approval to allocate \$30,875 in Act 13 Funds to the Fayette County Drug Task Force.

Consider approval to allocate \$5,000 in Act 13 funds to the Chestnut Ridge Chapter of Trout Unlimited.

Consider ratification of the following transfer.

4-10-15 to 5-8-15			
Department	Cost Center	Debit	Credit
Adult Probation Drug testing	01423653191	\$2,500	

Video Surveillance                      01423652365                      \$2,500

Total Debits                      \$2,500.00                      Total Credits                      \$2,500.00

**Public Announcements:**

**Public Comments:**

**Adjournment:**

## SUPPLEMENT NO. 1 – Time Extension and Price Proposal Summary

Prime consultant: McTish, Kunkel and Associates  
400 Penn Center Blvd  
Suite 600  
Pittsburgh, PA 15235  
Federal ID No. 23-1982094

Contact: Jack Porter  
[jporter@mctish.com](mailto:jporter@mctish.com)  
412-824-2910

Method of Payment: Cost per Unit of Work

Total Estimate Hours: 12 Structures at 9.5 Hours per Structure

Total Cost of Supplement: \$12,368.76

### General Scope of Work

This work will include the Bridge Safety Inspection of Fayette County owned bridges with span lengths under 20 feet long. The existing contract agreement for the under 20 feet long structures ends December 31, 2015 while the NBIS inspection contract terminates October 13, 2016. Routine inspections for the under 20 feet structures occur biannually, (once every two years) within the same month that the previous inspection was conducted. This supplement will account for full routine inspections for the 12 structures required for the 2016 calendar year. Due to the existing condition of the structures, MKA is requesting the use of 9.5 hours per structure at the current rate plus escalation for the 2016 inspection.

May 5, 2015

## WORK CATEGORY U20

	Project Manager	Bridge Inspector	Assistant Inspector	Totals
Field Inspection		1.5	1.5	3.0
Travel Time		0.5	0.5	1.0
QC Review	0.5			0.5
Inspection Report			4.0	4.0
Project Management	1.0			1.0
Total Hours	1.5	2.0	6.0	9.5
Rate per Hour	\$39.85	\$39.85	\$39.35	
Direct Labor	\$59.78	\$79.70	\$236.10	\$375.58
Overhead Rate	139.064%			
Overhead = 139.064% * \$375.58 =				\$522.30
Total Direct Labor and Overhead Cost = \$375.58 + \$522.30 =				\$897.88
Profit @ 28.20% or Direct Payroll = 28.20% * \$375.58 =				\$105.91
Cost for Year 2016 = 1.030 * \$897.88 + \$105.91 =				\$1,030.73
12 Structures for Year 2016 = 12 * \$1,030.73 =				\$12,368.76

May 5, 2015

**SUPPLEMENT NO. 2 - Price Proposal Summary**

Prime Consultant: McTish, Kunkel and Associates  
400 Penn Center Blvd  
Suite 600  
Pittsburgh, PA 15235  
Federal ID No. 23-1982094

Contact: Jack Porter  
jporter@mctish.com  
412-824-2910

Method Of Payment: Cost Per Unit of Work

Total Estimated Hours: McTish, Kunkel and Associates

Total Cost of Supplement: \$20,784.87 McTish, Kunkel and Associates

\$20,784.87 Total

**Unit Costs**

The price proposal for the original agreement developed unit costs through 2015. Supplement No. 2 is required to provide additional units necessary to complete inspections through 2016. Attached is the proposed unit cost for work used in this Supplement.

**Manhour Summary - SUPPLEMENT NO. 2**

Work Category	Total Units	Hours Per Unit	Total Hours MKA	Total Hours REI
12	11	6	66	
13	3	8	24	
14	6	10	60	
15	3	12	36	

**Total Manhours, MKA = 186**

**Total Manhours, REI = 0**

<b>Total Manhours in Supplement No. 1 = 186</b>
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**Cost Summary Per Inspection Type - SUPPLEMENT NO. 2**

Work Category	Total Units	Cost Per Unit	Total Cost - MKA	Total Cost - REI
12	11	\$670.32	\$7,373.52	
13	3	\$894.23	\$2,682.69	
14	6	\$1,117.44	\$6,704.64	
15	3	\$1,341.34	\$4,024.02	

**Total Cost, MKA = \$20,784.87**

**Total Cost, REI = \$0.00**

**Total Cost of Agreement = \$20,784.87**

**DBE % = 0.00%**

**Price Proposal Summary**

**Overhead**

McTish, Kunkel and Associates' approved Federal Acquisition Overhead Rate is 139.064%. This rate will be used in the supplement.

**Profit**

Profit is calculated at 28.2% (Direct Payroll - Escalation) based on PennDOT PUBLICATION 93, "Procedures for the Administration of Consultant Agreements" for Cost Per Unit Of Work for Bridge Inspection.

**Direct Costs Other Than Payroll**

McTish, Kunkel and Associates will not seek reimbursement for equipment, photocopies, training, licenses or software.

