

District Attorney
October 22, 2008
11:00 AM
Commissioner's Conference Room

Roll Call:

Commissioner Vincent Zapotosky
Commissioner Angela M. Zimmerlink
Commissioner Vincent A. Vicites
Chief Deputy Controller Jeanine Wrona
Dominick Carnicella, Director of Human Resource Department
Tammy Boyle, Administrative Assistant
Nancy Vernon, District Attorney

Public Comment

Zapotosky:

Amendment of agenda

Discussion regarding the issue of a Human Resource Director position in house or through a contract. To date there has not been any action in regards to creating a director position. The second RFP would not be relevant because we don't have the secondary phase for implementation if we would choose to go in house.

Motion to amend the agenda to discuss the Human Resource department issue

Motion made by Commissioner Zapotosky
Seconded by Commissioner Zimmerlink

Zimmer link:

A few years back when the former administration discussed creating an internal position in the Human Resource Department we did without formally creating the position by advertising and interviewing candidates. That was based on the recommendation and approval by the existing Human Resource contract. We found out a position was not needed to be created presay and the three commissioners at that time interviewed individuals. I didn't place this on the agenda because I knew the RFP's would be opened tomorrow and feel we could have another salary board meeting to discuss the direction we would be going in.

Zapotosky:

I just wanted to discuss it in order to make sure we are moving in the right direction. Having said that we can continue with our agenda items.

Approval of the Salary board meeting minutes will be provided at the next salary board meeting.

District Attorney

Motion to approve the abolishment of the Part time Assistant District Attorney position limited to less than 1,000 hours in a 12-month period.

Discussion:

Nancy Vernon explained that Peter Hook has retired he was the Part time DA limited to 1,000 hours in a 12 month period of time. He was hired in Mark Morrison's position Pete did not need health insurance coverage nor did he want a position that would interfere with his retirement pension. I approved the position as is to accommodate Mr. Hook's situation. I would like to request this position be abolished and I would like to hire Douglas Sepic in his place. My secretary, Barbara Bendik, passed away and her benefits were already budgeted until the end of the year and this amount would just transfer over toward Doug Sepic's benefits.

Zimmer link:

The salary and benefits are already in the budget until the end of 2008 but are they exactly the same as what Pete was being paid and what Barbara had as health coverage?

Boyle:

The amounts are the same as far as the health insurance goes.

Carnicella:

The salary is the same also.

Vernon:

I was asking that the position be changed in order for Doug to work more than the 1,000 hours.

Zimmer link:

For the year of 2008 we have three months left and in the budget it is only budgeted for under 1,000 hours so if Doug works more than 1,000 hours that would not be budgeted. Is there money in the budget if Doug Sepic would work over 1,000 hours?

Zapotosky:

This is a \$36,760.00 annual salary, Pete was just limited in the scope of what he was able to earn in the course of that 12-month cycle. So in the 2008 budget you budgeted \$32,760.00 for this position.

Zimmer link:

So you would have money in the budget for this position. Jeanine maybe you could explain it better.

Wrona:

These positions are more like a salary position. He only worked under 1,000 hours due to his retirement.

Zimmer link:

So in other words the \$32,760.00 is in the budget till the end of the year. So we would have to do more.

Wrong:

Correct.

Zimmer link:

The benefits are covered for 2008 but what about 2009? What would the anticipated amount be for health benefits?

Carnicella:

The actual amount is \$3,281.52 for the year of 2009.

Zimmer link:

How much would we be budgeting for Doug Sepic?

Carnicella:

The annual salary and the annual benefit cost, which is \$32,760.00 and the benefits, will be \$3,281.52.

Motion made by Commissioner Zapotosky
Seconded by Commissioner Zimmer link

Commissioner Zapotosky	Yes
Commissioner Vicites	Yes
Commissioner Zimmer link	Yes
Chief Deputy Wrong	Yes
DA Nancy Vernon	Yes

Motion unanimously carries.

Motion to create the Part Time Assistant District Attorney position anticipated to work more than 1,000 hours.

Motion made by DA Nancy Vernon
Seconded by Commissioner Vicites

Question on the motion

Zimmer link:

You said all Assistant District Attorney's are part time?

Vernon:

They are all part time

Commissioner Zapotosky	Yes
Commissioner Vicites	Yes
Commissioner Zimmer link	Yes
Chief Deputy Wrong	Yes
DA Nancy Vernon	Yes

Motion carries unanimously

Zimmer link:

What is the PD Assistant's make are they the same as the DA assistant's?

Carnicella:

Yes, they are the same. For 2009 they will be \$11.02 that is what is on the pay scale.

Zimmer link:

I don't understand.

Carnicella:

It is a separate sheet in the pay scale due to the untraditional hours worked. Working over the 1,000 hours makes them eligible for health benefits.

Zimmer link:

So this would be for health benefits and also the Public Defender's is the same. Why are we starting Doug Sepic out at a higher salary?

Vernon:

He is being hired in the 1st Administrative Assistant District Attorney position. I would like to amend the motion to reflect the position as the 1st Adm. Assistant position .