

**Fayette County Commissioners Agenda Meeting  
Tuesday October 20, 2015 – 10 a.m.**

**1. Prayer**

**2. Pledge of Allegiance**

**3. Proclamations:**

October 2015 as Domestic Violence Awareness Month

National Business Women's Week, October 18, 2015

**4. Public Comment on Agenda Items:**

**5. Fayette County Redevelopment Authority:**

Consider adoption of a resolution which approves submission of an application by the County to the Pennsylvania Department of Community and Economic Development (DCED) HOME Investment Partnerships Program. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of a Cooperation Agreement upon award of funding which will highlight the Redevelopment Authority's responsibilities for administration of the Program.

Consider adoption of a resolution which approves funding recommendations for Fayette County's 2015 Local Share Account (LSA) Program application being submitted by the Fayette County Redevelopment Authority to the Pennsylvania Department of Community and Economic Development (DCED).

**6. Adult Probation Office:**

Consider approval of Amendment No. 3 to the monitoring service agreement between BI Incorporated and Fayette County for the Soberlink S2.

**7. Assessment Office:**

Consider approval of the following for a real estate tax exemption as they have been qualified as 100% disabled veterans by the Veterans Administration of Pennsylvania.

James G. Piovarchy 154 old Braddock Rd., Lemont Furnace PA 25-16-0266-01 Effective 2015 School Tax

Charles Ansell Jr 685 Dawson-Scottdale Rd, Dawson PA 18-05-0035-01 Effective 2015 School Tax

Daniel J. Campbell 212 Rehoboth Rd, Belle Vernon PA 41-02-0121 Effective 2015 County, Township, School Tax

Joseph Charles Louie 994 Leckrone Highhouse Rd, Smithfield PA 15-36-059-02 Effective 2015 School Tax

Sandra C Rimel, 197 Hickman Rd., Dawson PA 18-09-0001-01 Effective 2015 Effective 2015 County, Township School Tax

Consider sending assessor Scott Phillips for continuing education class on November 5, 2015. Class subject ( Clean and Green Update) at a cost of \$100. Same day travel to Bedford County.

Consider sending assessor Bill Lukach for continuing education class on November 6, 2015. Class subject ( Real Estate Litigation) at a cost of \$100. Same day travel to Bedford County.

### **8. Behavioral Health Administration:**

Consider approving agreements and modifications:

	<u>Contract Value</u>	<u>Period</u>
<b><u>Professional Services Agreement Modification 2015-2016</u></b>		
Morris Morrison Development Group, LLC	\$3,800	10/01/15
Morris Morrison Development Group, LLC	\$3,800	10/01/15
Morris Morrison Development Group, LLC	\$3,800	10/02/15
Morris Morrison Development Group, LLC	\$3,800	10/02/15
Morris Morrison Development Group, LLC	\$3,800	10/07/15
Morris Morrison Development Group, LLC	\$3,800	10/07/15
Morris Morrison Development Group, LLC	\$3,800	10/08/15
Morris Morrison Development Group, LLC	\$3,800	10/08/15
Morris Morrison Development Group, LLC	\$3,800	10/09/15
Morris Morrison Development Group, LLC	\$3,800	10/09/15

Consider awarding Bid Number 15-06 to Ford of Uniontown, 1 Superior Way, Uniontown, PA for the lease of four 2016 Ford Fusion SE sedans at a monthly cost of Nine Hundred Twenty-Nine Dollars and Ninety-Two Cents (**\$929.92**) for thirty-nine (39) months, with a total cost of Thirty-Six Thousand Two Hundred Sixty-Six Dollars and Eighty-Eight Cents (**\$36,266.88**) for the lease period with 18,000 miles per year allowance.