**List Of Anticipated Employees**

<u>Company</u>	<u>Employee</u>	<u>Classification</u>	<u>Rate</u>
McTish, Kunkel and Associates	Tom Sucheich	Project Manager, QC Review/ Bridge Inspector	\$39.85
	Kasey Horrell	Bridge Inspector	\$39.35

**PAYROLL ESCALATION CALCULATION - MKA**

We anticipate granting our employees an average 3.0 percent pay increase on July 1st every year. This task is anticipated to begin on March 1, 2016 and be completed by October 31, 2016. Therefore, escalation is calculated as follows:

July 1, 2015 to June 30, 2016	103.00 =	3.00	% Applies to March 2016 Interim Inspections
July 1, 2016 to October 31, 2016	106.09 =	6.09	% Applies to September and October 2016 Interim Inspections

## WORK CATEGORY I2

	Project Manager	Bridge Inspector	Assistant Inspector	Totals
Field Inspection		0.5	0.5	1.0
Travel Time		0.5	0.5	1.0
QA/QC Review	1.0			1.0
Inspection Report		1.5	1.5	3.0
Project Management	0.0			0.0
<b>Total Hours</b>	<b>1.0</b>	<b>2.5</b>	<b>2.5</b>	<b>6.0</b>
Rate per Hour	\$39.85	\$39.35	\$39.85	
Direct Labor	\$39.85	\$98.38	\$99.63	\$237.85
Overhead Rate	139.06 %			
Overhead = 139.06% * \$237.85 =				\$330.76
Total Direct Labor and Overhead Cost = \$237.85 + \$330.76 =				\$568.61
Profit @ 28.20% of Direct Payroll = 28.20% * \$237.85 =				\$67.08
Total Costs 2016 = \$568.61 + \$67.08 =				\$635.69
Cost for Year 2016 = 1.061 * \$568.61 + \$67.08 =				\$670.32

### WORK CATEGORY I3

	Project Manager	Bridge Inspector	Assistant Inspector	Totals
Field Inspection		1.0	1.0	2.0
Travel Time		0.5	0.5	1.0
QA/QC Review	2.0			2.0
Inspection Report		1.5	1.5	3.0
Project Management	0.0			0.0
<b>Total Hours</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>8.0</b>
Rate per Hour	\$39.85	\$39.35	\$39.85	
<b>Direct Labor</b>	<b>\$79.70</b>	<b>\$118.05</b>	<b>\$119.55</b>	<b>\$317.30</b>
Overhead Rate	139.06 %			
Overhead = 139.06% * \$317.30 =				\$441.25
Total Direct Labor and Overhead Cost = \$317.30 + \$441.25 =				\$758.55
Profit @ 28.20% of Direct Payroll = 28.20% * \$317.30 =				\$89.48
Total Costs 2016 = \$758.55 + \$89.48 =				\$848.03
Cost for Year 2016 = 1.061 * \$758.55 + \$89.48 =				\$894.23

## WORK CATEGORY I4

	Project Manager	Bridge Inspector	Assistant Inspector	Totals
Field Inspection		2.0	2.0	4.0
Travel Time		0.5	0.5	1.0
QA/QC Review	2.0			2.0
Inspection Report		1.5	1.5	3.0
Project Management	0.0			0.0
<b>Total Hours</b>	<b>2.0</b>	<b>4.0</b>	<b>4.0</b>	<b>10.0</b>
Rate per Hour	\$39.85	\$39.35	\$39.85	
Direct Labor	\$79.70	\$157.40	\$159.40	\$396.50
Overhead Rate	139.06 %			
Overhead = 139.06% * \$396.50 =				\$551.39
Total Direct Labor and Overhead Cost = \$396.50 + \$551.39 =				\$947.89
Profit @ 28.20% of Direct Payroll = 28.20% * \$396.50 =				\$111.82
Total Costs 2016 = \$947.89 + \$111.82 =				\$1,059.71
Cost for Year 2016 = 1.061 * \$947.89 + \$111.82 =				\$1,117.44

## WORK CATEGORY I5

	Project Manager	Bridge Inspector	Assistant Inspector	Totals
Field Inspection		2.5	2.5	5.0
Travel Time		0.5	0.5	1.0
QA/QC Review	3.0			3.0
Inspection Report		1.5	1.5	3.0
Project Management	0.0			0.0
<b>Total Hours</b>	<b>3.0</b>	<b>4.5</b>	<b>4.5</b>	<b>12.0</b>
Rate per Hour	\$39.85	\$39.35	\$39.85	
Direct Labor	\$119.55	\$177.08	\$179.33	\$475.95
Overhead Rate	139.06 %			
Overhead = 139.06% * \$475.95 =				\$661.88
Total Direct Labor and Overhead Cost = \$475.95 + \$661.88 =				\$1,137.83
Profit @ 28.20% of Direct Payroll = 28.20% * \$475.95 =				\$134.22
Total Costs 2016 = \$1,137.83 + \$134.22 =				\$1,272.05
Cost for Year 2016 = 1.061 * \$1,137.83 + \$134.22 =				\$1,341.34