

Fayette County Salary Board  
Commissioner's Conference Room

July 2, 2014

1:30 PM

- Call to Order:

A meeting of the Salary Board was called to order on Wednesday, July 2, 2014 at 1:30pm in the Commissioner's Conference Room, Fayette County Courthouse Uniontown, Pennsylvania 15401.

- Roll Call:

**The following members were present at the time of roll call:**

Commissioner Angela Zimmerlink, Commissioner Zapotosky, and Acting Controller Jeanine Wrona. Commissioner Alfred Ambrosini arrived at 1:40pm.

- Public Comment on Agenda Items:

Treasurer Nancy Wilson questioned how the Salary Board could justify creating new positions when her office has been without a Second Deputy since the beginning of the year and the work is starting to get behind.

Commissioner Zimmerlink also commented on the newly created positions and the funding for the positions however there was no funding for the Second Deputy position.

- Approval of June 18, 2014 Meeting:

- Moved by Commissioner Vince Zapotosky, Seconded by Controller Wrona to table the minutes from June 18, 2014**

<b>Commissioner Ambrosini</b>	-	<b>Not present</b>
<b>Commissioner Zapotosky</b>	-	<b>Aye</b>
<b>Commissioner Zimmerlink</b>	-	<b>Nay</b>
<b>Controller Jeanine Wrona</b>	-	<b>Aye</b>

- Court of Common Pleas

- Moved by Commissioner Zapotosky, seconded by Controller Wrona to adjust the following positions under the Court of Common Pleas to the following Pay Grades effective January 1, 2014 (See attached spreadsheet).**

**Discussion:**

The funding is available for the increase through the budget. Only three out of the nine clerical staff member's salaries come out of the General Fund. There is an excess of funds in Adult Probation budget and the Offenders supervision line item of \$48,625.79. This excess will cover the increases in the current employees and the newly created Day Reporting position that will be housed within the Adult Probation office.

<b>Commissioner Ambrosini</b>	-	<b>Aye</b>
<b>Commissioner Zapotosky</b>	-	<b>Aye</b>
<b>Commissioner Zimmerlink</b>	-	<b>Aye</b>
<b>Controller Jeanine Wrona</b>	-	<b>Aye</b>
<b>President Judge Wagner</b>	-	<b>Aye</b>

***Motion passed unanimously 5-0***

- **Commissioners**

**☐ Moved by Commissioner Zapotosky, seconded Controller Wrona to reclassify the Purchasing Clerk/Administrative Secretary from Non Union Non-Supervisory Pay Grade 6, \$11.26 per hour (\$21,957.) to Purchasing Specialist at Non Union Non-Supervisory Pay Grade 9 \$12.61 per hour (\$24,589.50) effective immediately.**

**Discussion:**

Commissioner Zimmerlink questioned the need for a reclassification and what additional duties this position has taken on.

Dominick Carnicella explained that due to the new software “New World” this position is doing more and has implemented a more thorough tracking system. The accounting system and budgeting is more under control due to the additional duties added to this position.

<b><i>Commissioner Ambrosini</i></b>	-	<b><i>Aye</i></b>
<b><i>Commissioner Zapotosky</i></b>	-	<b><i>Aye</i></b>
<b><i>Commissioner Zimmerlink</i></b>	-	<b><i>Nay</i></b>
<b><i>Controller Wrona</i></b>	-	<b><i>Aye</i></b>

***Motion passed 3 Aye- 1 Nay***

**☐ Moved by Commissioner Vince Zapotosky and seconded by Commissioner Al Ambrosini to table the motion to create a Public Works Assistant Director Non Union Non-Supervisory Pay Grade 10 \$16.77 per hour (\$34,881.60)**

**Discussion:**

The duties the Assistant would take on would be as follows:

Risk & Lose

Solid Waste

Recycling

Parks & Recreation

Historical

Security/Parking Lot

Energy/Fuel

At this time the county received a refund from Unemployment Comp in the amount of \$22,036.00 and the P/T salary for the commissioner’s office is under budget. However this is not enough to fund this newly created position.

**Commissioner Ambrosini** - **Aye**  
**Commissioner Zapotosky** - **Aye**  
**Commissioner Zimmerlink** - **No**  
**Interim Controller Wrona** - **Aye**

**Motion passed 3 aye- 1 Nay**

- Moved by Commissioner Zapotosky, seconded by Commissioner Ambrosini to create two part time Commissioner Receptionist/Secretary positions at Non Union Non-Supervisory Pay Grade 5, \$10.85 (\$21,157.50)**

**Discussion:**

Where will the funding for the positions come from? The controller’s office would like to do a mid-year audit of all salary line items to see if there is any money available to fund some of the newly suggested positions.

