

June 22, 2010

A meeting of the Prison Board was held on Wednesday May 26th, 2010 at 9:00 A.M. in the Conference Room of the Commissioners Office 61 East Main Street, Uniontown, PA

Roll call was done and the following members were present:

**Sheriff Gary Brownfield
Commissioner Vince Zaptosky
District Attorney Jack Heneks
Controller Sean Lally**

**Others in Attendance: Warden Brian Miller
 Dominick Carnicella, Felice & Associates**

Coming in During the Meeting

**Commissioner Angela M. Zimmerlink
Commissioner Vincent A Vicites**

Motion made by Controller Sean Lally and seconded by Commissioner Vince Zaptosky to approve the April 2010 minutes.

On the Roll Call vote was:

Sheriff Gary Brownfield	yes
Commissioner Vince Zaptosky	yes
District Attorney Jack Heneks	yes
Controller Sean Lally	yes

Motion Carried Unanimously

Motion made by Commissioner Vince Zaptosky and seconded by Sheriff Gary Brownfield to pay the May, 2010 bills

On the Roll Call vote was:

Sheriff Gary Brownfield	yes
Commissioner Vince Zaptosky	yes
District Attorney Jack Heneks	yes
Controller Sean Lally	yes

Motion Carried Unanimously

Population Report: Warden Miller stated that as of today there were 14 females and 27 males are out of county for a total population of 268. He also stated that the rental fee per day is \$45.00 per day per inmate.

Controller Sean Lally spoke about the Audit done on the prison, the length of time it took to complete the audit and sections of the audit that he was concerned about such as contracts, and purchasing procedures.

Commissioner Zimmerlink asked the Warden or the Controllers office to please provide her with the information and contracts on ITI which is the inmate phone system in the prison. She has been asking and has not received a copy of the information.

Warden Miller spoke about the State inspection that was done he will supply the board with copies once the state sends the report out. Some of the issue the state was concerned with was the following. Floor space for bedding, Panels in showers need replaced, Title 37 changes for 2010.

Motion made by Sheriff Gary Brownfield and seconded by Controller Sean Lally to have an executive session for personnel reasons.

On the Roll Call vote was:

Sheriff Gary Brownfield	yes
Commissioner Vince Zapotosky	yes
District Attorney Jack Heneks	yes
Controller Sean Lally	yes
Commissioner Angela M. Zimmerlink	yes
Commissioner Vincent A Vicites	yes

Motion Carried Unanimously

Returned from Executive Session

Commissioner Zimmerlink stated that no action was taken during the executive session.

Prison Chaplin Terry Sanders also spoke about the fact that he has not been paid over the last few months due to moving the bank accounts to another bank. It was also brought to the prison board's attention that there was never a contract signed for the Chaplin to be paid. Recommendation was made to at the next prison board meeting have a contract drawn up and reviewed by the Solicitor, and then for the prison board to recommend the contract to the Commissioners' for their approval. Contract should be made retroactive to May 1 2010.

Warden Miller stated that there are three vacant Lieutenant Positions within the prison and is asking for permission take one position and make it a counselor position.

Take another and make it a Sergeants position, then the third a lieutenant position. It was discussed that the Warden would have to work in conjunction with the Human Resource department on creating those positions and funding them through a Salary Board before the Prison Board could vote on those position of counselor and Sergeant.

Motion made by Commissioner Vicites and seconded by Commissioner Zapotosky to promote Thomas Fike for the Lieutenants position

On the Roll Call vote was:

Sheriff Gary Brownfield	yes
Commissioner Vince Zapotosky	yes
District Attorney Jack Heneks	yes
Controller Sean Lally	yes
Commissioner Angela M. Zimmerlink	no
Commissioner Vincent A Vicites	yes

Motion carries

Commissioner Zimmerlink spoke about a letter received from Magistrate District Judge George with regards to Collateral being collected at the Prison and that an inmate was released without bond. Warden Miller stated that this matter was resolved and that the prison is implementing procedures on postings.

Motion made by Commissioner Zapotosky and seconded by Commissioner Vicites to adjourn the meeting.

On the Roll Call vote was:

Sheriff Gary Brownfield	yes
Commissioner Vince Zapotosky	yes
District Attorney Jack Heneks	yes
Controller Sean Lally	yes
Commissioner Angela M. Zimmerlink	yes
Commissioner Vincent A Vicites	yes

Motion Carried Unanimously

Meeting Adjourned.