### **9. Children and Youth Services:**

Consider **ratifying a FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **NHS Youth Services, Inc.**, 4391 Sturbridge Drive, Harrisburg, PA 17110 for Residential and Foster Care Providers on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	PER DAY
303480 – Secure Residential	\$ 275.00
303470 – Secure Residential	\$ 251.00

Consider **ratifying a FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **NHS Pennsylvania**, 4391 Sturbridge Drive, Harrisburg, PA 17110 for Residential and Foster Care Providers on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
	PER DAY
211980 – Foster Family Care	
Unit ID – AA – Therapeutic FC	\$ 28.72
Unit ID – BB – Foster Care Plus	\$ 88.46

Consider **ratifying the FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Wesley Spectrum**, 221 Penn Avenue, Wilksburg, PA 15221 for foster care services on an as needed basis. The rates are as follows:

Initial Clothing \$250.00	
	RATE
Foster Care – Class AA	\$ 74.04/day
Foster Care – Class BB	\$ 71.53/day
Foster Care – Class CC	\$ 79.05/day

Consider ratifying a **FY2014-15** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Outside In School of Experiential Education, Inc.**, Post Office Box 639, 303 Center Avenue, Greensburg, PA 15601 to provide in-home services to families on an as-needed basis. The rate are as follows:

Pathway to Recovery Residential Substance Abuse ASAM Level 3.5 (PR) Placement Services	\$265.41
Pathway to Recovery Residential Substance Abuse ASAM Level 3.1 (PM)	\$ 88.46
Voyagers Residential (VO)	\$217.49
Weekend Supervision Services	\$217.49
Mileage to/from clients home at current IRS rate	
Hourly Travel/observation fee for staff to remain w/client	\$ 25.00/hr
Urinalysis flat rate	\$ 12.00/screen

Consider approval of a **FY2015-16** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services & **Shane Gannon, Esquire**, 1251 University Drive, Dunbar, PA 15431. Attorney Gannon was court appointed to represent children in dependency proceedings. The rate for his services is \$1,000.00 per month.

Consider approval of a **FY2015** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Avanco International, Inc.**, 11325 Random Hills Road, Suite 350, Fairfax, VA 22030. The cost of Version 11 Upgrades is shared by all fifty-four CAPS counties. The cost has been proportionally allocated across counties based on the number of users in each county compared to the total number of CAPS users. The total

cost of the Version 11 Upgrades for all counties is \$119,000.00 with Fayette County responsible for **\$2,287.27**.

Consider accepting the **resignation** of Fayette County Children & Youth Services Advisory Board Member, Christina Upole, effective immediately.

Consider approval of the **reappointment** of Debbie Hudak to a 3-year term on the Fayette County Children & Youth Services Advisory Committee. Ms. Hudak's current term expired September 30, 2015. The new term will expire on September 30, 2018. The Advisory Committee voted unanimously, at the September 28, 2015 monthly meeting, to recommend her reappointment to the commissioners at the October meeting.

**10. Controller:**

Consider ratification of \$6,564.63 in interest drawdowns and \$118,692.05 in construction expenses for the First National Bank Construction Note, as attached.

Financial condition of the county.

**11. Courts:**

Consider approval to terminate the cleaning contract with John Dennis for District Court 14-2-02, effective October 30, 2015.

Consider approval to enter into a cleaning contract for District Court 14-2-02 with Kristin Lynn Kolosky of Uniontown, effective November 6, 2015 for \$100 a month until either party notifies the other of intention to terminate.

**12. Emergency Management Agency:**

Consider approval for Fayette County as a member of the ICORRS (Inter-County Regional Radio System) to purchase from Motorola, Genesis – GenWatch as part of an ICORRS group purchase. This is a performance management solution for monitoring and reporting on the ICORRS radio system. This is a onetime cost for hardware, software, training and maintenance along with updates for 10 years. \$ 145,156.66 funding included in 2015 budget.

**13. Human Resources:**

**Behavioral Health**

Consider ratifying the transfer to Accept State Employment of Ashley Hollowood, County Caseworker 2- effective September 15, 2015.

**Children & Youth**

Consider ratifying the separation of Barbara Wright, Caseworker I- effective August 7, 2015.

Consider ratifying the resignation of Brandi Brooks, Caseworker, effective September 21, 2015.

Consider approval of the Case Worker Manager and Administrator pay scales for 2016. The Salary Board approved non-union Case Worker Supervisors/Program Specialists and Accountant scales on October 7, 2015 for 2016 through 2018..