**Commissioner Ambrosini** - **Aye**  
**Commissioner Zapotosky** - **Aye**  
**Commissioner Zimmerlink** - **Nay**  
**Interim Controller Wrona** - **Nay**

- Motion failed 2 aye and 2 nay**

- **Controller’s**

- Moved by Interim Controller Jeanine Wrona, seconded by Commissioner Zimmerlink to abolish the Accounts Receivable/Accounts Payable Clerk position and create a Second Deputy position at the same pay rate SEIU Pay Grade 9 \$12.23 per hour (\$23,848.50)**

**Discussion on the motion:**

This position was combined with the Accounting Manager position at some point in time. However every Row office has a Second Deputy therefore to be consistent the Controller’s office would like to create a stand-alone position for Second Deputy.

**Commissioner Ambrosini** - **Aye**  
**Commissioner Zapotosky** - **Aye**  
**Commissioner Zimmerlink** - **Aye**  
**Acting Controller** - **Aye**

**Motion passed 4 aye 0**

**Discussion regarding the Accounting-Auditing Manager Pay Range and SEIU Auditing positions reclassified.**

The position of Accounting/Auditing Manager will be posted at \$19. but want it posted at \$20.17 per hour. However the Controller feels this position is key and would like to increase the pay grade to be more in line with the governmental knowledge and experience that is required. When this person is

hired the Controller's office would like to start phasing Susquehanna Group out and take on more of the responsibility.

The auditor positions would be reclassified from Pay Grade 15 to Pay Grade 17. The Union would be in favor of this change by keeping one position at Auditor 1 and advancing the other to Auditor 2. The second Auditor position was not funded in 2014 but the position still exists on the staff roster.

- **Election Bureau**

- Moved by Commissioner Zapotosky, seconded by Commissioner Ambrosini to adjust the Director of Election Bureau salary within the Management Equity from \$42,081.00 to \$43,348.50 plus an additional 3% which would be \$44,648.96 effective January 1, 2014. (This is subject to additional review) See attached chart**

Discussion: In the original study the Director was not compensated for the proper years of employment and the salary needs to be corrected. By making this adjustment this should fix any inequity that was made.

<i>Commissioner Ambrosini</i>	-	<i>Aye</i>
<i>Commissioner Zapotosky</i>	-	<i>Aye</i>
<i>Commissioner Zimmerlink</i>	-	<i>Nay</i>
<i>Acting Controller Wrona</i>	-	<i>Aye</i>

***Motion passed 3 aye and Nay 1***

- **Children & Youth**

- Moved by Commissioner Zapotosky, seconded by Commissioner Ambrosini to create a Program Specialist position at Non Union Supervisory Pay Grade 16 (\$41,223.00) effective immediately.**

Discussion:

There is a caseworker position that has not been filled with a salary of \$29,600.00. By creating this position the department will become more efficient when doing the adoption and termination paperwork. By the paperwork being processed more efficiently the State funding will come in more readily.

<i>Commissioner Ambrosini</i>	-	<i>Aye</i>
<i>Commissioner Zapotosky</i>	-	<i>Aye</i>
<i>Commissioner Zimmerlink</i>	-	<i>Aye</i>
<i>Acting Controller Wrona</i>	-	<i>Aye</i>

***Motion passed 4 aye 0 Nay***

- Moved by Commissioner Zapotosky, seconded by Acting Controller Wrona to create a Fiscal Tech position at SEIU-CYS agreement rate \$15.12 per hour (\$29,484.00) effective November, 2014.**

**Discussion:**

**This position is budgeted and required through the State.**

*Commissioner Ambrosini - Aye*  
*Commissioner Zapotosky - Aye*  
*Commissioner Zimmerlink - Aye*  
*Acting Controller Wrona - Aye*

***Motion passed 4 aye 0 Nay***

- Moved by Commissioner Zapotosky, seconded by Acting Controller Wrona to create a Clerk Typist I position at SEIU-CYS agreement rate \$11.65 per hour (\$22,717.50) effective November, 2014.**

*Commissioner Ambrosini - Aye*  
*Commissioner Zapotosky - Aye*  
*Commissioner Zimmerlink - Aye*  
*Acting Controller Wrona - Aye*

***Motion passed 4 aye 0 Nay***

- ***Prison***

- Moved by Commissioner Zapotosky, seconded by Acting Controller Wrona to table the motion to create 2 light Duty clerk positions at minimum wage \$7.25 per hour to be filled on a temporary basis for light duty return to work.***

***Discussion:***

***A request was made by Commissioner Zapotosky to obtain documentation from other counties that may have positions like this and the success they have experienced from it. Also what the cost to the budget will be if the positions are created.***

*Commissioner Ambrosini - Aye*  
*Commissioner Zapotosky - Aye*  
*Commissioner Zimmerlink - Aye*  
*Acting Controller Wrona - Aye*

***Motion passed 4 aye 0 Nay***

*Public Comment*

*Jan Snyder*