APPROVED CW  
Supervisors/Program Specialists  
and Account Non Union

2-4 years	\$50,808.87
5-8 years	\$52,337.27
9-10 years	\$57,184.47
10-15 years	\$58,900.55
15-20	\$60,616.63
20-25	\$62,473.00
25-30	\$64,189.08
31+	\$71,124.59

CASEWORK Manager

Start	\$60,200.00
5-10 years	\$63,219.00
10-15 years	\$67,134.37
15-20 years	\$69,134.37

Administrator

start	
5-10 years	\$73,219.00
10-15 years	\$75,415.57
15-20 years	\$77,678.00
20-25 Years	\$78,664.19
25-30 Years	
30+	

**Building and Grounds**

Consider approving the September 2, 2015 promotion of Keith Collins from Custodial Worker, Grade 3, \$10.68hr /(\$20,868 annually) to Custodial Worker III, Grade 4 Step B, \$11.06hr /(\$21,649.95 annually)

### **Human Resources**

Consider ratifying the move HR Technician, Angela Wyandt from a full time position to a part-time position created by the salary board on October 7, 2015.

Consider ratifying the reassignment/downgrade of Kathy Winkler to an HR Technician, Non-Union Pay Grade 12, \$15.32 hr./(\$29,874.00 annually ) position.

Consider ratifying the selection of Gus Gerard, NCOA worker for onsite job program effective September 21, 2015. Hours to average 16 to 20 per week.

Consider ratifying the attendance of Denise Stepanik, HR Director, at a cost of \$74.00 for a 7-hour Fred Pryor Training Seminar on November 5, 2015 in Greensburg, PA. A refresher on the Fundamentals of Human Resource Responsibilities to include Key Issues, Basic Laws and Best Practices.

Consider ratifying the attendance of Cristi Spiker, Billing & Employee Development Facilitator, at no cost for a 7-hour Fred Pryor Training Seminar on November 19, 2015 in Morgantown, WV. A refresher on the Fundamentals of Human Resource Responsibilities to include Key Issues, Basic Laws and Best Practices. (Fred Pryor Member)

Consider ratifying the attendance of Kathy Winkler, Administrative Specialist, at a cost of \$74.00 for a 7-hour Fred Pryor Training Seminar on November 19, 2015 in Morgantown, WV. Human Resources for Anyone with Newly Assigned HR Responsibilities.

### **FACT**

Consider ratifying the non-selection for permanent employment of Gary Eanes, Small Bus Transit Operator PT effective September 9, 2015.

### **14. Fayette County Office of Human & Community Services:**

Consider approving third party sponsorship agreement with Uniontown Hospital for FY 15-16.

Consider approving agreement with Tri-Conn Alternative Services Inc to provide MATP after hour service for 11/1/15-6/30/17.

### **15. Planning and Zoning:**

Consider ratification of a Fayette County grant application submitted to the Local Share Account program in the amount of \$20,000 for design funding to be utilized in phase-4 design sewage development project at the Joseph A. Hardy Connellsville Airport and U.S. Route 119 corridor.

Consider ratification of a Fayette County grant application submitted to the Local Share Account program in the amount of \$48,121 for construction of a walking trail and ADA Boating Dock at Dunlap Creek Park.

Consider approval to amend resolution 14-02-18-30 to include the rezoning extension of a B-1 General Business Zone to include Tax Parcels 30-4-211 and 30-4-212, currently zoned C-1.

**16. Prison:**

Consider awarding bid 15-07 for the inmate yard fencing project at the Fayette County Prison to the lowest responsible bidder, Schrock Fence Company, at a total bid cost of \$51,906.54. Funding for this project is available in the Prison’s budget under line item 57000, Capital Outlay.

**17. Public Works:**

Consider approval to advertise for bids on 8 used vehicles from various departments to be disposed of as is, where is, no warranty implied or given.

Consider advertising for bids on 3 used vehicles from the SPCA from salvage yards.

Consider approval to advertise an RFP for Fleet management services.

**18. Tax Claim:**

Consider approval of a motion to accept the following bids from the October 6, 2015 Repository Sale Bid Opening, subject to all conditions being met.

October 6, 2015 Bid Opening				
	Bidder	Parcel	Amount	Township
	Gregory Ward	33-04-0013	\$310.00	South Connellsville Twp
Total \$310.00				

Consider ratification of the following bids from the March 3, 2015 Repository Sale Bid Opening, subject to all conditions being met., and ratifying the corresponding executed and recorded deeds.

Bidder Name	Parcel	Amount	Municipality
Milligan Group LLC	38-13-0362	\$454.21	Uniontown City
Emmanuel Cottrell	38-04-0428	\$175.00	Uniontown City
Emmanuel Cottrell	38-04-0434	\$330.00	Uniontown City
Mark Capan	22-15-0001-01	\$175.00	Menallan Township
Total \$1,134.21			

**19. Commissioners:**

Consider approval of the August 18, 2015 commissioner meeting minutes

Consider approval of the appointment of Dale Malinzak to a five-year term on the Fayette County Redevelopment Authority.

Consider ratification of the following transfers.

Department	9/9/15 to 10/6/15 Cost Center	Debit	Credit
<b>Magisterial District Courts</b>			
Travel	01418620253300	\$400.00	
Supplies	01418620252000		\$400.00
Association dues	01418630454200	\$60.00	
Travel	01418630453300	\$300.00	
Telephone	01418630453200	\$300.00	
Utilities	01418630453600		\$660.00
Equipment	01418610152300	\$500.00	
Travel	01418610153300	\$400.00	
Materials/supplies	01418610152000		\$900.00
Travel	01418600053300	\$1,000.00	
Supplies	01418600052000		\$1,000.00
Equipment	01418630452300	\$500.00	
Utilities	01418630453600		\$500.00
<b>Adult Probation</b>			
Contract services computer	01423653010	\$288.75	
Life insurance	01423651580		\$288.75
Contract services	20423651300	\$100.00	
Legal fees	20423651350		\$100.00
<b>Building and grounds</b>			
Travel	01455053300	\$1,000.00	
Travel	01417453300		\$1,000.00
Travel	01437053301	\$200.00	
Travel	01417453300		\$200.00
Material/supplies	01417452000	\$1,000.00	
Materials/supplies PS	01417452011		\$1,000.00
<b>Prison</b>			
Prisoners out of county	01423253840	\$62,300.00	
Materials/supplies	01423252000		\$33,000.00
Utilities	01423253600		\$22,000.00
Repairs and maintenance	01423253730		\$7,300.00
<b>Jury Commissioners</b>			
Materials/supplies	01418552000	\$170.00	
Photocopy	01418552200		\$170.00
<b>Total Debits</b>	<b>\$68,518.75</b>	<b>Total Credits</b>	<b>\$68,518.75</b>

**Public Announcements:**

**Public Comments:**

**Adjournment:**

**Interest Expense: Drawdown on the**

<u>Date of</u> <u>Drawdown:</u>	<u>Amount of</u> <u>Drawdown:</u>
<u>October Interest Drawdown:</u> 10/1/2015	6,564.63

**Construction Expenditures Drawdown on**

<u>Date of</u> <u>Drawdown:</u>	<u>Amount of</u> <u>Drawdown:</u>
<u>Drawdown #11</u> 9/9/2015	20,652.30
<u>Drawdown #12</u> 9/23/2015	98,039.75

<u>11TH Drawdown - September 9, 2015</u>						
<u>PROJECT #</u>	<u>INVOICE #</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>YEAR EXPENSED</u>	<u>CONSTRUCTION AREA</u>	<u>EXPENSE AMOUNT</u>
		Yarborough Developmental, Inc.	Costs for CYS building addition - General Construction	2015	CYS Project	\$14,935.50
		Anderson Plumbing, Inc.	Costs for CYS building addition - Plumbing	2015	CYS Project	\$5,716.80
Amount of the eleventh drawdown.						
Eleventh Drawdown was done on : September 9, 2015						<u>\$20,652.30</u>

<u>12TH Drawdown - September 23, 2015</u>						
<u>PROJECT #</u>	<u>INVOICE #</u>	<u>NAME</u>	<u>DESCRIPTION</u>	<u>YEAR EXPENSED</u>	<u>CONSTRUCTION AREA</u>	<u>EXPENSE AMOUNT</u>
	2080	Sleighter Engineering	Costs for CYS building addition - Construction Support-Hourly Inspection	2015	CYS Project	\$3,305.00
		Yarborough Developmental, Inc.	Costs for CYS building addition - General Construction	2015	CYS Project	\$74,634.75
		Miller Co. Electrical Cont.	Costs for CYS building addition - General Construction	2015	CYS Project	\$20,100.00
Amount of the twelfth drawdown.						
Twelfth Drawdown was done on : September 23, 2015						<u>\$98,039.75</u>